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MINUTES of October 10, 2022

MEMBERS PRESENT: Andy Bateman, Jacki Block, Rebecca Cochran-Kasson, John Kelly, Patricia Lawrence, Greg Varner

MEMBERS EXCUSED: Jenifer Binder, Jara Bonner, Laura Esslinger, Erica Koe-Krompecher

ASSOCIATE MEMBERS PRESENT: Richard Chaney

ASSOCIATE MEMBERS EXCUSED: Raymond Bailey

GUESTS PRESENT: Heather Cokl, Alicia Fine, Susan Graham, Taylor Jones, Nova Levante, Pamela Lindeman, Becky Mosteller, Laura Perez, Tony Rees, Laura Stith

STAFF PRESENT: Cindy Knoblauch, Erica Pursley, Lee Ann Watson

1. The October 10, 2022 Board of Directors' meeting was conducted in person at 7:00pm at 2337 Clermont Center Drive, Batavia, Ohio 45103 with the option of guests to join virtually, via Zoom. Chairperson Patricia Lawrence welcomed the attendees. All attendees introduced themselves and the meeting proceeded.
2. Approval of the Agenda: A motion was made, and unanimously approved, to approve the Agenda for the October 10, 2022 Board of Directors' meeting with the addition of Discussion Item 4. Contracting with Karen Scherra, Discussion Item 5. Recent Board Member Resignations, and Discussion Item 6. Board Policy on Contracting with For Profit Agencies. (Motion-Jacki Block, second-John Kelly)
3. Approval of the Minutes: A motion was made, and unanimously approved, to approve the minutes from the July 18, 2022 Board of Directors' meeting. (Motion-Greg Varner, second-Rebecca Cochran-Kasson). A motion was made, and unanimously approved, to approve the discussion from the September 12, 2022 meeting. (Motion-Greg Varner, second-Rebecca Cochran-Kasson).
4. Honorable Judge James A. Shriver: Judge Shriver was unable to attend the October 10, 2022 Board of Directors' meeting.
5. Executive Director's Report: Executive Director Lee Ann Watson stated that her report stood as presented. Lee Ann also had some additions to her report. Lee Ann said the health and safety hazards at the Brown County Care Center group home that were reported at the September meeting are being addressed. Lee Ann and staff from Greater Cincinnati

Behavioral Health Services (GCB) visited Brown County Care Center to meet with the owner and provided him a list of items that needed to be addressed. Lee Ann and GCB have since made a follow visit as well. Lee Ann reported the incident to the Ohio Department of Mental Health and Addiction Services (OMHAS). OMHAS also visited the facility and had findings. Lee Ann said the progress being made at the facility will likely mean that the Clermont County clients who reside there will not need to be rehomed.

Lee Ann said Board staff continue to interview for the Associate Director position and that she is currently checking the references of two candidates. Lee Ann said once the position has been filled, the Community Engagement Coordinator position will be posted.

6. Finance Committee: Finance Committee Chairperson Jacki Block delivered a summary from that evening's Finance Committee meeting. Regarding the Suicide Prevention Budget Line, Jacki said the Finance Committee recommends the Board's approval of adding a Suicide Prevention line item in the amount of \$10,000 to the Board's budget. The new budget line item will be utilized for community education, trainings, and marketing/awareness. A motion was made, and unanimously approved, to approve adding a Suicide Prevention budget line item to the Board's budget in the amount of \$10,000. (Motion-Jacki Block, second-Andy Bateman).

Jacki also stated that the Provider Agency reconciliations are almost complete. Greater Cincinnati Behavioral Health Services (GCB) underspent its contracted budget by \$244,482.30 and Clermont Recovery Center (CRC), a division of GCB, underspent its budget by \$295,610.74. Child Focus's reconciliation is not complete, but Board staff estimates the contract will be underspent by \$338,145. Hope Community Center is estimated to be underspent as well, but at this point the reconciliation is not complete. Board staff will provide final reconciliation data at the November 2022 Board meeting. Jacki said the reason for agencies being underspent on their contracted budgets is credited to the COVID-19 pandemic, labor shortages, and Medicaid retention. This surplus of over \$800,000 will be placed into the Board's free reserves which will then total approximately \$2.6 million.

7. Action Items:
 - a. FY2023 MOU with Family and Children First: A motion was made, and unanimously approved, to approve the FY2023 MOU for the Board's contribution of \$25,000 to Family and Children First and to allow the Executive Director to sign the MOU on behalf of the Board. (Motion-Greg Varner, second-Rebecca Cochran-Kasson).
 - b. FY2023 Revised Contract Standards: A motion was made, and unanimously approved, to table the revision of the contract standards until May of 2023 as FY2023 POS contracts have already been signed and approved as to form. (Motion-Andy Bateman, second-Greg Varner).
 - c. FY2023 Greater Cincinnati Behavioral Health Services (GCB) POS Addendum for DOJ/COSSAP grant activities: A motion was made, and unanimously approved, to approve the FY2023 GCB POS Addendum in the amount of \$418,149 for

DOJ/COSSAP grant activities and to allow the Executive Director to sign the Addendum on behalf of the Board. (Motion-Jacki Block, second-Greg Varner).

