

**Regular Meeting Minutes—City of Plantersville**  
**September 15, 2025**

The Board of Aldermen of the City of Plantersville, Grimes County, Texas, met at 7:00 p.m. on Monday, September 15, 2025, in Plantersville Town Hall, 11335 Lodge Lane, Plantersville, Texas.

**Members Present:**

Kim Allphin, Mayor  
John Greenwood, IV, Mayor Pro-Tem  
Marilyn Bettes, Alderman, Secretary

Brett Bratcher, Alderman  
Sandra Kuta, Alderman  
Dedrick Mallard, Alderman

**Visitors:** David Tullos, Charles Collins, Valerie and Kobi Buvinghausen, Linda Eppley, Nancy Jane McMillan, Justin Correa, and David Besly

1. **Meeting Called to Order:** Quorum established. Mayor Allphin called the meeting to order at 7:00 p.m. Mayor Allphin gave the invocation and the pledges led by Alderman Bettes.
2. **Approve Minutes** of Regular Meeting August 18, 2025, Special Budget Workshop on September 3, 2025, and Special Joint Meeting on September 8, 2025  
**Motion to Approve: Alderman Dedrick Mallard**  
**Second: Alderman Brett Bratcher**  
**Voting: Yes: Unanimous**  
**Final Resolution: Motion carries**
3. **Public Comments:** No Public Comments
4. **Discuss/Consider/Approve: Review and Payment of invoices and items currently due and payable**  
Payment of invoices and items currently due and payable  
Discussion: Review of Dues and Payables presented to the Board of Alderman with copies of financial records with bank standings, investment, and sales & use tax receipts with mixed beverage allocation.  
**Motion to Approve: Alderman John Greenwood**  
**Second: Alderman Sandra Kuta**  
**Voting: Yes. Unanimous**  
**Final Resolution: Motion carries**
5. **Discuss: PSVFD Report and concerns:** PSVFD Assistant Chief, Justin Correa presented the activity report which included the number of calls and training of those serving. He advised that five members will be attending upcoming Fire School Training over the next 12 weeks. Assistant Chief Correa announced that equipment donated to PSVFD from the Magnolia Fire Department, the value of equipment is approximately \$26,195.00 and is now in service. The department is working on grants to help with cost to outfit new members. He also noted that the department had attended three of the local Patriot Day remembrance on September 11, 2025, at the High Point Elementary, the Patriotic Singalong in Anderson and additional function. The Fill the Bucket event is scheduled this year at the intersection of Toll 249 frontage Rd and FM 1774. This will occur during the weekends of Texas Ren Fair. Volunteers are needed, all volunteers are welcome to participate. Alderman Bettes announced that she was proud of our local fire department as the PS VFD were the only fire department that attended the Patriotic Sing Along in Anderson. The board agreed that the representation made the communities of Plantersville and Stoneham proud.
6. **Discuss/consider/approve: City Office Lease with the Plantersville Stoneham VFD**  
Discussion: Mayor Allphin provided updates from the Special Joint Meeting with the PS VFD on September 8, 2025. The City of Plantersville met with the Board of PS VFD at their regular meeting. The PS VFD Board voted and agreed to provide a six-month extension until April 30, 2026, to allow the city to find another location with the rental fee being the same as \$150.00 per month.

**Motion to Approve City Office Lease Extension with PS VFD until April 30, 2026, at \$150.00 per month.**

**Alderman John Greenwood**

**Second: Alderman Marilyn Bettes**

**Voting: Yes: Unanimous**

**Final Resolution: Motion carries**

**7. Discuss/consider/approve: GLO Street Mit-Mod Grant Project 24-065-080-735 Old Schoolhouse Rd/Legge Rd Status, Easement and Updates**

Discussion: Mayor Allphin provided an update from recent zoom meeting with GLO representative Mark McCollum, Engineer Stever Duncan and Project Manager, Sam Lilley that replaces Nicole Levario with Grantworks. The environmental study is being prepared again with the updated lines of egress to confirm no endangered species and wetland concerns. Also, the THC – Texas Historical Commission is needing additional paperwork regarding the Plantersville Baptist Church and is delayed again to receive this documentation. Alderman Greenwood added the THC also may plan Public Hearings regarding the construction of Old Schoolhouse Rd/Legge Rd.

