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MINUTES of August 12, 2024

MEMBERS PRESENT: Andrew (Andy) Bateman, Jacki Block, Jara Bonner, Rebecca Cochran-Kasson, Patty Lawrence, Joy Lytle, Laura Perez, Greg Varner, Susan Vilardo

MEMBERS EXCUSED: Elizabeth Atwell, Jen Binder, Tony Rees

ASSOCIATE MEMBERS PRESENT: Ray Bailey (by Zoom)

ASSOCIATE MEMBERS EXCUSED: Richard Chaney

GUESTS PRESENT: Heather Cokl, Alicia Fine, Zoe Fiscus-Doss, Barb Iseman, Cathy McClain

STAFF PRESENT: Marcie Keith, Cindy Knoblauch, Denny Moell, Erica Pursley, Lee Ann Watson

1. Call to Order: The August 12, 2024 Board of Directors' meeting was conducted in person at 7:00 pm at the Board office at 2337 Clermont Center Drive Batavia, Ohio 45103. Chairperson Andy Bateman welcomed the attendees and called the meeting to order.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the August 12, 2024 Board of Directors' meeting. (Motion-Susan Vilardo, second-Rebecca Cochran-Kasson).
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the June 10, 2024 Board of Directors' meeting. (Motion-Greg Varner, second-Jara Bonner).
4. Training: Associate Director Denny Moell presented on the Clermont County Assisted Outpatient Treatment (AOT) Program. AOT is the practice of providing outpatient mental health treatment under court order to adults with severe mental illness who meet specific criteria, such as a prior history of repeated hospitalizations, who struggle with engaging in treatment in the community. Individuals regularly appear before the Magistrate, who oversees the adherence to treatment.
5. Executive Director and Staff Reports: Executive Director Lee Ann Watson highlighted parts of her report. Lee Ann said that there has been much focus on the school-based mental health program in the last two months. Board Staff have seen preliminary results of the school-based services evaluation done by the University of Cincinnati and have met with Child Focus several times to discuss a redesign model. Child Focus also learned from West Clermont School District

that they will be using another provider next school year and Child Focus will be transitioning out of providing clinical services at West Clermont. Child Focus will still be providing prevention services to West Clermont students. Cathy McClain from Child Focus discussed this transition with the Board.

Lee Ann also stated that On Our Way Home (OOWH) received an Ohio Peer Expansion grant to start a Peer Recovery Center and hire two (2) new staff, a Director of Support and a Case Manager. Since OOWH now has staff, they have requested discontinuation of the partnership with Greater Cincinnati Behavioral Health Services (GCB) to provide Peer Recovery Coaches.

Associate Director Denny Moell's report stands.

Community Engagement Manager Marcie Keith Marcie reported that the Board distributed 44 boxes of Narcan and collected 233 Community Needs Assessment surveys at the Clermont County Fair last month. Marcie also reported that the suicide prevention signage campaign at the local state parks will launch on September 10, 2024. The first parks to receive the signage will be Eastfork and Stonelick. The campaign was pitched by the Board about two years ago and is a collaborative effort between the Board, the U.S. Army Corp of Engineers, and the Ohio Department of Natural Resources. This campaign is the first of its kind in the state of Ohio. Further, Marcie mentioned that the Board has been nominated by the Safety Net Alliance for a community collaboration award. Lastly, Marcie said the Board will be hosting an Overdose Awareness event at Crossroads Church Eastgate on August 22 from 3-6pm. The event will feature training demonstrations, a resource fair, and free food.

6. Committee Reports:

- A. Levy Committee: Jara Bonner informed the Board members that the first Levy Committee meeting was held on June 17, 2024. During that meeting, she and Laura Perez were elected as the Levy Committee Co-Chairs, and Rebecca Cochran-Kasson was elected as Levy Committee Treasurer. The Committee discussed options for the Board's levy that will hopefully be on the ballot in November of 2025. Jara stated that the Levy Committee is recommending a replacement levy with a .25 mil increase from .75 mil to 1 mil and \$40,000 levy campaign budget. The Committee is still researching ideas for a fundraising event. The Levy Committee will meet again virtually on September 16, 2024 at 6:00pm. A motion was made, and unanimously approved, to request a replacement levy with an increase from .75 mil to 1 mil to be added to the November 2025 voters' ballot. (Motion-Patty Lawrence, second-Rebecca Cochran-Kasson).
- B. Finance Committee: The Finance Committee met at 6:00pm on August 12, 2024. Finance Committee Chairperson Jacki Block summarized the information from that evening's Committee meeting. Jacki said the Committee supports the Levy Committee's request of a \$40,000 levy campaign budget. A motion was made, and unanimously approved, to approve a 2025 levy campaign budget of \$40,000. (Motion-Jacki Block, second-Jara Bonner).