- d. FY2023 Greater Cincinnati Behavioral Health Services (GCB) POS Addendum for SOR 2.0 Carry Over funding: A motion was made, and unanimously approved, to approve the FY2023 GCB POS Addendum for SOR 2.0 Carry Over funding in the amount of \$252,372.02 and to allow the Executive Director to sign the Addendum on behalf of the Board. (Motion-Andy Bateman, second-John Kelly).
- e. FY2023 MOU with On Our Way Home (OOWH) for use of OMHAS Recovery Housing Funding: A motion was made, and unanimously approved, to approve the FY2023 MOU with OOWH for use of OMHAS Recovery Housing Funding in the amount of \$16,439 and to allow the Executive Director to sign the MOU on behalf of the Board. (Motion-Greg Varner, second-Andy Bateman).
- f. FY2023 MOU with On Our Way Home (OOWH) for use of SOR 2.0 Carry Over: A motion was made, and unanimously approved, to approve the FY2023 MOU with OOWH for use of SOR 2.0 Carry Over in the amount of \$22,067 and to allow the Executive Director to sign the MOU on behalf of the Board. (Motion-Andy Bateman, second-Greg Varner).
- g. FY2023 MOU with Brightview for use of ATP (addiction treatment program) funding for opioid and/or alcohol addiction treatment and recovery support services to individuals involved in Clermont County Family Treatment Court: A motion was made, and unanimously approved, to table the MOU until the November, 2022 meeting. (Motion-Jacki Block, second-Greg Varner).
- h. FY2023 Greater Cincinnati Behavioral Health Services (GCB) POS Addendum for Community Transition Program (CTP) funding: A motion was made, and unanimously approved, to approve the FY2023 GCB POS Addendum for CTP funding in the amount of \$46,705.05 and to allow the Executive Director to sign the Addendum on behalf of the Board. (Motion-Jacki Block, second-Rebecca Cochran-Kasson).
- i. FY2023 Greater Cincinnati Behavioral Health Services (GCB) POS Addendum for Recovery Coaches at On Our Way Home Recovery Houses: A motion was made, and unanimously approved, to approve the FY2023 GCB POS Addendum in the amount of \$61,363 for Recovery Coaches at On Our Way Home Recovery Houses and to allow the Executive Director to sign the Addendum on behalf of the Board. (Motion-Andy Bateman, second-Jacki Block).
- j. FY2023 Child Focus POS Addendum for K-12 funding: A motion was made, and unanimously approved, to approve the FY2023 Child Focus POS Addendum for K-12

funding in the amount of \$211,950 over a two-year period and to allow the Executive Director to sign the Addendum on behalf of the Board. (Motion-Jacki Block, second-Greg Varner).

- k. Board Staff Vacation Leave Policy: A motion was made, and unanimously approved, to approve changing the Board staff vacation leave policy from requiring 12 months of employment before being able to use vacation time to 6 months of employment. (Motion-Greg Varner, second-Rebecca Cochran-Kasson).

8. Discussion Items:

- a. Structure of Board Meetings: Lee Ann Watson shared her intentions for future Board meetings based on feedback she received from the Executive Committee:
- Providing only updates or clarifications to Executive Director report
 - 10-15 minutes at the beginning of meetings for training or Agency information
 - More discussion/feedback from Board members
 - Board packet to be emailed only instead of USPS delivery (some copies available at meeting)
 - Succinct Board meeting Minutes
 - Quarterly reviews from Finance Committee and Program Committee
 - Snacks to be provided
- b. SOS (SOR 3.0): The SOS 3.0 funding, compared to the SOR 2.0 funding, has a reduction of 30%, reducing the allocation by \$332,965.78 from \$1,175,041 to \$842,075.22. The Ohio Department of Mental Health and Addiction Services (OMHAS) has told Boards that there will be funding added to make up the difference in the next calendar year. It is unclear if this is a given, and as such the Board will make reductions in the SOS funding based on the current available amount. The 30% reduction will also stand for year two of the SOS 3.0 allocation. Board staff have considered cutting funding to some programs to cover the 30% reduction. For example, GCB is currently reviewing its SOR budget to find ways to reduce expenses and will be meeting with Board staff later in the month.

