



PROXY INSTRUCTIONS

Each BMPOA property owner of record “Each property owner of record shall have one vote regardless of the number of lots owned within the Subdivision or the number of persons or entities comprising said ownership” (per the BMPOA Bylaws). A BMPOA property owner of record who can’t attend the Annual Meeting may authorize another BMPOA member as proxyholder and instruct the proxyholder how to cast votes on their behalf at the Annual Meeting by completing and returning the Proxy Authorization Form to the BMPOA Board.

NOTE: If you are assigning proxy for a property with more than one owner, all owners of the property must be listed on and sign the Proxy Authorization Form. Incomplete, incorrectly completed or late proxy forms will not be accepted. If you have any questions about the form, please email: secretary@bmpoa.org for assistance.

AUTHORIZATION FORM INSTRUCTIONS

A completed proxy form may be hand-carried to the Annual Meeting by the proxyholder or mailed via the USPS **postmarked at least 7 days before the annual meeting**. The mailing address for returning a completed proxy form is: BMPOA, P.O. Box 114, Linden, VA 22642.

1. BMPOA MEMBER INFORMATION

Printed BMPOA Property Address: Print property street number, street, city & zip

Printed Name: Print your first name and last name

NOTE: If you are assigning proxy for a property with more than one owner, all owners of the property must be listed on and sign the Proxy Authorization Form.

2. APPOINTMENT OF PROXY

Print the name of the BMPOA property owner you are authorizing to cast your vote on your behalf at the Annual Meeting OR leave blank to authorize a board member to cast your vote on your behalf. The default designation of the Board as proxy means a Board member will cast votes for the proxy requester as directed in the Proxy Form.

3. PROXYHOLDER VOTING INSTRUCTIONS

Select **Directed Vote** for each vote to be cast if you **want to instruct** your proxyholder how to cast your votes on a ballot on your behalf or select **General Discretion** if you want to instruct your proxyholder to **use their own judgment** when casting your votes on a ballot on your behalf. If you choose **Directed Vote** your proxyholder must cast the votes you choose on the Proxy Authorization Form.



<https://bmpoa.org/annual-elections>

BMPOA MEMBER INFORMATION

NOTE: If you are assigning proxy for a property with more than one owner, all owners of the property must be listed below.

Printed BMPOA Property Address: _____

Printed Name: _____

Printed Name: _____

Printed Name: _____

Printed Name: _____

APPOINTMENT OF PROXY

NOTE: If you are assigning proxy for a property with more than one owner, all owners of the property must sign below.

The undersigned member(s) of the Blue Mountain Property Owners Association, Inc. does hereby designate _____ or, if no one is named herein, the BMPOA Board of Directors, as my true and lawful Proxy, to attend and cast votes on behalf of the undersigned at the annual meeting of the members of the Association to be held on August 16, 2026, at the BMPOA Lodge at 1:00 p.m. and at any adjournments or continuation thereof.

This proxy is valid only for the 2026 BMPOA Annual Meeting unless revoked prior thereto.

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

BLUE MOUNTAIN PROPERTY OWNERS ASSOCIATION

*** PROXY AUTHORIZATION FORM***

SECTION 1: PROXYHOLDER VOTING INSTRUCTIONS FOR AMENDMENT I TO GOVERNING DOCUMENTS

CHECK ONLY ONE BOX BELOW:

☐ **General Discretion:** My proxy has full authority to use their best judgment and vote at their own discretion on my behalf on the proposed BMPOA Bylaws changes.

☐ **Directed Vote:** I specifically instruct my proxy to cast my vote for the proposed BMPOA Bylaws changes as detailed in the BMPOA Annual Meeting & Elections Newsletter:

Proposed Amendment to Bylaws

Description:

It is proposed to amend BY LAWS OF BLUE MOUNTAIN PROPERTY OWNERS' ASSOCIATION, INC, ARTICLE V – COMMITTEES, SECTION 5.11 as follows:¹

Current Language:

"The property owners are invited, and will be notified by mail annually, to submit candidates. All such nominations must reach the Chairman of the Nominating Committee by July 1."

