



Buckland Old School Trust
 Buckland Village Hall,
 New Road,
 Buckland, Aylesbury, Bucks.
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Buckland Old School Trust
 Trustees Meeting
 Monday 4th August @ 6.00pm @ Buckland Village Hall

PRESENT: Richard Peel (Chair), Rev Sally Bottomer, Linda Oatley, Andrew Swaby, Noelle Morgan and Jane Lewis.

1. **Apologies** - Cllr Heather Mckenna
2. **Declarations of interest** - There were no declarations of interest.
3. **Election of new Trustees**

Andrew Swaby and Noelle Morgan were both nominated onto the Board of trustees by a unanimous show of hands. **ACTION: JL to update CC details and share schedule with new trustees.**

4. **Minutes of the last meeting** - The minutes of the meeting held on 12th June 2025 were agreed and signed by the Chair Richard Peel.

5. **Matters arising** - The minutes of the previous meeting should have stated that the Buckland Blast event costs should be covered by sponsorship and ticket sales/donations.

Richard Peel met with the Chair of Buckland Parish Council and the Chair of the New Road Residents Association to discuss location of the hall sign. It was agreed to move the sign behind the hedge facing New Road. RP has organised new poles for the sign.

6. **Hall Manager's report** - AUGUST 2025

Bookings

Month	Type of Booking	Value	No of hours
July	Regular	£978.75	65.25
	Regular reduced rate	£48	4
	Ad hoc	£350	17.5
	Ad hoc reduced rate	£75	5
	Bucks Pub	£350	47
	BPC	£300	0
TOTAL		£2101.75	138.75
August	Regular	£603.75	40.25
	Regular reduced rate	£96	8
	Ad hoc	£460	23
	BPC	£300	0
TOTAL		£1459.75	71.25
September	Regular	1188.75	79.25
	Regular reduced rate	108	9
	Ad hoc	£100	5

	Ad hoc reduced rate	£36	3
	BPC	£300	0
TOTAL		£1632.75	96.25
October	Regular	£1215	81
	Regular reduced rate	£216	18
	Ad hoc	0	0
	BPC	300	0
TOTAL		£1731	99

- August quiet as lots of groups cut or reduce their bookings
- Yoga class starts in September on Saturday morning, charges have increased since original booking made. It was agreed to continue the original hire rate until July 2026.
- Literature group start in October - reduced rate as booked by resident
- Have had lots of last minute bookings over the summer think because of the weather
- Lovely review for wedding that was held here
- Have a booking for Christmas day and Christmas Eve

Buckland Blast

- 35 tickets so far (Thursday) £40 revenue donations
- 2 photos
- 2 for seniors lunch

Maintenance

- Gardeners - Elder has been removed
- Electrician has been and is doing survey this week to see how external lights work
- Some touching up needed in the hall as bits of paintwork are chipped and scuff marks are appearing. Not sure how often hall has been painted in the past but think we need to factor in doing it every 3 years as I reckon by next year will start to look pretty shoddy. August would be good time to do it as quieter.
- Emergency lighting survey carried out on 31/7/25 - all ok
- Need to book in Boiler service, alarm service and PAT testing
- Jane requested approval to purchase a step ladder for hall to assist with changing light bulbs. Trustees approved expenditure up to £100.

Admin

- Please can I have photos and bios from all new trustees for website
ACTION: HM/NM/AS to send photos and bios to Jane
- Facebook page 88 followers
- Website well used June 386, July 513
- Had a spate of bookings for hall in Oxfordshire on our account. Issue with Google as only says Village hall England, trying to fix. Have amended website and bookings form so clearly says we are Buckland Aylesbury - This seems to have stopped now.

Update on bookings against the Marketing Plan

- We said we would double regular bookings from 10.75 + monthly 4 hours to 30 hours, we are at 25.75 +4 - the + 4 is monthly wine club booking.
- We said we would set up Facebook, website, Instagram - all done!

- We said we would quadruple our ad hoc bookings to 12 per year - we have 23 so far and still four months to go!
- Well done everyone!!!!

7. Finance

	August	September	January 2025	March	June	August
Nat West Current Account (Day to day Hall)	£6368	£5668	Closed	-	-	-
Nat West Business Reserve	£9543	9578	Closed	-	-	-
Lloyds Bank Treasurers Account	£17497	£18750	30355	£32514	£32114	£34009
Lloyds Bank Business Instant Account	£51380	51380	51814	52899	£52,012	£52042
TOTAL	£84789	£85378	£82169	£85413	£84127	£86411

Jane requested approval to look at higher interest accounts for reserves. Currently receiving 0.7% and higher rate available with Lloyds. Rev Bottomer mentioned CCLA who give good rates for charities.

ACTION: JL to look into this.

- Approval of End of year audited accounts - The final accounts had been externally audited by Jane Gardiner. These were presented to the trustees and signed by the Chair Richard Peel. **ACTION: JL to upload to the Charity Commission Website.**
- Charity Commission have approved the revised schedule. This will be updated to the CC website. **ACTION: JL**

6. **House report** - Heather reported prior to the meeting that letting agents were looking into cost of replacement boiler. **ACTION:HM to follow up**

7. Buckland Blast

Richard reported that ticket sales were progressing slowly. There has been lots of publicity on Facebook and posters around the village. Feedback seemed to be that people didn't understand how to use the QR code. It was agreed to push the website link for tickets instead of the QR code and encourage as many people as possible to sign up as possible. There had only been two people sign up for seniors lunch so far. Trustees agreed that Non Buckland residents could come to the event for £10 per family.

ACTIONS: all trustees to share information to friends and neighbours re the event;

Sally Bottomer - invite regular All Saints attendees to Seniors lunch; Share Open mic details with contacts; Ask Natalie to share event info with Barn Owls and Aston Clinton pre-school.

Jane Lewis - Contact Maureen Ridler for boards for history information on hall; Create historical display; update website and social media with ticket price and event details.

Richard Peel - Print extra leaflets for event and circulate, liaise with suppliers and artists; apply for alcohol license.

8. Ideas for Grant applications

Linda reported that she has been investigating possible ideas for grants. This will be discussed in more detail at the December meeting.

9. Any Other Business

- All trustees agreed to be on a Whatsapp group. **ACTION: JL to set up**
- **JL to share dates with trustees.**