**Motion: no action taken, information only**

**8. Discuss/consider/approve: TDA 2025 2026 Community Development Grant Project Application CDV25-0218 County Road 203 Status, Easement and Updates**

Discussion: Alderman John Greenwood advised that additional information requesting large diameter culvert is needed with the creek crossing on 203. The designing contract date should begin February 2026. The allotted funds for construction should be \$621,275.00 as that will be when the grant funds by the state.

**Motion: no action taken, information only**

**9. Discuss/consider/approve: The City of Plantersville Work Order Maintenance Contract prepared by Bleyl Engineering with the Professional Services Agreement**

Discussion: Mayor Allphin introduced David Besly, Bleyl Engineer that has been working with Steve Duncan preparing the work order maintenance contract. Mr. Besly provided updates to the status of the maintenance contract and drafted a package that calls for a competitive proposal. It will outline a bid price as part of the selection process. Qualitative information from the contractor required to meet schedules, etc. Alderman Greenwood advised that the draft sent on to the city attorney for review and recommendations. Mr. Besly stated that the specifications used are similar to Blinn College District as it has similar processes, he wants to confirm it will be accurate for a municipality as the district deals with college districts. Mayor Allphin stated that the draft sent to Attorney Hays, and he had some recommendations. Alderman Greenwood is reviewing with attorney. Alderman Mallard inquired as to the possibility for bids through this process go through CIVCAST, this is a much better process and streamlines the review and quicker response from contractors. Mr. Besly stated that he does not personally work with CIVCAST, however, associates in the firm work with this process and will be available to assist. Alderman Greenwood agreed with Alderman Mallard as he was familiar with this process.

**Motion: no action taken, information only**

**10. Discuss/consider/approve: Resolution 59-2025: A Resolution by the Board of Aldermen for the City Of Plantersville designating Authorized signatories for Contractual Documents and Documents requesting Funds pertaining to the Community Development Block Grant – Mitigation (CDBG-Mit) Resilient Communities Program**

Discussion: Mayor Allphin advised a copy of the resolution provided alderman for review prior to the meeting. Additional printed copies for review. Mayor Allphin presented resolution to the attendees of the meeting and reviewed the process required for funding. The elected officials authorized and named on resolution is Mayor Allphin, Mayor Pro-Tem/Alderman John Greenwood, and Recording/Board Secretary Alderman Marilyn Bettes.

**Motion to approve Resolution 59-2025 designating Authorized Signatories for Contractual Documents and Documents requesting Funds pertaining to the Community Dev Block Grant – Mitigation (CDBG-Mit) Resilient Communities as presented.**

