

Buckland Old School Trust

Trustees Meeting

Monday 1<sup>st</sup> December 2025 @ 6pm @ Buckland Village Hall

Present:

Richard Peel (Chair), Rev Sally Bottomer, Linda Oatley, Noelle Morgan, Martin James-Griffiths, Heather McKenna and Kate Brazier.

1. Apologies: A.Sawby
2. Declarations of interest: There are no declarations of interest.
3. Minutes of last meeting: The minutes of the previous meeting held on 4<sup>th</sup> August 2025 were agreed and signed by Richard Peel (Chair).
4. Matters arising: The service of the alarm had been carried out by Oakpark, they recommended an upgrade to the system, quotes were given to RP. It was agreed that for the alarm code would be changed for 2026. - **KB to action.**
5. Appointment of new trustee: Martin James-Griffiths was nominated onto the Board of Trustees by a unanimous show of hands. **KB to update CC details.**
6. Treasurer Role: The role has been advertised but has had no response. KB speaking with Manager of Anthony Hall to discuss introduction of accounting system.
7. Hall Manager's report:

| Month     | Type of Booking      | Value    | No of hours |
|-----------|----------------------|----------|-------------|
| September | Regular              | £1065    | 70          |
|           | Regular reduced rate | 180      | 15          |
|           | Ad hoc               | £177.50  | 9.25        |
|           | Ad hoc reduced rate  | 0        | 0           |
|           | BPC                  | £300     |             |
| TOTAL     |                      | £1722.50 | 94.25       |
| October   | Regular              | £675     | 45          |
|           | Regular reduced rate | £324     | 27          |
|           | Ad hoc               | £330     | 20.75       |
|           | Ad hoc reduced rate  | £60      | 4           |
|           | BPC                  | £300     |             |
| TOTAL     |                      | £1689    | 96.75       |
| November  | Regular              | £990     | 66          |
|           | Regular reduced rate | £210     | 27.5        |
|           | Ad hoc               | £620     | 36          |
|           | Ad hoc reduced rate  | £145     | 14          |
|           | BPC                  | £300     |             |
| TOTAL     |                      | £2265    | 143.5       |
| December  | Regular              | £750     | 50          |
|           | Regular reduced rate | £132     | 11          |

|              |                     |                 |                   |
|--------------|---------------------|-----------------|-------------------|
|              | Ad hoc              | £478.75         | 27.25             |
|              | Ad hoc reduced rate | £290            | 20                |
|              | BPC                 | £300            |                   |
|              |                     | £1950.75        | 108.25            |
| <b>TOTAL</b> |                     | <b>£7627.25</b> | <b>442.75 hrs</b> |

All regular hirers are continuing into next year.

Disabled Parking – RP proposed marking out a designated disabled parking space in the car park. This was unanimously agreed. **RP to action.**

Security Camera – RP suggested investigating the installation of security cameras. It was agreed as a good idea in principle. **MJG to inform New Road households. RP to find out if planning permission is required.**

8. House Report: Nothing to report.
9. Grants: LO has been researching via Bucks Funding search; Connect Fund could be the best option. **LO to speak with Natalie Fieldhouse at the Anthony Hall.**
10. Future Strategy: Document had been circulated prior to the meeting; it was agreed that targets had been met. The role of the trustees is to run the hall efficiently and effectively. Moving forward the recommendation was to have a period of consolidation, with the aim to increase the number of bookings, including using the hall as a venue for weddings, and looking at ways to facilitate the suggestions made in the survey. These included the introduction of a children's play area and the re-introduction of a village fete. The feedback from the Buckland Blast was that the senior lunch had been a great success and it was proposed that another lunch was planned for the springtime.
11. Any Other Business: It was agreed that RP would purchase a voucher to give to JL as a thank you for her work with BOST.

Dates for 2026 meetings:

Monday 23<sup>rd</sup> March

Monday 29<sup>th</sup> June

Monday 21<sup>st</sup> September

Monday 7<sup>th</sup> December