Also, since FFY2018, the Mental Health and Recovery Board (MHRB) has paid approximately \$1,634,500 to the Board of County Commissioners (BCC) for the CASC program. Currently, MHRB is contracting at \$275,000 a year. Since the beginning of the funding, Board staff have been transparent with the County stating that if funding were reduced or no longer available, MHRB would no longer be able to fund CASC. Board members discussed cutting CASC funding by 50% with the option of additional funding, should the Board be allotted the other 30% in year one of SOS. Board members also discussed cutting funding completely in year two of SOS funding. Board staff will adjust the FY24 CASC contract and present it to the Board at the November meeting for final decision.

- c. Marketing Budget Line: As a follow-up from September's Board meeting, the Board discussed adding a marketing line item to the budget. Board staff suggested considering a marketing budget of \$10,000 per year. Once the Community Engagement Coordinator position is filled, Board staff will ask for the Board's approval of a finalized marketing budget line item. Board staff has also applied for a \$50,000 suicide prevention marketing grant through the State and is awaiting response.
- d. Contracting with Karen Scherra: Executive Director Lee Ann Watson asked the Board to consider allowing her to contract with the Board's previous Executive Director, Karen Scherra, as a consultant. Lee Ann is contemplating contracting with Karen for eight hours per month for a six-month period, at \$75 per hour. The hourly rate was calculated using Karen's previous salary and fringes as a base. Board staff will bring a contract to the November meeting for review and consideration of approval.
- e. Board Member Resignations: Board staff reported that due to recent Board member resignations, Board membership is currently down by four members; two OMHAS appointed positions and two Board of County Commissioners (BCC) appointed positions. Applications have been submitted for the County appointed positions and are awaiting the BCC's approval. An application for the OMHAS position has also been submitted. The Board is looking for a consumer to fill the additional OMHAS position. Lee Ann Watson said that once the open positions are filled, she would like to have the County formally swear in all members.
- f. Board's Policy on Contracting with For-Profit Agencies: The Board receives Addiction Treatment Program (ATP) funding from OMHAS for addiction treatment services and recovery supports for clients who are enrolled in a certified drug court. Juvenile Court's Family Treatment Court, which serves parents who have lost custody of their children due to drug use, is one of the Clermont drug courts which uses the ATP funding. The OMHAS funding flows through the Board to a treatment agency that provides treatment services and supports to clients.

Clermont Recovery Center (CRC), a non-profit treatment agency, has been the contracted provider for this program for many years, and typically clients in the certified drug courts are clients of CRC. Brightview, a for-profit treatment agency, is interested in contracting with the Board to utilize ATP funding for their clients in the Family Treatment Court. The Juvenile Court Judge would like Brightview to be an option for his clients. As a general rule, the Board has an informal policy not to contract with for-profit agencies for treatment services. However, the Board may consider contracting with Brightview for recovery support services (non-treatment supports) only and keeping the treatment services under CRC.

Lee Ann Watson said this discussion will be a prelude to an action item, or two, at the November meeting. The Juvenile Court Judge is expected to address the Board on the matter of contracting with Brightview. The Board will need to vote on its official policy on contracting with for-profit agencies and how the contract with Brightview will be

handled. Patty Lawrence asked the Board staff to develop a draft policy related to contracting with for-profit providers to be discussed at the November Board meeting.

9. Agency Directors' Reports:

NAMI, SW Ohio's report stands.

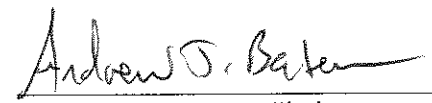
Hope Community Center's (HCC) report stands.

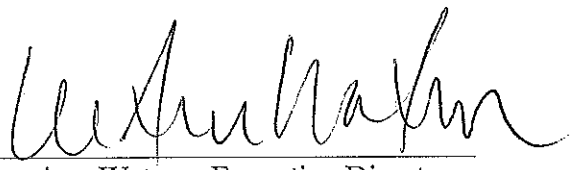
Alicia Fine of Greater Cincinnati Behavioral Health Services/Clermont Recovery Center (GCB/CRC) said her report stands. Alicia gave a brief update of current events at GCB/CRC. Alicia also said that the SAMHSA grant for GCB's Certified Community Behavioral Health Clinic (CCBHC) was not renewed for the next fiscal year. Alicia thanked the Board for the Appreciation Week gifts that were given to behavioral health workers.

Pamela Lindeman of Child Focus said her report stands. Pamela added that the Encourage the Heart Dinner and Fundraiser will be held on October 13 at 5:30pm at the Little Miami Brewing Event Center. Lee Ann Watson will be speaking at the event. Pamela also said that the number of clients being served through the Crisis Hotline and the MRSS program have increased.

10. Public Comments: There were no comments from public attendees at the October 10, 2022 Board of Directors' meeting.

11. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the October 10, 2022 Board of Directors' meeting. (Motion-Greg Varner, second-Rebecca Cochran-Kasson).


~~Patricia Lawrence~~, Chairperson
Andrew Batenman, acting chair


Lee Ann Watson, Executive Director