

# Valhalla Wedding Services

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John and Brittney Jackson   brittney@valhallaweddingservices.com   615-779-6647

## Contract for Wedding Officiant

I/we wish to hire Minister John Jackson, who is authorized to perform the rite of marriage in the State of Tennessee, to perform my/our wedding ceremony on \_\_\_\_\_ at the location of \_\_\_\_\_ . The ceremony will start at \_\_\_\_\_ am/pm.

Bride \_\_\_\_\_

Groom \_\_\_\_\_

Cell # \_\_\_\_\_

Cell # \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

I/we have read the complete description of services and all questions have been answered to my/our satisfaction. I/we agree to pay a non-refundable booking fee of \$50. I/we realize that payments on my/our final balance can be made at any time but must be paid by my/our wedding date. I/we further understand that if my account is not paid in full before that date, John Jackson will not perform my/our ceremony.

Upon VWS receiving this signed contract and the booking fee, they will reserve the date and time to perform the ceremony.

### **Payment terms:**

Payments may be made by cash, money order, cash app, or by credit card through [www.valhallaweddingservices.com](http://www.valhallaweddingservices.com). Please make money order out to John Jackson. I/we acknowledge that our account will be paid off no later than the day of the wedding.

### **Marriage License:**

I/we also understand that it is my/our responsibility to acquire a valid marriage license no later than 72 hours before the date and time the ceremony is to be performed. This license must be presented to Valhalla Wedding Services before the ceremony. I/we also understand that failure to have the legal documents means that John Jackson cannot legally perform the ceremony and is under no obligation to do so. He may, at his discretion, perform a symbolic ceremony, which will have no legal merit, and perform another ceremony in private for the couple for an additional fee, once the legal documents are presented. I/we will consult with my/our local county clerk's office to find the exact requirement for my/our area.

### **Refund policy:**

I/we acknowledge that the \$50 deposit/booking fee is non-refundable. If I/we must change the date of the wedding, Valhalla Wedding Services will reschedule for an additional \$25 non-refundable schedule change fee. If the new date is not available, the change will be considered canceled and I/we will forfeit the

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deposit/booking fee. However, if Valhalla Wedding Services cancels the wedding, I/we will receive a 100% refund on all payments made to date. For cancellations made by me/us within 2 weeks of the wedding date, there will be no refund and 100% of all payments made will be forfeited.

**In addition:**

- \_\_\_\_ 1. The officiant will arrive 30 minutes prior to the rehearsal (if needed) and the ceremony and leave within 30 minutes after the ceremony.
- \_\_\_\_ 2. If the officiant has to travel further than 50 miles to the rehearsal (if needed) and ceremony, I/we agree to pay an additional cost of transportation and lodging fees no later than 5 days before the ceremony.
- \_\_\_\_ 3. If the officiant is needed at the rehearsal, there will be an extra \$75 fee.
- \_\_\_\_ 4. Any fees paid to the officiant include unlimited calls, emails, texts and Skype contact.
- \_\_\_\_ 5. I/we give Valhalla Wedding Services permission to use our likeness in at least one photograph for marketing purposes only.
- \_\_\_\_ 6. In the event the officiant is prohibited from officiating at the ceremony as planned due to hospitalization, auto accident, transportation breakdown/disruption, traffic difficulties or other unforeseen incapacitation on the day of the ceremony, he will attempt to provide a substitute with the same level of service. If the officiant is unable to provide a replacement, I/we will receive a 100% of all monies paid.
- \_\_\_\_ 7. I/we understand we will each be emailed a copy of this agreement.

All parties agree that this shall be the sole binding agreement, relating to the performance or officiating of the ceremony, between all parties involved and may only be altered, amended or invalidated by a separate agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding by either party.

This agreement shall be governed by and shall be construed in accordance with the laws of the State of Tennessee.

Signature

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Date

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John Jackson, Minister

Signature

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Date

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