

Regular Meeting Minutes – City of Plantersville  
January 10, 2022

The Board of Alderman of the City of Plantersville, Grimes County, Texas, met in regular session at 7:00 p.m. on Monday, January 10, 2022, in Town Hall, 11335 Lodge Lane, Plantersville, Texas.

**Members Present:**

Karen Hale, Mayor  
Kristina Keyser Mayton, Pro-Tem  
Kimberly Allphin, Alderman Secretary  
Marilyn Bettes, Alderman

**Absent:**

Frank Dean, Alderman  
Otis Greenwood, Jr., Alderman

**Visitors:** None

1. **Call to Order:** Quorum established. Mayor Karen Hale called the meeting to order at 7:00 p.m. The invocation by Mayor Hale followed by pledges.
2. **Regular Meeting Minutes from December 13, 2021**  
**Motion to Approve:** Alderman Marilyn Bettes  
**Second:** Alderman Kristina Keyser Mayton  
**Voting Yes:** Unanimous  
**Final Resolution:** Motion carries
3. **Public Comments:** No Visitors, No Comments
4. **Invoices and items currently due and payable:** City Attorney – December Invoice \$396.00  
**Discussion:** Mayor Hale reviewed the invoice received and services.  
**Action – Motion:** Alderman Allphin made motion to pay the due and payable invoice as presented.  
**Second:** Alderman Bettes  
**Voting Yes:** Unanimous  
**Final Resolution:** Motion carries
5. Mayor Hale reviewed the actions required to order/conduct May 7, 2022, General Election of officers.  
**Discussion:** Election information provided by Mayor Hale with the listed dates:  
Wednesday, January 19, 2022: First Date to File for a Place on the General Ballot  
Friday, February 18, 2022: Last Date to File for a Place on the General Election Ballot  
**Action – Motion:** None
6. Mayor Hale reviewed the HOT Hotel Occupancy Tax Ordinance that was emailed for review to each alderman. The HOT Ordinance would provide the necessary procedures and guidelines for future growth and construction. The current state rate is 6% which is being remitted directly to the State Comptroller's Office for Hotel Occupancy. The proposed city rate is 7%. The total tax is 13%. The ordinance recommendation was made by City Attorney as recent growth and expected lodging – motels, hotels, bed and breakfast, etc. will be forthcoming with the continued growth and development. It is recommended as part of the economic plan for the City of Plantersville.  
**Discussion:** Alderman Bettes inquired as to the current facilities/businessowners at this time that report to the Comptroller's office. Mayor Hale advised that she had contacted the Comptroller's office and was preparing a list of current facilities.  
**Correction:** The rate factor of 7% would be the city's tax benefit and if the county were to issue a HOT Ordinance, the rate factor would be lower. Alderman Bettes expressed concern with adopting this ordinance when the exposure was not that significant at this time and the additional tax

would be a burden for small operations. Alderman Mayton reviewed the hotel operator is provided 1% to facilitate the collection and recordkeeping per the state guidelines.

**Action – Motion:** Alderman Mayton made motion to adopt the HOT Hotel Occupancy Tax Ordinance presented.

**Second:** Alderman Allphin

**Voting**

Alderman Mayton: Yes

Alderman Allphin: Yes

Alderman Bettes: No

Mayor Hale: Yes

**Final Resolution:** Motion carries

7. 2021-2022 Community Development Fund, Community Development Block Grant

**Discussion:** Mayor Hale contacted GrantWorks regarding the status of the Community Development Block Grant. GrantWorks advised the grant is still pending. The City of Plantersville is in a favorable position to receive funds however status is still pending.

**Action - Motion:** None

8. TDEM ARP Allocation Coronavirus Local Fiscal Recovery Funds (CLFRF):for inclusion in minutes: title of bank account to move the TDEM ARP allocation from city General Account to a designated separate account with signer information.

