



On the SPOT Therapy Play Center/ Sensory Gym BIRTHDAY PARTY CONTRACT

Birthday Guest Name: _____

Date of Party: _____

Party Start Time: _____

Party End Time: _____

Our birthday party includes:

- A **two-hour party**- 1 hour 15 mins of playtime (with an option to add on time)- 15 minutes of pre-party set up with staff support if needed, 30 minutes in the food room area for food, presents or completing crafts.
- The sensory gym and building are privately reserved for you and your guests
- A staff helper will take photos of the entire experience and add to a private Google Drive for you following your party with photos of your party
- Google Drive- Photo folder (for you to download, print or share with your guests*). All guests must sign a photo release for their child to utilize this service.
- *please see our party info handout/ QR code or website for any additional information.

Party Packages are Below:

Basic Party Package- Great for those who already have a party plan but need a fun place to go and decorate. Add more fun with extra time. Max of 12 kiddos. Staff assistance is there to help clean and set up. \$300.00

Party Plus Package- This party package includes everything in the Basic Birthday Party Package above plus includes (12) juice boxes and goody bags for 12 kiddos. Great for those who don't want to go out and buy drinks and party favors. Easy does it for you and less to think about. \$350.00

Additional add-ons:

- Printed party invitations for you for (12) -\$10.00
- Additional half hour of play time in the sensory gym- \$50.00
- Per child over a 12 child limit- \$20.00
- Extra goody bags (12)- \$25.00

- Arts and Crafts for your kiddies (maximum of 12 based on your theme)- \$15.00
- Paper products and tablecloths can be added for additional- \$30.00
- One dozen Balloons in your colors- \$25.00

Total charges: _____

We appreciate you choosing us for your party celebration. Our hope is your party will be both memorable and fun. To ensure the best possible experience we ask you to adhere to the following:

1. Please do not arrive more than 15 minutes prior to the start of your party. This ensures that our party professionals have time to get the facility ready for your arrival as we often have therapy/ classes prior to parties.

2. We do require all parties be paid in full in order to reserve your spot 48 hours prior to your party starting. If you must cancel your party, please do so at least within 72 hours after booking your event in order to receive a full refund. After that time frame you are allowed to move your party date or use it as a credit towards something else offered at the facility.

3. If you would like to have additional guests (over the 12 child limit) there will be a fee of \$20.00 per additional child over the 12-child limit.

4. The gym and party room are available for your use for the 1 hour and 30 minute block of time reserved (1 hour and 15 minutes of playtime in the gym and a 15-minutes pre-party "set-up" time). You must be out of the gym no more than 15-minutes after the party ends as we occasionally schedule parties back-to-back.

5. Please arrange to bring your own birthday cake, food, and/or drinks that you wish to serve. Food is only allowed in our designated area which will be turned into an eating area before/ or during your child and their guest are playing in the sensory gym area. ***Food is not allowed in the gym. Therefore, we ask that food be presented to children after they are done in the sensory gym. Going back in the gym with messy clothes, faces or hands makes the gym unsanitary and can be challenging to clean. IF YOU allow your party to go back in the gym, we will charge an additional \$50.00 clean up fee.***

6. Any damage to equipment will be the responsibility of the party client.

7. If you decide to cancel due to weather, we will gladly transfer your payment and everything over to a make-up date of your choice (if available).

8. No shoes are allowed in the gym area by anyone (adults or children). Socks are required (grip socks are suggested). We also ask that everyone wash their hands prior to playing on the equipment due to safety standards that our gym has implemented.

9. I understand that each child's representative must complete a gym waiver prior to any play, on any equipment in the building and they will adhere to the rules of the gym.

Please contact us if you need any further clarifications on the above or have any special requirements. We thank you in advance for your cooperation in these matters. Once again, we value your business and patronage, and look forward to hosting your special day!

I have read, understand, and agree to the above terms.

_____(signature)

_____(Email Address)

_____(date)