

**CALL FOR ART - DEADLINE FOR ENTRIES: Tuesday, August 26 at 11:59 p.m.**  
12<sup>th</sup> Annual Highlands Juried Art Exhibit, September 21 to December 7, 2025  
Maxfield Engine House, 713 Main Street, Boonton NJ 07005

## **SECTION 4: Instructions, How to Enter**

Fees, & Payment, Preparing your jpg images, Art Delivery and Pickup

*Questions? Contact 973-910-2400 or [highlandsart@njhighlandscoalition.org](mailto:highlandsart@njhighlandscoalition.org)*

### **1. FEES & PAYMENT**

You may enter up to five (5) images in each category. The fee to enter is \$20.00 total for the first three images in each category, and \$5 for each additional image.

#### **PAYMENT OPTIONS:**

##### **A. TO PAY ONLINE:**

<https://secure.ggiv.com/for/njhcijuriedartexhibits/event/12th-art-exhibit/>

##### **B. TO PAY BY CHECK OR MONEY ORDER:**

1. Made to “NJ Highlands Coalition” with “Art Exhibit 2025” in the memo line.
2. MAIL TO: NJ Highlands Coalition, 508 Main Street, Boonton NJ 07005

### **2. PREPARE YOUR JPG IMAGES:**

#### **A. IMAGE QUALITY:**

1. *Please be sure your signature is not visible on the face of your artwork*, so that our jurying process is fair and discrete; either crop it out or use an app to erase it
2. When photographing your work, poor reproductions of your work will decrease your chances of being accepted. Please make sure your artworks are well photographed, evenly lit, and accurately depict the work represented in color and detail, without artifacts such as shadows or reflections, with accurate colors and even borders

#### **B. DIGITAL (jpg) IMAGE TITLES & FILE SIZE**

*If you have any questions:* 973-910-2400 or [highlandsart@njhighlandscoalition.org](mailto:highlandsart@njhighlandscoalition.org)

1. Each file name (jpg image title) must be labeled **ONLY** with the title of your image, with underscores between the words. For example, Sunrise\_at\_the\_Lake.jpg.
2. Do **NOT** include your name in the title of your jpg image.
3. All images must be uploaded to the PollUnit app *one at a time* in digital jpeg format at no larger than 20 megabytes. *(No html links or email attachments please!)*

### **3. DELIVERY & HANDLING OF ARTWORK**

- A. Accepted art must be dropped off and picked up at Maxfield’s Engine House during the dates and times provided (see *Deadlines and Schedule*, above).
- B. Please call me if you need me to meet you to pick up or drop off your art. 973-910-2400.

- Page 1 of 2     Section 4, Instructions, How to Enter

- C. All work must be wrapped, boxed or otherwise protected in a **reusable** cardboard box, portfolio or bubble wrap pouch.

- D. *Please DO NOT use excessive amounts of packing tape*; your packaging will be reused and handlers must be able to easily unpack and repack each piece.
- E. All packaging will be retained at Maxfield and returned with each artwork..

## **SUBMIT YOUR ENTRY**

**Click links to submit your jpg images:  
(or copy and paste into your browser).**

### **FINE ART**

<https://pollunit.com/polls/kgb1yifgwwkxnoe8uockna?token=rB09MZQ0SfXMy8uHsOicSq>

### **PHOTOGRAPHY**

[https://pollunit.com/polls/9vtwpgcrawbgmvr\\_n4hycw?token=x0nxm8HTCThULuOIEEnXNiW](https://pollunit.com/polls/9vtwpgcrawbgmvr_n4hycw?token=x0nxm8HTCThULuOIEEnXNiW)

Thank you, and good luck; we look forward to receiving your submissions. If you have any questions at all, **Please feel free to contact us any time with entry questions.**

Donna Compton

Art Program Curator, NJ Highlands Coalition

**973-910-2400**

email: [highlandsart@njhighlandscoalition.org](mailto:highlandsart@njhighlandscoalition.org)

web site: <https://www.highlandsart.org>.