



Buckland Old School Trust  
Trustees Meeting  
Wednesday 12<sup>th</sup> March 2025 @ 6.30pm  
@ Buckland Village Hall

**PRESENT:** Richard Peel (Chair) Rev Sally Bottomer, Carole Paternoster, Linda Oatley, Jane Lewis (Secretary).

1. **Apologies:** James Lewis

2. **Declarations of Interest** - There were no declarations of interest.

3. **Minutes of the last meeting**

The minutes of the meeting held on 12<sup>th</sup> February 2025 were approved and signed by the Chair.

4. **Matters Arising**

Richard reported the meeting with neighbours went well, with positive feedback from attendees. Concern had been raised about volume of music at some events and also noise levels when people leave the hall. This has been followed up with regular users. Jane has let all neighbours know of any large events that have been booked e.g. wedding, Buck Pub

5. **Hall Managers report**

- Sadly Stay and Play toddler session is not happening after mid-March. One session has been taken up by Pilates and have had an enquiry for the second session.

**Maintenance**

- Ad hoc gardeners have been working on outside area and tidying up. Path to hall now cleared of bushes and overhanging plants. Cleared moss on entrance to car park; cleared ivy climbing up the hall and weeds.
- Chris Graves has resigned from regular garden maintenance so a new contractor is needed.
- Emergency Alarm/Fire Alarm survey has been carried out with no issues.
- Richard has engaged the services of a handyman to services of the handyman to repair the entrance gate, repair garden benches and erect a parking sign and signs for the Old School House.

**Admin**

- Facebook page now in regular use. 68 followers now. There were 13542 visits to the page in the last month with the basic hall hire post receiving the most views.
- Website had 499 visitors in the last month, there has been a 20% increase in searches via google.
- 19 responses to survey - to be discussed at next meeting.

**ACTION: Quotes to be sourced for Garden maintenance LO/JEL**

6. **House Report**

Carole reported that Cesare had carried out a mid term report on the Old School House. Several issues have arisen. Trustees agreed to ask Cesare to follow up on the issues raised in the report. **ACTION: CP**

Residents have also raised the issue of parking as they are regularly being blocked in and hall users are not adhering to signage. Jane has contacted regular hall users and asked them to park respectfully.

**ACTION: Trustees to look at clearer signage in car park.**

7. **Finance**

Jane has been approved as a signatory for the accounts, waiting for Lloyds to action.

Accountant - The trustees discussed the requirement for a new accountant. was agreed further quotes would be sort, in the meantime Jane to compile spreadsheet of accounts for financial year. **ACTION: JEL**  
Richard reported that the Wendover Community Board had approved funding for the marquee and hall signage.

### **8. Signage/Planning**

Richard has signs ready for installation - one for the car park and two 11-inch square plaques for the Old School House. Planning approval is required to a sign at the front of the hall. **ACTION: CP & RP to complete planning application.**

### **9. 25<sup>th</sup> Anniversary Celebration**

Initial planning for 25<sup>th</sup> anniversary event on September 13<sup>th</sup>, including possible senior citizens lunch, exhibition, and music from the Soul Falls band had been shared to all trustees. **ACTION: JEL to do 'Save the Date' announcement on Facebook and website.**

### **10. Trustees**

Nigel Hayward has stepped down from Buckland Parish Council leaving a vacancy on BOST as he was a BPC representative. Discussion took place about changing trustee representation: currently have two representatives from parish council and two from church. Richard suggested reducing parish council representation to one and adding more diverse representatives. **ACTION: RP to contact Charity Commission to determine if changes to trustee structure are possible.**

It was also agreed the need to add two more co-opted trustees, potentially including a hall user and New Road resident, giving a more diverse committee.

### **11. Upstairs Office**

CP reported BPC are not comfortable with the idea of renting out the upstairs office. There is a lot of valuable equipment and also information that is confidential and security of this needs to be ensured. **ACTION: RP to discuss with acting chair of BPC.**

### **12. Any other Business**

All Saints Church - Sally reported that she had distributed over 200 flyers throughout the village to publicise events happening to raise funds for the church. Many of these events will be held in the hall. The Church were grateful that the Buck Pub has agreed to donate 50% of monies raised to All Saints Church.

Annual Parish Meeting - Richard confirmed he will give a report on BOST at the Annual Parish Meeting on 12<sup>th</sup> April.

Upcoming Meetings - Trustees have prior commitments on 18<sup>th</sup> December. New date to be arranged

### **13. Date of Next Meeting**

June 18<sup>th</sup> @ 6pm.