



"A hall for us all"

Buckland Old School Trust
Trustees Meeting

Wednesday 12th February 2025 @ Buckland Village Hall

PRESENT: Richard Peel (Chair), Rev Sally Bottomer, Carole Paternoster, Nigel Hayward, Linda Oatley, Jane Lewis (Secretary), James Lewis

1. Apologies

There were no apologies.

2. Declarations of interest

Jane Lewis and James Lewis declared an interest in discussion on hall hire rates for village residents as James Lewis regular user of hall.

3. Minutes of the last meeting

The minutes of the last meeting were approved and signed by Richard Peel, Chair.

4. Matters arising

There were no matters arising.

5. Hall Manager's report

- Have a booking in 2026!
- Have a new stay and play toddler session starting end February 2 mornings a week for 3/3.5 hours; Have given permission to leave some stuff here.
- Buck Pub dates now confirmed in July 10th - 14th July.
- Have started using the online booking system for all invoicing, also directing all users to book through the website.

Maintenance

- Have moved tables and chairs around in cupboards so no longer a fire risk and put up signs, didn't need to store anything outside;
- All seals are now on fire doors
- Disabled door has been replaced
- Emergency lighting and Fire extinguisher service completed - all fine
- Review the storage cupboards outside and storage facilities for equipment etc.

Admin

- Music licence has now been sorted

Website/Social Media

Website total 1062 site visitors in 321 last 30 days

November 344, December 202, January 281

Engagement 93/100

31 bookings were made via the website in January, 332 booked in 2025 so far £4980 estimated income.

6. House Report

30th December the heating broke down. A new fan was needed for the boiler. The boiler is 25 years old which will need replacing. Electrical consumer will also need replacing. **ACTION: CP will receive quote from Cesare. SB to obtain quote as well.**

7. Treasurer's Report

Role of treasurer - Linda Oatley was proposed and agreed by unanimous vote.

Accountant - RP and LO to search for a new accountant. **ACTION: Quotes to be sourced by LO and RP**

Paper makes following recommendations:

- Balance books - BOST needs to ensure that the books are balanced at the end of the year. This would result in house subsidising hall as it is not possible at present for the hall to run independently without increasing hall hire rates substantially.
LO asked whether the meeting room is rented externally other than to the Parish Council. JL said security of the office would be need to be reviewed. **ACTION: JL to review office layout and possible source of income for next meeting.**
- Increase number of people using the hall should be a priority
- Rates Charges should remain at £15 per hour for non villagers, RP suggested £13 per hour for villagers. This was discussed and reduced to £12 per hour. £20 per hour charge for private events at the weekend including people within the village. This was agreed unanimously. **ACTION: JL to update website**
- Financial review at the end of each year of costs and look at expenditure.
- Review hall rates on annual basis.

8. Neighbours meeting - 27th February @ 6.30pm

Invites have been delivered to all local residents. 6 people have confirmed attendance.

9. Key dates in 2025

25 Year Celebration RP Suggested that this event be held on September 13th- 2025 is the 25th anniversary of the hall improvements. **ACTION: RP to produce plan for a this and present at the next meeting.**

10. AOB

RP has received quote from Contract Sign Systems for large sign at front of the hall on road. However BOST will need planning permission for this. **ACTION: RP & CP to apply for planning permission.**

Additional sign to go on New Road at entrance to car park.

11in Square sign to go on wall with village hall sign, along with a sign for the Old School House. £11.99 for each sign. Trustees approved.

ACTION: RP to investigate sign for New Road saying Village Hall Parking.

Hall users have noticed Uber eats drivers driving up pathway to hall to deliver to residents of Old School House. This has been

seen on several occasions. **ACTION: CP to contact Cesare and remind residents that deliveries should come via New Road.**

Community Impact Bucks - email received. **ACTION: JEL to investigate whether worth joining.**

Keyboard - Previous user no longer want it. **Trustees to see if they can find a new home**

All Saints Church - Sally is going to organise events to help All Saints raise funds for the church. These will be events such as bingo, craft events, Quiz nights. Rev Sally asked if she could apply for alcohol licence - this was agreed. BOST will charge £12 per hour.

11. Date of next meetings :

Richard will circulate possible dates for February meeting once financial information has been received.

Wednesday, March 12th;

Wednesday, June 18 following AGM;

Wednesday, September 17;

Wednesday, December 17