

**Once you receive your quote, we will need certain basic contact information from you**

1. Your **First** and **Last** name as well as a good **email address** you check daily, as we use email to send out electronic invoices, as well as an additional avenue of communication.
2. Service Location address(s)
3. A good contact phone number
4. Also, be sure to select the *blue* "Approve" button inside the email quote.

***Lastly, how to pay your invoice:***

1. Customer ***must*** keep a "Card on file" (credit or debit) for all payment transactions, via a provided secured link.
2. We do accept business checks from all commercial customers. All residential invoices are due immediately before your scheduled lawn service has been rendered.

We have also added a new feature to our website this year as a convenient option for our customers to track all invoices that we have electronically charged your "card on file" for services that we have provided to your property. Once you have logged on to our website, just simply click on the "Past Invoice Look-up Tool" and enter the invoice number and the payment amount. You will then have instant access to that invoice to print and download for your records. All commercial invoices shall be set up on a **NET 14 or NET 30** payment option. All **NET 14 and 30** service agreements require a 12-month contract.

Please feel free to reach out with any additional questions you may have, now or in the future! Again, we certainly appreciate the opportunity to become your new lawn care service provider!!

**Hands On Lawn Care Service**

*"We CARE About YOUR Lawn Care Needs"*

Be sure to visit us at: [handsonlawncareservice.com](http://handsonlawncareservice.com)