

Denied Firearms Application Appeal

All firearms denial appeals must be submitted to Bergen County Superior Court through Judiciary Electronic Document Submission (JEDS). Bergen County Superior Court will no longer accept paper submissions. The submission of an appeal/request for a hearing must be made in writing (uploaded file) within 30 days of the denial of the application and you are required to serve a copy of the request for a hearing to the office of the Paramus Chief of Police.

Instructions:

- If you have not previously registered an account, go to: <https://www.njcourts.gov/self-help/jeds>
 - Registration and Login link.
 - Enter all of your correct contact information
 - DO NOT REGISTER FOR THE LAW CLERK PORTAL
 - You will receive an account activation link to the email address you submitted. You must open the email and click the link provided to activate your registration.
- If you do have a registered account, log in to your account: <https://portal-cloud.njcourts.gov/prweb/PRAuth/CloudSAMLAuth?AppName=ESSO>
- Click “Judiciary Electronic Submission.”
 - Review Recent Enhancements information box at the top of the screen.
 - Click “Create a Filing.”
 - Select “Superior Court.”
 - Verify your listed contact information and select the box “I certify that all information is true and accurate.” If your information is wrong, you must cancel the submission. Click “Next.”
 - Filing Details. Select the below answers from each drop down menu.
 - Court: Criminal
 - Docket Type: Gun Permits
 - Venue: BER-BERGEN
 - Filing Category: General
 - When done selecting for the drop down menus, the below option will appear.
 - What are you filing?
 - Select “Gun Permit Appeal” and click “Next.”
 - Enter all Applicant Details correctly.

- At the bottom of the page Gun Permit Details, click “+ Add Gun Permit Appeal.”
 - A box will appear. Enter the information specific to your disapproved firearms application.
 - Click “Next.”
- You **MUST** upload a file of a written request for a hearing in the Superior Court of Bergen at the Bergen County Justice Center 10 Main Street, Hackensack, NJ 07601. Should you make this request to the Superior Court of Bergen County, you are required to serve a copy of the written request for a hearing to the office of the Paramus Chief of Police, as per N.J.S. 2C:58-3d.
- On the final page, carefully review all of the information you entered prior to submission. The applicant requesting the hearing is responsible for any and all incorrect, incomplete, or false information submitted.