Proposed Language:

" The property owners are invited, and will be notified by mail annually, to submit candidates. All such nominations must reach the Chairman of the Nominating Committee by June 1."

Reason for Amendment:

The proposed change is to move the nominations period back one month to allow more time for completion and earlier mailout of voter information so BMPOA members have more time to complete and return the Proxy Authorization Form and any future mail-in balloting to help ensure their votes are counted at the Annual Meeting.

CHECK ONE BOX BELOW:

- ☐ **FOR** – I approve the amendment
- ☐ **AGAINST** – I do not approve the amendment
- ☐ **ABSTAIN**

¹ "BY LAWS" as spelled in the actual Bylaws; otherwise referred to by the correct word "Bylaws" or "bylaws."

BLUE MOUNTAIN PROPERTY OWNERS ASSOCIATION

*** PROXY AUTHORIZATION FORM***

SECTION 2: PROXYHOLDER VOTING INSTRUCTIONS FOR AMENDMENT II TO GOVERNING DOCUMENTS

CHECK ONLY ONE BOX BELOW:

☐ **General Discretion:** My proxy has full authority to use their best judgment and vote at their own discretion on my behalf on the proposed BMPOA Bylaws changes.

☐ **Directed Vote:** I specifically instruct my proxy to cast my vote for the proposed BMPOA Bylaws changes as detailed in the BMPOA Annual Meeting & Elections Newsletter:

Proposed Amendment to Bylaws

Description: It is proposed to amend section 6.1 ORDER OF BUSINESS ITEM (c) as follows:

Current Language:

(c) Reading of the Minutes of the last Annual Association meeting. In lieu thereof, a vote that the reading be waived and copies of said Minutes made available for review

Proposed Language:

(c) Reading of the Minutes of the previous Association meeting—Annual Meeting minutes as well as minutes from any other Board meeting—at the next regular Board meeting. In lieu thereof, a vote that the reading be waived and copies of said Minutes made available for review

Reason for Amendment:

The current phrasing leads to ambiguity. The section mentions, "the order of business at Association Meetings shall be as follows," but section (c) only discusses the Last Annual Association meeting, rather than all association meetings. This existing language has been historically interpreted to delay the approval of annual meeting minutes until 12 months later at the next annual meeting. The suggested language consolidates the approval of minutes and eliminates the need to wait 12 months for the approval of annual meeting minutes. Minutes serve as a record of the actions taken during the Annual Meeting; they do not alter the outcomes of the meeting and do not become more precise after a year.

CHECK ONE BOX BELOW:

- ☐ **FOR** – I approve the amendment
- ☐ **AGAINST** – I do not approve the amendment
- ☐ **ABSTAIN**

BLUE MOUNTAIN PROPERTY OWNERS ASSOCIATION

*** PROXY AUTHORIZATION FORM***

SECTION 3: PROXYHOLDER VOTING INSTRUCTIONS FOR AMENDMENT III TO GOVERNING DOCUMENTS

CHECK ONLY ONE BOX BELOW:

☐ **General Discretion:** My proxy has full authority to use their best judgment and vote at their own discretion on my behalf on the proposed BMPOA Bylaws changes.

☐ **Directed Vote:** I specifically instruct my proxy to cast my vote for the proposed BMPOA Bylaws changes as detailed in the BMPOA Annual Meeting & Elections Newsletter:

Proposed Amendment to Bylaws

Description: It is proposed to amend Section 3.2 DUTIES AND RESPONSIBILITIES OF THE BOARD of ARTICLE III – BOARD OF OFFICERS AND DIRECTORS as follows:

Current Language:

There is no current language. Section 3.2 ends with item (m). Language being proposed is new item (n).

Proposed Language:

(n) The Board of Directors shall create, maintain and abide by a Board Member Code of Conduct.

Reason for Amendment:

There is currently no requirement for a Board Member Code of Conduct. This amendment is to ensure Board Members adopt and adhere to a Code of Conduct.

CHECK ONE BOX BELOW:

- ☐ **FOR** – I approve the amendment
- ☐ **AGAINST** – I do not approve the amendment
- ☐ **ABSTAIN**