Jacki also updated the Board on other financial matters. The Board's Fiscal Year 2024 (FY24) Budget will be reconciled by October 2024. The Finance Committee approved the Board's FY25 budget as presented. The Committee also discussed the departure of the

Board's Juvenile Probation building tenants. Juvenile Probation staff will vacate the Board's premises by August 30, 2024. The Committee agreed that it would be prudent to seek a new tenant for a short-term (12-month) lease in order to generate revenue while the Board has available space.

7. Unfinished Business:

A. Culture of Quality Certification: Lee Ann Watson announced that the Board was granted a three-year Culture of Quality certification by the Ohio Association of Behavioral Health Authorities (OACBHA). Lee Ann said out of 155 standards, the Board only had four (4) standards that needed to be addressed. Board staff has already begun to address those standards and will complete and submit the performance improvement plan.

B. ARPA I Crisis Funding for Short-Term Mental Health Residential Facility: The Southwest Collaborative, which includes Clermont, Brown, Clark, Greene, Madison, Preble, Warren, and Clinton Counties, is still working to negotiate the purchase of a property in Warren County for an Adam and Amanda Center. Based on the current asking price for the property, \$10 million, the Collaborative is short between \$600,000 and \$1,600,000 million depending on the final negotiated purchase price. The Warren/Clinton Board Director, who is doing the negotiating, believes she can get the price down to \$8.5 million with renovations, leaving a gap of \$600,000 in funding. The collaborative is working on fundraising efforts to raise the additional money needed for the purchase. Since the project must be started by September 30, 2024, the Collaborative is interested in pursuing a loan from the Clinton County Port Authority which would then be paid back with the future fundraising efforts. The Board members had several questions about this idea and requested additional information on the actual selling price of the property, the loan amount, the interest rate of the loan, and other property options more in line with the current available funding. The Executive Director will obtain the requested information and report back in September.

C. New Housing Ohio: Lee Ann Watson informed the Board members that on July 29th New Housing Ohio (NHO) was approved for Metropolitan Housing vouchers for the permanent supportive housing facility that is planned for Felicity. NHO is in the process of purchasing the land in Felicity.

8. Agency Directors' Reports: Heather Cokl of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands. Heather added that the Board, GCB/CRC, and Mercy Hospital Clermont have collaborated to create a new health record which will determine if a County AOT Client has been admitted to the hospital. Currently, the hospital has treatment plans for all nine (9) AOT clients. Heather also said that GCB/CRC will partner in the Board's Overdose Awareness event on August 22, 2024 by providing a Peer Recovery Coach as a guest speaker at the event. Further, Heather said that GCB/CRC received a Rural Changemaker grant from Interact for Health for a mobile behavioral health unit in Clermont County.

Cathy McClain of Child Focus said her report stands. Cathy gave a brief update on Child Focus' latest news. Cathy informed the Board members of the OMHAS plan to expand Mobile Response and Stabilization Services (MRSS) across the State, and the region Clermont is in will now

include Adams, Brown, Lawrence and Scioto Counties. Cathy also mentioned that Child Focus held its staff retreat on Friday August 9, 2024.

Zoe Fiscus-Doss of Hope Community Center (HCC) said her reports stands. Zoe added that the “On the Road to Recovery” mobile RV stopped in at HCC. HCC is also utilizing a recent grant the agency received for renovation of the Center and hiring two (2) additional staff. HCC will also be reinstating its “Recovery Through Creative Expression” art show and sale. It will take place at HCC on September 27 and 28, 2024.

NAMI of Southwest Ohio’s report stands.