**Discussion:** Mayor Hale advised that the minutes must contain certain wording for the bank to create the designated account.

**Action - Motion:** Alderman Allphin moved that the TDEM ARP Allocation Coronavirus Local Fiscal Recovery Funds (CLFRF) be transferred from the city General Account to separate named account ARPA 2021 Fund and the signers to be Mayor Hale, Alderman Mayton and Alderman Allphin. These signers are current authorized signers for the City of Plantersville. The amount to transferred is TDEM ARP Allocation received to date of \$25,162.50 and any other allocation from TDEM ARA will be deposited in the TDEM ARA account.

**Second:** Alderman Mayton

**Voting Yes:** Unanimous

**Final Resolution:** Motion carries

9. Resolution designating Navasota Examiner as official newspaper of the City of Plantersville

**Discussion:** Mayor Hale reviewed the annual requirement for resolution that must be determined for upcoming year of designated newspaper.

**Action – Motion:** Alderman Marilyn Bettes moved to designate the Navasota Examiner as official newspaper of the City of Plantersville

**Second:** Alderman Kristina K. Mayton

**Voting Yes:** Unanimous

**Final Resolution:** Motion carriers

10. Road Repair/Maintenance

**Discussion:** Mayor Hale advised that the Grimes County Road & Bridge has not completed any of the requests known to date. Mayor Hale had received call from GCR&B regarding rock on Legge Road. Also, the road repair/maintenance and letter to residents of the City of Plantersville regarding culverts is being drafted and reviewed by City attorney to confirm correct and legal. The attorney will forward draft when complete to Mayor Hale. Alderman Allphin advised that there was still existing damage to guardrail at CR 311/SH 105 and no activity to repair. The damaged stub of stop sign and debris is still present. Mayor Hale advised she again would contact GCR&B to inquire about the repair and if the prior repair was completed by GCR&B or TXDot.

TxDot advised the turn lane on SH 105 that will include the Dollar General is still planned on upcoming construction. No date provided.

**Action – Motion:** None

11. Mayor Hale reminded Aldermen to send list of five suggestions for ordinances and resolutions to be considered for the benefit of the residents of the city and needs to email them by requested date of January 24, 2022.

**Action – Motion:** None

12. Community Outreach: Easter Event

**Discussion:** Mayor Hale advised that the event planning should begin with now. This would provide planning and preparations for event in April, the date needs to be designated. Dates were discussed that would be in advance of Easter Sunday. The date proposed is Sunday, April 3, 2022, during the afternoon, proposed hours of 3 to 5 p.m. Something like a trunk Easter treat function following same format as the “Treats on a Dirt Street”. It was a positive function with community participation. Multiple event names discussed with consensus of “Easter Trunk Eggstravaganza.” Possible graphic ideas include bunny on a bumper, an easter egg graphic with bunny or something similar.

**Action - Motion:** Alderman Bettes made the motion to hold the community outreach event on Sunday, April 3, 2022, 3:00 to 5:00 pm to be held at the Town Hall. The event name is “Easter Trunk Eggstravaganza” with budget of \$750.00 for planned expenses of porta-potty, two banners, treats, decorations and miscellaneous.

**Second:** Alderman Allphin

**Voting Yes:** Unanimous

**Final Resolution:** Motion carries

13. Board update/discussion items of community interest (no action may be discussed, except to put on an agenda). Upcoming functions discussed were the Town Hall Fundraiser on March 4, 2022; PS VFD Bazaar on April 24, 2022; and the planned PSB Crawfish Festival on April 30, 2022

14. Executive Session/Closed Meeting: None

15. No Action Taken

16. Mayor Hale adjourned the meeting at 8:43 p.m.

Approved

Attest

*Karen Hale*

*Kimberly Allphin*

Karen Hale, Mayor

**Kimberly Allphin, Secretary**

Date: 02-14-2022

Date: 02-14-2022

\*CORRECTION ALDERMAN M. BETTES