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### **MINUTES of June 10, 2024**

**MEMBERS PRESENT:** Elizabeth Atwell, Andrew (Andy) Bateman, Jen Binder, Jacki Block, Jara Bonner, Laura Perez, Tony Rees, Greg Varner

**MEMBERS EXCUSED:** Rebecca Cochran-Kasson, Patricia Lawrence, Joy Lytle, Susan Vilardo

**ASSOCIATE MEMBERS PRESENT:** Ray Bailey (by Zoom)

**ASSOCIATE MEMBERS EXCUSED:** Richard Chaney

**GUESTS PRESENT:** Alicia Fine, Susan Graham, Barb Iseman, Nick Melvin, Samantha Murphy, Julia Saldanha

**STAFF PRESENT:** Marcie Keith, Cindy Knoblauch, Denny Moell, Erica Pursley, Lee Ann Watson

1. Call to Order: The June 10, 2024 Board of Directors' meeting was conducted in person at 7:00 pm at the Board office at 2337 Clermont Center Drive Batavia, Ohio 45103. Chairperson Andy Bateman welcomed the attendees and called the meeting to order.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the June 10, 2024 Board of Directors' meeting with the addition of Action Item 9, "Revised FY2025 POS Contract Standards". (Motion-Jackie Block, second-Tony Rees).
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the May 13, 2024 Board of Directors' meeting. (Motion-Greg Varner, second-Jara Bonner).
4. Training: GCB-Mental Health and Substance Use Disorder Counseling: Samantha Murphy and Nick Melvin from Greater Cincinnati Behavioral Health Services (GCB) gave a presentation, accompanied by a handout, on mental health and addiction counseling services provided by GCB. GCB offers counseling services at its Amelia, Batavia, and Milford locations and is currently serving 410 clients. GCB's trauma-informed, person-centered approach includes individual, group, and family therapy and addresses issues such as trauma, depression, anxiety, mental illness, disability adjustment, grief and loss, relationship difficulties, anger management, domestic violence, substance misuse, and recovery management.
5. Executive Director and Staff Reports: Executive Director Lee Ann Watson said her report stands.

Associate Director Denny Moell's report stands.

Community Engagement Manager Marcie Keith said her report stands. Marcie added that the two recent Board sponsored community events went well. The Total Wellbeing Inside Out event held at West Clermont High School on May 18, 2024, featured wellness focused vendors, health demonstrations, screenings, and trainings. The event hosted about 60 attendees. For 2025's Total Wellbeing event, Marcie is considering organizing an automobile "cruise-in" that will hopefully boost attendance. The Suicide Prevention Summit held on May 31, 2024 at University of Cincinnati Clermont College hosted 52 attendees and 20 vendors. The event featured various suicide prevention breakout sessions and trainings.

6. Committee Reports:

A. Finance Committee: The Finance Committee met at 6:00pm on June 10, 2024. Finance Committee Chairperson Jacki Block summarized the information from that evening's Committee meeting.

Calendar Year 2024 (CY24) Ohio Department of Mental Health and Addiction Services (OMHAS) Audit Results (aka SFY22 Board Assistance Review): In May, OMHAS performed its State Fiscal Year 2022 (SFY22) Board Assistance Review (BAR) of the Clermont Board. The BAR audit mainly focused on the Board's financial practices. OMHAS reported four (4) recommendations and one (1) finding. On June 6<sup>th</sup>, Board staff submitted the Corrective Action Plan (CAP) to OMHAS for review. OMHAS provided a response to the CAP on June 7<sup>th</sup>, which was provided to the Finance Committee for review. The Finance Committee approved the SFY2022 OMHAS BAR audit as presented.

