



Buckland Old School Trust  
Trustees Meeting  
Tuesday 17<sup>th</sup> December 2024 @ Buckland Village Hall

**1. Apologies**

There were no apologies.

**2. Declarations of interest**

There were no declarations of interest.

**3. Minutes of the last meeting**

The minutes of the last meeting were approved and signed by Richard Peel, Chair.

**4. Matters arising**

Richard Peel reported that press releases had been sent to local media outlets.

Jane Lewis reported that survey was up and running, comments received so far had been shared with trustees.

No contact has been received from landowner of field opposite hall.

**ACTION: R Peel wife to contact H Nicholls and JL to try.**

Booking System up and running - Online booking system up and running and being used.

**5. Hall Manager's report**

**Maintenance:**

- Light replaced in kitchen - need to touch up paintwork around it as the lights are now smaller
- Disabled toilet - N R Green will supply quote.
- Plate warmer trolley - not really suitable for hall from electricity regulations as so old, Buck Pub use it but not Wine Club. Trustees agreed to give to Buck Pub.
- Alarm survey has been done for another year - all fine.
- Fire extinguisher service has been delayed until early next year.
- Fire doors through the building need to have a sealant, these have been ordered. Need to review storage of tables and chairs as fire door not easily accessible, Trustees agreed to store some tables in outside sheds. **ACTION: JL and JEL to review.**
- R Green to review roof tiles as some missing. Trustees agreed to look at roof survey in New Year.

**Bookings:**

- Wine Club left the hob on over the weekend. Trustees agreed to set a fine £50 per day.
- Fire doors not being shut when users leaving building. Trustees agreed to remove door wedges.

**Other:**

- Rest Centre for Emergencies - Buckinghamshire Council- JEL has re confirmed the use of Buckland Village Hall in an emergency.

#### **6. House Report**

There was nothing to report. Tree has been removed by G O'Callaghan.

#### **7. Treasurer's Report**

Paula reported that the accounts had now be merged into a current account and savings account.

Paula presented accounts for the previous month.. Paula resigned from BOST at the meeting. R Peel thanked Paula for all her help over the years as Treasurer.

#### **8. Neighbours meeting**

Richard confirmed the meeting however it was agreed to move the date to Thursday February 27<sup>th</sup> @ 6.30pm due to hall bookings. All trustees welcome to attend. **ACTION: JEL to draw up invites.**

#### **9. Buck Pub rate**

To be discussed at later meeting once financial information has been received.

#### **10 Outdoor Lighting**

Carole raised the issue of the outdoor lights not being very practical when leaving the hall. **ACTION: JL & JEL to purchase and install solar lights by hall entrance.**

25<sup>th</sup> Anniversary - 2024 is the 25<sup>th</sup> anniversary of the hall improvements. **ACTION: RP to produce plan for a this and present at the next meeting**

#### **11 Key dates in 2025**

Key dates document has been drafted and will be amended by JEL. Richard to attend the Annual Parish Meeting.

#### **12 AOB**

#### **13 Date of next meetings :**

Richard will circulate possible dates for February meeting once financial information has been received.

Wednesday, March 19;

Wednesday, June 18 following

AGM; Wednesday, September 17;

Wednesday, December 17