
204 POLICY: Training Policy

Approved: 2018-12-17
Approval: BOFC

Reviewed:
Reviewer:

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Revision #

204.1 PURPOSE AND SCOPE

It is the policy of this district to administer a training program commensurate with the duties and functions that the District and its members will provide. By doing so, the District will ensure its members possess the knowledge and skills necessary to provide a professional level of service that meets the needs of the community and the safety of its members.

204.2 POLICY

The District shall provide initial training, education and periodic member development for all members, based on the operational level at which the District and its members are expected to perform, to avoid skills degradation (WAC 296-305-05502). Training is provided within the confines of funding, the requirements of a given assignment, staffing levels and legal mandates.

204.3 OBJECTIVES

The objectives of the training program are to:

- a. Comply with the mandated minimum training requirements contained in Washington law.
- b. Enhance the level of emergency services to the public.
- c. Increase the safety, technical expertise and overall effectiveness of district members.
- d. Provide for continued professional development of district members.
- e. Prevent the degradation of skills by establishing an ongoing proficiency cycle.

204.4 TRAINING PLAN

A training plan, including an ongoing proficiency cycle, will be developed and maintained by the training officer(s) (WAC 296-305-05502). It is the responsibility of the training officer(s) to maintain, review and update the training plan on an annual basis, ensuring that all mandated training is achieved. All training records will be maintained in accordance with established records retention schedules.

204.5 TRAINING NEEDS ASSESSMENT

The training officer(s) will conduct an annual training needs assessment. The needs assessment will be reviewed by executive staff. Upon approval by the Fire Chief, the needs assessment will form the basis of the training plan for the following year.