**Alderman John Greenwood**

**Second: Alderman Sandra Kuta.**

**Voting: Yes: Unanimous**

**Final Resolution: Motion carries**

11. **Discuss/Consider/Approve: Resolution 60-2025 A Resolution adopting the Policies in connection with the City of Plantersville, Texas participating in federally funded Community Dev Block Grant (CDBG) projects and adherence to the regulations described therein. Now, therefore, be it resolved by the Board of Aldermen of Plantersville, Texas that the City of Plantersville adopts the following:**  
Discussion: Mayor Allphin reviewed the document emailed to the Aldermen for review and in meeting packets. She recapped information with the attendees at meeting. The policies are: 1. Citizen Participation Plan and Grievance Procedures; 2. Excessive Force Policy; 3 Fair Housing Policy; 4. Section 504 Policy and Grievance Procedures; 5 Code of Conduct Policy 6 Section 3 economic opportunity; 7. Limited English Proficiency; and 8. Activity to affirmatively Further Fair Housing choice. Alderman Kuta advised that she noticed an incorrect telephone number on Grievances Section and Fair Housing Choice. It was a misprint with an outdated telephone number for the city.  
**Motion to amend Resolution 60-2025 with the current city office telephone number and adopt the policies in connection with the City of Plantersville participating in federally funded Community Dev Block Grant projects and adherence to the regulations described therein.**  
**Alderman Sandra Kuta**  
**Second: Alderman John Greenwood**  
**Voting: Yes: Unanimous**  
**Final Resolution: Motion carries**
12. **Discuss/Consider/Approve: General City Road Maintenance, Repair and Status of County Road 203 and County Road 311**  
Discussion: Mayor Allphin asked if there were any concerns at this time with the city road maintenance, repair and statuses of CR 203 and CR 311. There were none.  
**Motion: no action taken, discussion only**
13. **Discuss/Consider/Approve: GLO Community Resilience Planning Grant Comprehensive Planning Application 100759-APP Status and Updates**  
Discussion: Mayor Allphin advised the Resolutions 59-2025 and 60-2025 pertained to this grant and the processes required to move further with the application requirements. Alderman Greenwood asked if Mayor Allphin can contact the grant project manager to attend one of the city meetings to provide updates. She agreed and will contact them to request attendance.  
**Motion: no action taken, discussion only**
14. **Discuss/Consider/Approve: Resolution 61-2025: Resolution Adopting Dual Service under Local Government Code Section 21.003 as listed below: Local Government Code section 21.003 provides that [a] member of the governing body of a municipality may serve as a volunteer for an organization that protects the health, safety, or welfare of the municipality regardless of whether the organization is funded or supported in whole or part by the municipality if the governing body adopts a resolution allowing members of the governing body to perform service of that nature.**  
Discussion: Mayor Allphin advised the dual service of city elected officials and other volunteers of organizations serving on two boards or more with regards to voting, etc. with city attorney per request from board member. The city attorney advised that Dual Service is recognized for a municipality. Attorney Hays prepared the resolution. Mayor Allphin advised this resolution emailed to each board member and a printed copy provided for their review. Alderman Bettes why this pertained to Volunteer Fire Department only and not other organizations. Mayor Allphin advised that at this time, the only case law from the Texas Attorney General dealt with Volunteer Fire Departments and Municipalities. She also explained with the need for transparency and to provide the capability for the elected officials of the city to be productive, have input into their respective organizations, was recommended and encouraged.  
**Motion to adopt Resolution 61-2025 Adopting Dual Service under Local Government Code Section 21.003 as listed below: Local Government Code section 21.003 providing that [a] member of the governing body of a municipality may serve as a volunteer for an organization that protects the health, safety, or welfare of the municipality regardless of whether the organization is funded or supported in whole or part by the municipality.**  
**Alderman Marilyn Bettes**  
**Second: Alderman Brett Bratcher**  
**Voting: Yes: Unanimous**  
**Final Resolution: Motion carries**

15. **Discuss: RESCHEDULED Fiscal Year 2025-2026 Public Hearing for the City of Plantersville** proposed budget to be held Monday, September 29, 2025, at 6:30 p.m. in accordance with the Texas Local Govt Statutes of publication and announcement. The Public Hearing has been duly posted on the city bulletin board – Town Hall, in the Navasota Examiner, and on the website as required by law, and to make sure all interested parties have access to the notification it was additionally posted on social media City page and the City Office – 8842 Budget Workshop to be scheduled, discuss dates and times available to schedule for Town Hall usage.

Discussion: Mayor Allphin reminded the Board of Aldermen that the public hearing with the required Notice in the Navasota Examiner. Reposted on website and social media to allow all interested parties to have access to the notification.