Fiscal Year 2025 (FY25) Family and Children First (FCF) Contribution from the Clermont County Mental Health and Recovery Board (CCMHRB): Jacki stated that the Board, along with other local partners, has been providing an annual contribution to Family and Children First. In the past, the Board's annual contribution has been \$25,000 (\$12,500 first half and \$12,500 second half). However, FCF now has large reserve of local contributions/pooled funds that have not been expended for many years. According to FCF's policy, "if local contribution money is carried over into pooled funds for two (2) consecutive years, local contributions and the FCF budget will be re-evaluated." To address this issue, FCF has formed a committee to develop a plan for use of the reserve funding. After discussion, the Finance Committee recommended to the full Board pausing the first half contribution of \$12,500 and review FCF's plan for the use of the reserves. After review of the plan, the Board will vote on whether to allocate a minimum of \$12,500 to FCF and up to \$25,000 if needed in the second half of FY25. A motion was made, and unanimously approved, to approve the second half FY25 contribution of \$12,500 and up to \$25,000 after review of FCF's expenditure plan for the use of the reserves. (Motion-Jacki Block, second-Laura Perez).

Review of Financials: Jacki said The Finance Committee approved the Profit and Loss Statement as presented. The Finance Committee also approved the SFY25 Board Budget.

FY25 Contract with Alternative Living Solutions (ALS) for Adult Residential Care at Peebles Place and Mellon Meadows: Lee Ann Watson said the Director of ALS reached out to her to request a daily rate increase to \$115 for Clermont County residents at both

residential care centers. The Board is currently paying a daily rate of \$85 at Mellon Meadows and \$70 at Peebles Place. The Finance Committee did not recommend agreement to the rate increase. Instead, the Committee recommended keeping Mellon Meadows at \$85 per day and raising Peebles Place from \$70 to \$85 per day.

7. Unfinished Business:  
NONE

8. Agency Directors' Reports: Susan Graham of Child Focus said her report stands. Susan added that Child Focus is actively working with the University of Cincinnati to compile data for the school-based mental health needs assessment survey. Susan stated that the evaluation process will be about 18-months. The preliminary results will be reviewed on June 18, 2024. Child Focus is also holding its annual golf outing on June 17, 2024 and its annual Encourage the Heart Dinner on October 10, 2024.

Julia Saldanha of NAMI SW Ohio said her report stands. Julia added that NAMI has added a new workshop called "Stigma Free Workplace" which is an employee mental health program. Julia also said that NAMI's "Ending the Silence" program has been approved by the Ohio Board of Education as an evidence-based program.

Alicia Fine of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands. Alicia added that GCB recently completed a site audit of its Certified Behavioral Health Clinic (CCBHC), and the audit went well. Alicia also said Merwin Recovery House for men is celebrating its 7-year anniversary.

Hope Community Center's (HCC) report stands.

9. New Business:

A. Action Items

1. Fiscal Year 2025 (FY25) Memorandum of Understanding (MOU) with Municipal Court for the Indigent Driver Alcohol Treatment (IDAT) Funds : A motion was made, and unanimously approved, to approve the FY25 MOU with Municipal Court for the IDAT Funds and to authorize the Executive Director to sign the MOU on behalf of the Board. (Motion-Jacki Block, second-Jen Binder).
2. FY25 Agreement for Adult Residential Care with Alternate Living Solutions, Inc. for Mellon Meadows Care Center, Inc. and Peebles Place Care Center, Inc.: The Finance Committee recommended earlier in the agenda that the Board approve the ALS contract for Mellon Meadows and Peebles Place at a daily rate of \$85 per resident. A motion was made, and unanimously approved, to approve the FY25 Agreement with Alternative Living Solutions, Inc., adult residential care provider, and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Tony Rees, second-Jara Bonner).
3. FY25 Health Officers and Chief Clinical Officers (CCOs: A motion was made, and unanimously approved, to approve the FY25 Health Officers and CCOs as presented. (Motion-Greg Varner, second-Liz Atwell).


