

# Ryan Quattrocchi

## Project Estimator

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Results-driven, *bilingual* **Project Estimator** with a strong background in project estimation and cost analysis. Extensive experience in evaluating project requirements, conducting comprehensive assessments, and delivering accurate estimates for budget planning. Adept at analyzing complex data and interpreting project specifications to determine resource needs and cost projections. Demonstrated ability to collaborate with cross-functional teams, stakeholders, and vendors to ensure efficient project execution. Skilled in utilizing industry-leading software and tools to streamline estimation processes and enhance accuracy. Possesses excellent communication skills, enabling effective interactions with clients and colleagues at all levels.

### Career Highlights:

- ★ Managed a diverse portfolio of 25+ self-generated projects/accounts, ensuring client satisfaction and high-quality work at Dunham's Asphalt Services Inc.
- ★ Provided estimates and budgeting considerations for projects and sales amounting to \$10,203,135.00.
- ★ Orchestrated impactful marketing campaigns for 7 Bridges Marketing LLC, encompassing various channels such as email, direct mail, social media, and video.
- ★ Chosen as one of Oklahoma's 2022's NexGen Under 30 Honorees, a distinction award highlighting professionals under 30 who achieve great things in their workplace and communities.

### Competencies

- Project Estimation
- Resource Allocation
- Team Leadership
- Estimation Software
- Cost Analysis
- Data Analysis
- Stakeholder Management
- Trend Awareness
- Budget Planning
- Project Specifications
- Vendor Coordination
- Time Management

### Professional Experience

**Northwood Asphalt Terminal LLC. – Tulsa, OK**

**2021 - Present**

#### CHIEF COMPLIANCE OFFICER

- Oversaw daily business affairs of the LLC on behalf of the president, ensuring efficient operations and strategic decision-making.
- Reported directly to the president, providing weekly updates and presenting business initiatives, fostering streamlined communication and informed decision-making processes.
- Conducted meetings with vendors, universities, and other relevant parties to discuss product needs, identify opportunities, and establish new accounts.
- Managed all aspects of public relations and marketing efforts, enhancing brand visibility and driving customer engagement.

**Dunham's Asphalt Services Inc. - Sand Springs, OK**

**2020 - Present**

#### PROJECT MANAGER

- Conducted take-offs and prepared bids for upcoming projects, delivering timely and accurate RFQs to facilitate seamless project planning and procurement.
- Led and directed comprehensive marketing and social media campaigns, collaborating with digital advertising partners to drive client traction and enhance customer engagement.
- Successfully managed a diverse portfolio of 25+ self-generated projects/accounts, coordinating with internal team leaders and clients to establish schedules, exchange necessary documents, and maintain budgetary control for each awarded job.
- Fostered long-term relationships with clients and vendors by actively nurturing connections beyond project completion, ensuring continued satisfaction and delivering high-quality work.

**7 Bridges Marketing LLC. - Tulsa, OK**

**2019 - 2020**

#### BUSINESS DEVELOPMENT

- Orchestrated and executed comprehensive marketing campaigns for 7 Bridges, encompassing email, direct mail, social media, video, and various other channels.
- Devised impactful marketing strategies and lead-generation campaigns tailored to the specific needs of small businesses.
- Generated actionable insights and performance reports to evaluate the success of marketing efforts, enabling data-driven decision-making and continuous improvement of campaigns.

## Professional Experience (continued)

**Do College Better – Fayetteville, AR**

**2017 - 2018**

### MARKETING MANAGER

- Curated and maintained engaging and visually representative daily posts across various social media platforms, including Facebook, Instagram, and LinkedIn.
- Coordinated, directed, and planned marketing efforts to evaluate and develop an impactful marketing strategy and marketing plan, driving brand awareness and attracting target audiences.
- Implemented effective budgeting practices by creating monthly budgets encompassing expenditures, research and development appropriations.

### Previous Roles:

**LEGAL ADMINISTRATIVE ASSISTANT – Rhodes, Hieronymus, Jones, Tucker and Gable**

**2019**

**LEGAL INTERN – Riggs, Abney, Neal, Turpen, Orbison and Lewis**

**2017**

**LEGAL INTERN – Tulsa County Courthouse**

**2016**

## Projects

**Layton Construction, 2021-2022**

**PROJECT ESTIMATOR/MANAGER – DUNHAM’S ASPHALT SERVICES**

- Managed a \$2.2M+ budget for a new parking lot for an Amazon Distribution Center.

**No Box Studios, 2020-2021**

**PROJECT ESTIMATOR/MANAGER – DUNHAM’S ASPHALT SERVICES**

- Allocated a \$15k marketing budget for a commercial media campaign for paid and organic social media distribution.

**Salvation Army Corps Of Sand Springs, 2021-2022**

**PROJECT ESTIMATOR/MANAGER – DUNHAM’S ASPHALT SERVICES**

- Oversaw the planning and execution of a new parking lot for the Salvation Army Corp with a budget of \$18K+.

## Education

**The University of Arkansas, Fayetteville, AR - 2018**

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

## Certifications

**Learning Excel 2021, LINKEDIN / Speaking Confidently & Effectively, LINKEDIN / Hootsuite Platform Certification, HOOTSUITE / Hootsuite Social Media Marketing Certification, HOOTSUITE / Notary Public, OKLAHOMA SECRETARY OF STATE, EXPIRES APR 2024**

## Additional Credentials

### Tools & Technology:

InSite Software Inc. ISquareFoot, Basecamp, BusyBusy, Microsoft Office (Word, Excel, PowerPoint, Outlook, Access, Publisher) / Microsoft Visio / Microsoft SharePoint / Adobe Photoshop / Google Docs / Google Drive

### Languages:

*English and Spanish {full professional proficiency}*

### Professional Affiliations:

Oklahoma Asphalt Pavement Association – Vice-Chairman for Board of Dir.  
National Asphalt Pavement Association – Vice-Chairman of Awards  
Salvation Army-Sand Springs Corp – Advisory Board  
Sand Springs Chamber of Commerce – Legislative Task Force Member  
Razorbaks Offering Accountability Resources – Executive Vice-President

### Community Engagement:

Tulsa Rotary Club – Junior Member  
Tulsa Boys’ Home- Youth Mentor and Fundraising Committee Member  
Leadership Sand Springs – Member

### Interests:

Pickleball and Tennis, Snow and Water Skiing, and Travelling