**Motion: no action taken, discussion only**

16. **Discuss/Consider/Approve: Franchise Right of Ways belonging to the City of Plantersville and additional information on the research of underground and overhead aerial usage that would compensate the city by individual franchise agreements or ordinances that the city establishes**

Discussion: Mayor Allphin stated that she had spoken with Entergy representative, Melissa Bochat and obtained additional recommendations for research regarding utilities in the city right of ways. Alderman Bratcher had received information that Mid-South Electric may provide some remuneration for the city right of ways. Aerial right of way research assistance may be available with information from any usage of the Entergy poles in ROW. Alderman Mallard is still attempting to contact entities that are using ROW. He was told that entity was no longer in business. He will continue to research.

**Motion: no action taken, discussion only**

17. **Closed Session**

The Aldermen may meet in closed session pursuant to the Texas Government Code

No Closed Session necessary

18. **Open Session**

Return to open meeting: Not necessary.

19. **Discuss upcoming city event – Trunk and Treat on a Dirt Street**

Discussion: Mayor Allphin asked Event Chair, Valerie Buvinghausen to provide report on the upcoming city event. Valerie advised that she had been in contact with High Point Elementary and the principal had reviewed the flyer and information. The principal approved the flyer and it can be placed in the school for display and social media page. Valerie advised flyers can be sent home with the students, however, 500 are required. The cost involved is prohibitive and researching other options. She advised that donations pledged to aid in the cost of candy for the event. Mayor Allphin provided print information and the vinyl lettering for banners. Portable restroom facilities discussed for event. Alderman Mallard advised that he could provide one and the city would only incur cost for one. Alderman Bettes stated that the lights are reserved for the event and would be delivered the day of event. Mayor Allphin inquired about signage including yard type sign with double print that could be placed in one or two locations. The board requested additional estimates for this type of sign for costs involved. Mayor Allphin will obtain and present to board. The candy budget in past years was approximately \$200.00, and the hand-outs (pencils, etc.) were \$150.00. Additional efforts to obtain donations to offset costs if possible. Several individuals indicated they would donate, please contact Valerie and/or Alderman Kuta.

**Motion made by Alderman Kuta to reserve and rent portable restroom to confirm availability for event on October 23, 2025.**

**Second: Alderman Mallard**

**Voting: Yes: Unanimous**

**Final Resolution: Motion carries**

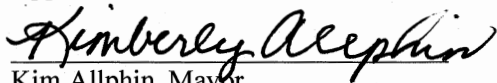
20. **Discuss Items of Community Interest** (no action may be discussed, except to put on the agenda)  
Alderman Kuta advised that she spoke with TxDot representative at Navasota office and he is sending information for the next agenda regarding monument – welcome sign requirements for the city to review. She asked that it be placed on next agenda.  
Alderman Bettes stated the Chamber of Commerce Golf Tournament is during the day on Thursday, October 23<sup>rd</sup> if anyone is interested.  
Alderman Bettes also provided information on two organizations that provide literature and information for educational programs pertaining to the Constitution. The two organizations in Grimes County are the Daughters of the American Revolution and the Grimes County Republican Women's organization. Upcoming events include the Texas Ren Fest, the upcoming Christmas Parade on Dec. 6<sup>th</sup>, the PS VFD Fire Department Christmas Party on the evening of Dec. 6<sup>th</sup>, Lighting at Town Hall with date to be determined with Santa & Mrs. Claus.

Mayor Allphin advised Suzan Jones, City Secretary has resigned her position. She has been a great asset, and the city office will miss her, however, the new opportunities will be exciting and all the best in her upcoming journey.

December 6—Plantersville Christmas Parade (1<sup>st</sup> Saturday in December); Plantersville Stoneham Fire Department Christmas Party in the evening around 5:30 p.m.

21. Adjourn meeting at 7:48 PM

Approved:

  
Kim Allphin, Mayor

Date: 10/20/2025

Attest:

  
Marilyn Bettes, Board Secretary

Date: 10/20/25