

Job Posting

Civil Construction Field Foreman

Job Description

Field Project Foreman

STATEWIDE TRAVEL

Mountain View Building Inc. is looking for experienced field foreman to build projects. Mountain View Building Inc. (MVB) is based in Sheridan, Wyoming, we are a heavy-civil construction company with projects underway in Wyoming. MVB heavy civil construction projects include underground utilities, irrigation canal systems, well pads, water treatment systems, earthwork, landfills, wastewater lagoons, mine reclamation, and federal and state construction projects. On average 40-60 hrs , 5 days per week, occasionally work Saturdays.

Job Type: Full-time

Wage range: \$30-\$60/hr. Company Health insurance employee 90%, company 401(k), and company work truck.

Job Description:

Coordinate with project manager and field project engineer to schedule activities of construction project. Inspect work progress and construction site for safety to ensure that specification is met. Be able to read blueprints to determine construction requirements or to plan procedures. Assign work to employees. Must have technology skills.

Responsibilities:

1. **Plan your work** for Safety, Productivity, Profitability, Economy, Quality and personal satisfaction of a job well done.
2. **Give your ideas** and the benefit of your experience.
3. **Follow the plans agreed upon.** Consult with your co-workers and other managers, as required, on changes to be made.
4. **Standardize work methods** wherever possible. Use MVB's past experience as a start for work guidelines for your operation, then modify them to fit the job.
5. **Train your personnel.** Help improve their skills. Establish two-way communication with them.
6. **Build work right the first time.** Quality control is your responsibility along with achieving good production costs.

7. **Involve your crew in the plan.** Communicate! Let them help build it so that they know your intent, even when you are absent. Observe how the plan is working and then have follow-up sessions with your crew to make adjustments for further improvements. Involving your crew will produce phenomenal benefits.
8. **Treat people with respect.** Our business runs because of our people.

Tasks:

- Most accidents involve new-hires. Watch every new-hire. Be sure they can work safely before turning them loose.
- Teach each new-hire by showing them the operation and taking time to explain what is going on before putting them to work.
- Enforce company safety policies and correct each unsafe act or condition immediately.
- Ensure that all needed safety equipment is available and properly used.
- Make Tool Safety Box Meetings meaningful and turn in safety meeting reports each week. Everyone attends. No exceptions! Get your crew to participate. A successful meeting is one where you do less than half the talking.
- Educate your people on the proper precautions to be used for working with hazardous materials. Discuss the precautions to take.
- Conduct a **Daily Pre-Job Meeting**. First thing in the morning, before issuing work assignments, take a couple of minutes and review with your crew the hazards expected today or perhaps a problem that might have occurred the day before
- Assist PM in facilitating project subcontractors and suppliers
- Ensure assigned projects/tasks are completed timely and with high level of accuracy and quality
- Work alongside project manager on all quality control items
- Monitor fieldwork execution/progress and report on productivity against budget
- Daily documentation and online work progress reports
- Quantity and field surveying utilizing Topcon GPS systems.
- Assist PM and field engineer with project document control, request for information (RFI's), supplemental information (SI's), submittals, drawing and spec review, etc.
- Assist PM in managing all project closeout procedures

Skills, Knowledge, Abilities:

Knowledge of machines and tools, business management principles involved in strategic planning, resource allocation, human resource modeling, leadership technique, production methods, and coordination of people and resources. Active listener giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times. Talking to others to convey information effectively. Using logic and reasoning to identify strengths and weaknesses of alternative solutions, conclusions, or approaches to problems. Motivate, develop, and directing people as they work, identifying the best people for the job.

Work Context:

- Outdoors, exposed to weather – everyday
- Wear common PPE (protective safety equipment) reflective outer wear, glasses, boots, hard hat– everyday
- Consequence of error- extremely serious
- Face to face discussions – everyday
- Decision making – everyday
- Telephone, computer technology – everyday
- Decision making- everyday

Requirements:

- Must have a minimum of 5+ years' experience in a field project leadership position in Heavy Civil Construction
- Strong organization skills, attention to detail, the ability to prioritize and complete projects on schedule
- Knowledge and skills in the use of various Microsoft Office applications including Word, Excel, Microsoft Project, SharePoint, Primavera, Contractor Applications and Dropbox is a plus.
- Outstanding interpersonal communication, organizational and supervisor skills are essential.
- Must maintain confidentiality
- Must have positive attitude and possess excellent motivational skills and contribute to a team-oriented work environment.
- Must be willing to travel to projects for extended periods of time.

Job Zone: Wyoming

About Us

Mountain View Building is a heavy civil contractor that specializes in underground wet utilities and is celebrating its 21st year in business. We are an equal opportunity employer with more than competitive wages and benefits who is always looking for talented individuals to fill multiple positions for work located primarily in Wyoming and expanding to Montana, Colorado and South Dakota.

Application For Employment

It is the policy of our company to provide equal employment opportunities to all qualified persons without regard to race, age, color, sex, religion, national origin, disability, or marital status.

Please download and complete the application PDF at <https://mvp.team/come-work-with-us> and submit on our website.

Application Questions:

- How many years of field construction experience do you have?
- What type of construction projects have you been involved in?