9. New Business:

A. Action Items

1. FY25 Memorandums of Understanding (MOUs) with Family Recovery Court and OVI Court for Specialized Docket Funds: These are the annual agreements with Juvenile (Family Recovery Court \$25,000) and Municipal (OVI Court \$40,000) Courts for pass through OMHAS specialized docket subsidy funding. A motion was made, and unanimously approved, to approve the specialized docket subsidy MOUs with Municipal and Juvenile Courts and to authorize the Executive Director to sign the MOUs on behalf of the Board. (Motion-Rebecca Cochran-Kasson, second-Laura Perez).
2. Central Pharmacy Addendums to the FY25 Purchase of Services (POS) Contracts for Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) and Child Focus: These addendums are for annual OMHAS funding passed through to the contract providers for assisting individuals or families who do not have the financial means to purchase needed psychiatric medications. A motion was made, and unanimously approved, to approve the Addendums for Central Pharmacy (Child Focus-\$7000, GCB-\$5000, CRC-\$5000) funding and to authorize the Executive Director to sign the Addendums on behalf of the Board. (Motion-Greg Varner, second-Rebecca Cochran-Kasson).
3. TBD Solutions Consultant Agreement: TBD Solutions was hired to develop an operational and sustainability plan for a Crisis Receiving Center in Clermont County. Changes were made to the initial agreement to update their consultation duties. A motion was made, and unanimously approved, to approve the TBD Solutions Consultant Agreement and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Patty Lawrence, second-Joy Lytle).
4. FY25 Central Clinic Agreement for Forensic Monitoring Services: GCB requested that forensic services be transferred to Central Clinic. A motion was made, and unanimously approved, to approve the FY25 Central Clinic Agreement for Forensic Monitoring Services and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Susan Vilardo, second-Jara Bonner).
5. Amendment to FY25 Greater Cincinnati Behavioral Health Services POS Contract to Remove Forensic Monitoring Services: At the request of GCB, forensic services were transitioned from GCB to Central Clinic, and funding for that service will be removed from the POS. A motion was made, and unanimously approved, to approve the Amendment to the FY25 GCB POS Contract for the removal of Forensic Monitoring

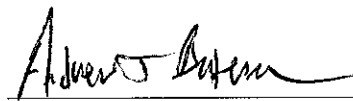
- Services and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Joy Lytle, second-Jacki Block).
6. New Electronic Signature Policy and Procedure: A motion was made, and unanimously approved, to approve the adoption of the new Electronic Signature Policy and Procedure as presented. (Motion-Greg Varner, second-Susan Vilardo).
 7. Amendment with the Clermont County Sheriff's Office (CCSO) for the Quick Response Team (QRT): The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with the deputies of Clermont County Sheriff's Office (CCSO) attached to the CCSO's QRT team. A motion was made, and unanimously approved, to approve the Amendment with CCSO and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Laura Perez, second-Jara Bonner).
 8. Amendment with Miami Township Police Department (MTPD) and Miami Township Fire Department (MTFD) for the Milford/Miami Township Addiction Response Team (MMART): The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with Miami Township first responder staff attached to the Milford/Miami Township Addiction Response Team (MMART). A motion was made, and unanimously approved, to approve the Amendment with MTPD and MTFD and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Laura Perez, second-Susan Vilardo).
 9. Amendment with Milford Police Department (MPD) for the Milford/Miami Township Addiction Response Team (MMART) Services: The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with City of Milford police officers attached to the Milford/Miami Township Addiction Response Team (MMART). A motion was made, and unanimously approved, to approve the Amendment with MPD and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Susan Vilardo, second-Jara Bonner).
 10. Amendment with Milford Fire Department (MFD) for the Milford/Miami Township Addiction Response Team (MMART) Services: The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with City of Milford Fire/EMS staff attached to the Milford/Miami Township Addiction Response Team (MMART). A motion was made, and unanimously approved, to approve the Amendment with MFD for MMART services and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Laura Perez, second-Susan Vilardo).

