

Regular Meeting Minutes—City of Plantersville
July 21, 2025

The Board of Aldermen of the City of Plantersville, Grimes County, Texas, met at 7:00 p.m. on Monday, July 21, 2025, in Plantersville Town Hall, 11335 Lodge Lane, Plantersville, Texas.

Members Present:

Kim Allphin, Mayor

John Greenwood, IV, Mayor Pro-Tem

Marilyn Bettes, Alderman, Secretary

Brett Bratcher, Alderman

Sandra Kuta, Alderman

Dedrick Mallard, Alderman

Visitors: Caitlin Correa, Michelle Towns, James & Debra Nowaski, Garrett & Erin Burleson, Carolyn A Kurten, Kobi & Valerie Buvinghausen, Chuck & Trenia Collins, Thomas Smith, Terry Bratcher, Raymond Miller, Cory Little, and Linda Eppley

1. **Meeting Called to Order:** Quorum established. Mayor Allphin called the meeting to order at 7:00 p.m. Alderman Kuta gave the invocation and the pledges led by Alderman Bettes.
2. **Approve Minutes** of Regular Meeting June 16, 2025, Special Meeting June 20, 2025
Motion to Approve: Alderman Greenwood
Second: Alderman Bratcher
Voting: Yes: Unanimous
Final Resolution: Motion carries
3. **Public Comments:** Debra Nowaski spoke regarding issues with the survey for the CBDG Grant – Old Schoolhouse Road and Plantersville Baptist Church. Notification of change has been sent to The Texas Historical Commission. This action will incur a 30 day wait once received by their office.
4. **Discuss/consider/approve:** Payment of invoices and items currently due and payable
Discussion: Alderman Mallard questioned the \$5,000 check to PSVFD. He also asked why there are missing check numbers on the statement. Mayor Allphin stated that the current check book is one copy only and has no register. Checking office records and with Mrs. Hale for those items.
Motion to Approve: Alderman Mallard
Second: Alderman Kuta
Voting: **Yes.** Unanimous
Final Resolution: Motion carries
5. **Discuss/consider/approve: Items to be placed on future agendas**
 - a. Designate/discuss numbers for Alderman positions and terms of office—Alderman Greenwood
 - b. Resolving issues with the Plantersville Baptist Church survey and designated ROW—Alderman Bettes
6. **Discuss/Consider/Approve:** FY 2023-2024 Final Audit Review and Presentation by Michelle Towns, representative of McCall, Gibson, Swedlund, Barfoot, Ellis PLLC.
Discussion: After presentation, approval will allow Final Audit Copy and Prior 2021 to 2023 FY to be sent to close ARPA Grant as required. (Actual Budget requires signatures of all Board Members).
Motion to Approve: Alderman Greenwood
Second: Alderman Bettes
Voting: Unanimous
Final Resolution: Motion carries
7. **Discuss: PSVFD Report and concerns:** PSVFD Officer, Caitlin Correa presented the activity report which included the number of calls, training of those serving and the training needed for the 4 new members of the department. She also reported that the PSVFD was contacted by the newest RV Park (Knights RV Park) to certify them for TABC licensing. The RV Park owner was told there were water issues and further study would be needed.