4. FY25 Agreement with NAMI of Southwest Ohio: A motion was made, and unanimously approved, to approve the FY25 Agreement with NAMI of Southwest Ohio and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Tony Rees, second-Laura Perez).
5. FY25 Agreement with Cincinnati Children's Hospital: A motion was made, and unanimously approved, to approve the FY25 Agreement with Children's Hospital for psychiatric inpatient services to children/adolescents and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Laura Perez, second-Jara Bonner).
6. FY25 Agreement with Beckett Springs for Inpatient Psychiatric Services: A motion was made, and unanimously approved, to approve the FY25 Agreement with Beckett Springs for inpatient psychiatric services and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-Jen Binder, second-Tony Rees)
7. FY25 MOU with the Clermont County Board of Developmental Disabilities Board for Project Partners: A motion was made, and unanimously approved, to approve the FY25 MOU template with the Clermont County Board of Developmental Disabilities as presented. (Motion-Laura Perez, second-Jara Bonner)
8. Election of a New Board Vice-Chairperson/Program Committee Chair: Chairperson Andy Bateman suggested that since no one expressed interest in the position and it was not a pressing matter at this time, the Board may want to table the election of a new Board Vice-Chairperson/Program Committee Chair. A motion was made, and unanimously approved, to table the election of a new Board Vice-Chairperson/Program Committee Chair until the August Board of Director's meeting. (Motion-Jacki Block, second-Liz Atwell).
9. Revised FY25 Purchase of Service (POS) Contract Standards: Executive Director Lee Ann Watson reviewed the changes she made to the Contract Standards. A motion was made, and unanimously approved, to approve the revised FY25 POS Contract Standards as presented. (Motion-Tony Rees, second-Liz Atwell).

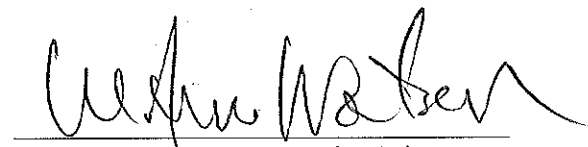
B. Discussion Items:

1. 2024 Clermont County Fair Schedule: The Clermont County Fair will take place July 21-July 27, 2024. Board members were encouraged to staff the Board's booth at the Fair. Board staff will distribute the sign-up sheet via email to the Board members.
2. Cancellation of July or August 2024 Meeting: Board members discussed cancelling either the July 2024 Board meeting or the August 2024 Board meeting. Board members decided to cancel the July 8, 2024 Board meeting. The next Board meeting will be August 12, 2024 at the regular time.
3. Levy Committee Meeting: The Board's levy is due to be on the November 2025 voters' ballot and the Board will need to begin planning for levy strategies. The first Levy Planning Committee meeting will be Monday, June 17, 2024 at 6pm via Zoom. The Committee will discuss topics such as the election of a Chair and Treasurer, whether the levy should be a renewal, replacement, or increase, the option of a fundraiser, cost, community impacts, and a timeline.
4. MHRB Building Utilization: The Board building is currently partially leased to the Juvenile Probation Department. Once Juvenile vacates the building (most likely by September of 2024), aside from the space occupied by Board staff, a majority of the

building will be unused. The original plan was to turn the space into a Crisis Receiving Center. However, with the Board not receiving the Appalachian Grant for renovations, there is a possibility that the project will not be completed. The Board is still awaiting the results of the OneOhio grant application for operational costs of a Crisis Receiving Center. If the Board ends up not having the means to complete the project, the Board will regroup to plan for the utilization of the un-occupied space in the Board's office building.

5. FY25 Mini Grants: Board staff advised the Board of Directors that 22 mini grant proposals were received this year for local projects that support mental health and addiction prevention activities. This is an increase from last year's 16 received proposals. The independent mini grant review committee has completed the review of the proposals and currently the proposals are with the Executive Director for final approval. The Board offers up to \$3000 for each proposal for a grand total of \$30,000 in available funding.
10. Announcements/Comments from Public Attendees: There were no announcements and no comments from public attendees at the June 10, 2024 Board of Directors' meeting.
11. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the June 10, 2024 Board of Directors' meeting. (Motion-Jacki Block, second-Liz Atwell).

  
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Andrew Bateman, Chairperson

  
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Lee Ann Watson, Executive Director