## **Road Maintenance & Repair Procedures**

1. Requests for road maintenance/repairs should be addressed to Mayor Kim Allphin; submitted through the city website, my city email (kallphin@cityofplantersville.net), or by calling my office number (936-236-2000). No calls are accepted by Grimes County Road and Bridge (GCR&B) for any of the cities in Grimes County. Only the city representative, in our case, the Mayor of Plantersville may request, inquire and update for maintenance and repairs within the city limits of Plantersville.

2. The request rules are standard procedure and this is the format the City of Plantersville follows as instructed. The Texas Statutes do not recognize social media platforms as permissible forms of communication for requests; therefore, all requests must be made through the above-mentioned methods as listed on

3. Requests should state the requester's name and contact information, the road for which the repair is requested, the nature of the problem, and the specific location on the road.

4. The mayor obtains additional information if needed and GCR&B supervisor drives to the location, inspects road conditions for which the citizen has made request and creates work order.5. GCR&B decides what needs to be done to repair the problem cited and contacts the mayor with response for approval of the cost required to repair. The city is responsible for the expense of the materials required and the county furnishes the labor.

6. Work is scheduled by Grimes Co Road & Bridge (GCR&B) with joint effort to accomplish the request in a timely manner for the citizens and the City of Plantersville.

Thank you, Kim Allphin Mayor - June 16, 2025