



Buckland Old School Trust
Buckland Village Hall,
New Road,
Buckland, Aylesbury, Bucks.
HP22 5JB
Tel: 07749041434

Registered Charity no: 1069992

Buckland Old School Trust
Trustees Meeting
Monday 15th June 2026 6.00pm @ Buckland Village Hall

Present: Richard Peel (Chair), Heather McKenna, Andrew Sawby, Linda Oatley, Rev. Sally Bottomer and Kate Brazier

1. **Apologies:** Noelle Morgan and Martin James-Griffiths
2. **Declarations of interest:** There are no declarations of interest.
3. **Minutes of last meeting:** The minutes of the previous meeting held on 23rd March 2026 were agreed and signed by Richard Peel (Chair).
4. **Matters arising:** A designated disabled parking space has been marked out in the car park, LO has asked for it to have additional markings on either site to allow for door opening.
5. **Hall Manager's report:** Report had circulated prior to the meeting. The new Stay and Play session was discussed, a poster advertising this has been put up on the notice board.

The committee was made aware of the recent Health and Safety report. Andrew Sawby was elected as H&S representative for the committee. It was agreed that the H&S Policy, the Code of Conduct and the H&S induction slides would be shared with the committee. RP and KB will meet to discuss and agree the remainder of the documents prior to implementation.

NR Green have fixed part of the roof and will quote for the rest of the work in the coming weeks.

Duncan will put up all the H&S/Fire signage. (actions RP and KB)

6. **House Report:** HMCK is working to get quotes for a new boiler. (action HMCK)
7. **Grants:** LO has secured a £500 grant from The Shanly foundation, a decision will be made by the next meeting on how to spend this money. LO has also applied for a grant of £2200 from Heart of Bucks for security cameras, flood lights and audio visual equipment and is awaiting a response. (action LO)
8. **Buck Pub:** This event was held at the weekend (12th to 14th June). RP and Nigel Kippax have agreed that a percentage of the profits will be donated to BOST, NK will let RP know the amount once all costs have been accounted for. (action RP).
9. **Roman Bones:** The bones have been collected by a representative from the Buckinghamshire Museum and are currently being held at the museum. RP will be discussing a proposed agreement with the Museum with the Parish Council. (action RP)

10. **Hall Manager Remuneration:** KB left the room whilst a discussion took place. It was agreed that an increase of £2.50/hr - to £20/hr would be awarded. Once the H&S procedures have been implemented a review of the required Hall Manager hours will be carried out. In the meantime KB will continue to charge for the additional hours worked in excess of the 5 hours per week.
11. **AOB:** Nothing to report