8. **Discuss/consider/approve:** Public Right to Address Resolution prepared by the City attorney
Motion: to approve as presented by Alderman Greenwood
Second: Alderman Bratcher
Voting: Yes: Unanimous
Final Resolution: Motion carries
9. **Discuss/consider/approve:** General City Road Maintenance, Repair and Status of County Road 203 and County Road 311
Discussion: Mayor Allphin reported new type material used on CR 311—wait and see how the material holds up and how long it lasts. The materials cost \$49,999.95 (city expense) work was done by the county (no cost to the city). County Road 203 some old material removed and new added. Alderman Bratcher has concerns that nothing was done to aid drainage before materials were added and the same issues will likely recur. It was reported that a cold mix was pitched out of the trucks, but nothing else was done.
10. **Discuss/consider/approve:** County Road 203 Grant status and easement requirements with 60 foot right of way compliance correspondence to landowners
Discussion: Mayor Allphin reported City seeking private company to provide work; Alderman Greenwood working to secure private company. At time of incorporation, the city (6.49 miles of roads) assumed responsibility for 60' right of way on roads but city did not have information as to whether all roads complied. A State Grant requires the appropriate easement in order for city eligibility to submit grant applications. The grant being discussed includes addressing drainage issues, culverts and safety concerns. Alderman Bratcher expressed concerns that the letter was premature and might cause unnecessary reactions from citizens. Alderman Kuta and Alderman Bettes stated that the letter is being sent to provide constituents with information only to prevent misunderstandings. The Mayor reminded the Board that this letter of information was approved at our last meeting. Alderman Greenwood will contact Bleyl Engineering regarding cost of survey.
11. **Discuss/consider/approve:** Bleyl Engineering Professional Services Agreement Pavement Reconstruction Project
Discussion: Mayor Allphin stated that \$6,000 is already in the budget for this purpose. Alderman Greenwood reiterated the agreement would allow the city to obtain bids and purchase necessary materials for road projects that could be handled by the city. The purpose is to allow Bleyl to put out for bids any work that may be required. The specifications were in the agreement.
Motion: Alderman Kuta
Second: Alderman Bettes
Voting: Yes: Unanimous
Final Resolution: Motion carries
12. **Discuss/consider/approve:** TX DOT City Limits and lower speed zones for safety and traffic on SH 105 and FM 1774
Discussion: The Mayor reminded the Board that Bryan District did several traffic studies last year; however, no action was taken. She stated that the agreement was that the city could put up Speed Limit signs of 55 mph within the City Limits of Plantersville; however, nothing was ever done. The Mayor will continue to work with TX DOT to make this happen.
13. **Discuss/consider/approve:** TDA Grant—Comprehensive Planning—Grant 5 designates the depository and open new separate bank account for direct deposit, interest bearing if available; authorize signers Mayor Kimberly Allphin, Mayor Pro Tem John Greenwood and Board Secretary/Alderman Marilyn Bettes, discuss Status and Compliance Guidelines
Discussion: Mayor Allphin that all reports have been submitted and we are in the queue to receive this grant from the Texas Department of Agriculture in the amount of \$200,000.
Motion: Alderman Bettes moved to approve the following: New account has been set up at Bank of Anderson; signers to be those listed above (Allphin, Greenwood, Bettes)
Second: Alderman Mallard
Voting: Unanimous
Final Resolution: Motion carries

14. **Discuss/consider/approve: Committee** Report on Businesses and Vendors in the city limits. Confirm the required State of Texas /certifications along with the Permits and Sales Tax collection and report to confirm compliance with the State of Texas Requirements
Discussion: Committee Chair Alderman Kuta reported several meetings have occurred, and information gathered was shared with the Board. The primary recommendation is that Vendors who are local would pay a \$10 Permit Fee and those living outside the city would pay a \$50 fee. The major concern with state permitting and health permits is more complicated and requires further study.
Motion: No action taken
15. **Discuss/consider/approve: Texas** Municipal League Event
Discussion: Mayor discussed the importance of attending and the opportunity to be up to date on pertinent information pertaining to city business. Currently those planning to attend: Allphin, Bettes, Kuta
16. **Discuss:** Plantersville Town Hall Playground and Equipment
Discussion: Alderman Bratcher reminded Board that this was the most popular location in the city and suggested the city participate in some way with new equipment. Alderman Bettes stated that the park belonged to Plantersville Town Hall, and they should take the lead and then the city could possibly assist. She suggested that this discussion be postponed for future discussion.
Motion: no action taken
17. **Discuss/consider/approve:** City Office Supplies & Equipment—Printer & Scanner Network, Accounting Software Program for accounting entry and reports recommended by Audit Firm—Auditor Joseph Ellis, and city cellular communications – Firstnet for city official, first responders, etc. with AT&T. Discussion: Report from Mayor was that the Audit Firm’s company recommendation was quite expensive and that she will discuss with them the possibility of setting up something that is more in line with our specific needs. The Mayor also researched the city phone issue and found a program through AT&T that provides a phone for a city official at a lower rate. This phone would also be connected with the First Responders so that any emergency within the city is immediately relayed to that number.
Motion: No action taken; however, further research recommended.
18. **Discuss/consider/approve: City** Secretary Employee Status required per State of Texas Guidelines: W-2
19. Discuss upcoming city event—Treats on a Dirt Street: Set date and time of event; recommend chairperson & volunteers; announcement flyers printing and distribution; confirm Town Hall availability on date and set budget amount for treats, lights, portable toilets
Discussion: Alderman Bettes will verify Town Hall available—possible date October 23; set-up-5:45; event-6:00-8:00 pm; Budget to be determined at September meeting
20. Board Update/discussion: Items of community interest (no action may be discussed, except to put on the agenda)
December 6—Plantersville Christmas Parade (1st Saturday in December)
Plantersville Town Hall Christmas Lighting to be determined, possibly November.
- Closed Session**
21. The Aldermen may meet in closed session pursuant to the Texas Government Code
No Closed Session necessary
- Open Session**
22. Return to open meeting: Not necessary
23. Adjourn meeting at 8:06 PM

Approved:

Attest: Marilyn Bettes

Kimberly Allphin

Marilyn Bettes, Board Secretary in City Secretary Date:

Kim Allphin, Mayor

08-18-2025

Date: 08-18-2025