

Name of Event: _____

Organization Sponsoring Event: _____

Event Location: (physical address/location required) _____

Day, Date and Time of Event: _____

Is this Event a Fundraiser? _____ No _____ Yes – it benefits: _____

Contact information that can be posted online? (Name, phone number, website or email)

Is this a recurring Event? If yes, please list future dates: _____

Is there an online registration for this event? Please list URL for this:

Describe or list event details: _____

Submitted by: (Name, phone number and Email) – with this submission I confirm all information true and correct.

WHEREAS, this will be a courtesy service and the City of Plantersville takes no responsibility and assumes no liability for any misinformation, confusion, or errors in spelling, language, dates of anything posted on the website; the City of Plantersville reserves the right to decline or remove any event from the calendar at any time and without notice. The City of Plantersville will do our best to review and submitted events in a timely manner but the City take takes no responsibility and assumes no liability for delay or for declining to post an event.

This form requires signature and date to confirm you have read the statement above and agree to guidelines as listed above and on Resolution 13-21 and 13-21 Attachment A

**RETURN COMPLETED FORM TO: CITY OF PLANTERSVILLE
CALENDAR, PO BOX 374, PLANTERSVILLE, TX 77363
OR HAND DELIVERY TO MAYOR OR CITY ALDERMEN
OR EMAIL FORM TO :kallphin@cityofplantersville.net**

Signature: _____
Date: _____

Office use - Date Received _____
Initials: _____