11. Addendum to the FY25 POS Contract with GCB for the Bureau of Justice Assistance (BJA) Grant No-Cost Extension Quick Response Team (QRT) Funding: The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with the two (2) Recovery Coaches and one (1) Mental Health professional attached to the CCSO QRT and the MMART. A motion was made, and unanimously approved, to approve the Addendum to the FY25 POS Contract with GCB for BJA QRT funding and to authorize the Executive Director to sign the Addendum on behalf of the Board. (Motion-Jara Bonner, second-Laura Perez).
12. Addendum to the FY25 POS Contract with Child Focus for the Bureau of Justice Assistance (BJA) Grant No-Cost Extension Handle with Care (HWC) Funding: The Board received a no cost extension in the amount of \$217,386.46 from the Bureau of Justice Assistance for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) grant. The extension is for the period of October 1, 2024 to September 30, 2025. The funding is being used to support the cost associated with the part-time Handle with Care Coordinator. A motion was made, and unanimously approved, to approve the Addendum to the FY25 POS Contract with Child Focus for BJA HWC funding and to authorize the Executive Director to sign the Addendum on behalf of the Board. (Motion-Patty Lawrence, second-Susan Vilardo).
13. Amendment to the FY25 Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) POS Contract for PATH SUD Outreach Supplies: This funding from OMHAS will provide outreach supplies for homeless individuals with a suspected substance use disorder. A motion was made, and unanimously approved, to approve the Amendment to the FY25 GCB/CRC POS contract for PATH SUD outreach supplies and to authorize the Executive Director to sign the Amendment on behalf of the Board. (Motion-Susan Vilardo, second-Joy Lytle).
14. Addendum to the FY25 GCB POS Contract for Access to Wellness: This OMHAS funding provides community recovery supports to adults with severe and persistent mental illness. A motion was made, and unanimously approved, to approve the Addendum to the FY25 GCB POS Contract for Access to Wellness funding and to authorize the Executive Director to sign the Addendum on behalf of the Board. (Motion-Joy Lytle, second-Jara Bonner).
15. Addendum to the FY25 GCB POS Contract for Community Transition Program (CTP): This funding is to support successful treatment connections for individuals with a substance use disorder who are transitioning from prison to the community. A motion was made, and unanimously approved, to approve the Addendum to the FY25 GCB POS contract for CTP funding and to authorize the Executive Director to sign the Addendum on behalf of the Board. (Motion-Susan Vilardo, second-Jara Bonner).
16. New Procurement Card Policy and Procedure: A motion was made, and unanimously approved, to approve the adoption of the new Procurement Card Policy and Procedure as presented. (Motion-Joy Lytle, second-Susan Vilardo).
17. Election of a New Board Vice-Chairperson/Program Committee Chair: A motion was made, and unanimously approved, to elect Elizabeth (Liz) Atwell as the new Vice-

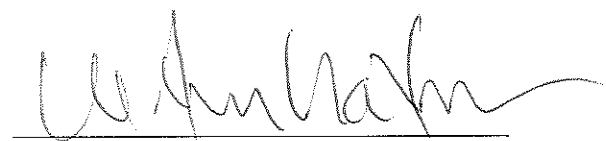
Chairperson/Program Committee Chair. (Motion-Susan Vilardo, second-Patty Lawrence).

B. Discussion Items:

1. Quarterly Update on Board Outcomes: Board staff reviewed the Board's FY24-FY26 Strategic Plan dashboard with Board members. Nine (9) of the Board's goals are complete, nine (9) are in progress, and three (3) have not been started yet. Board staff will update the Board on a quarterly basis.
 2. Future Use of Board Building: The Juvenile Court Probation Department, who have been utilizing Board office space, will be moving out by August 30, 2024. Board staff will seek new tenants for a short-term 12-month lease.
 3. Rescheduling or Cancelling the November 11, 2024 Board Meeting Due to Veterans' Day: Due to the November 2024 Board meeting falling on the Veteran's Day holiday, when the Board office is closed, the Board of Director's discussed either cancelling or rescheduling the November meeting. A motion was made, and unanimously approved, to cancel the November 11, 2024 Board meeting. (Motion-Joy Lytle, second-Rebecca Cochran-Kasson).
10. Announcements/Comments from Public Attendees: Joy Lytle stated that she enjoyed her time at the Board's fair booth last month and that the community outreach aspect was "amazing". There were no further announcements or comments and no comments from public attendees at the August 12, 2024 Board of Directors' meeting.
11. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the August 12, 2024 Board of Directors' meeting. (Motion-Susan Vilardo, second-Joy Lytle).



Andrew Bateman, Chairperson



Lee Ann Watson, Executive Director