



# Fleetville Volunteer Fire Company of Benton Township

P.O. Box 6, 58 Firehouse Lane, Fleetville, PA 18420  
rentaltrustee@fleetvillefireco.com • fleetvillefireco.com

## ***Rental Agreement***

***All Rentals are 6-hour usage. A \$200 security deposit is required for all rental agreements.***

Date of Rental \_\_\_\_/\_\_\_\_/\_\_\_\_ Time In \_\_\_\_:\_\_\_\_ ☐am ☐pm Time Out \_\_\_\_:\_\_\_\_ ☐am ☐pm

☐ **The renting party is a member of FVFC or a qualified non-profit organization.**

*(Qualification must be approved by the FVFC Board. If checked, fees are waived. \*\*)*

**\*\* Members and non-profit organizations must meet all terms and conditions as stated below, or will be charged a cleaning fee.**

Type of Event \_\_\_\_\_

Renters Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Drivers License Number \_\_\_\_\_ State of Issue \_\_\_\_\_

☐ **Hall** - \$200 *Includes tables & chairs.* \_\_\_\_\_

☐ **Pavilion 1 Large** - \$200 *Includes picnic tables & spoons.* \_\_\_\_\_

☐ **Pavilion 2 Small** - \$200 *Includes picnic tables & spoons.* \_\_\_\_\_

☐ **BBQ Pit** - \$150 \_\_\_\_\_

☐ **Kitchen** - Additional \$50 \_\_\_\_\_

☐ **Full Facility Rental** - \$500 *Hall, kitchen, pavilions, BBQ pit, picnic & folding tables & chairs* \_\_\_\_\_

☐ **Additional Hours** \_\_\_\_\_ Hours @ \$35.00 per hour \_\_\_\_\_

☐ **Garbage Fee** - \$150 \_\_\_\_\_

*Outdoor rentals of 50 or less, indoor restroom usage included; over 50, porta potties must be rented.*

**TOTAL** \_\_\_\_\_

### **NOTICE: Full Facility Rentals, Rentals with Greater than 50 Attendees and/or Rentals where Alcohol is served:**

- Certificate of insurance listing the Fleetville Volunteer Fire Company of Benton Township as also insured is required.
- Renter will provide portable toilets (due to septic system limitations).
- Dumpster fee is mandatory, or additional dumpster service is required.
- Renter is responsible for meeting all Liquor Control Board licensing requirements.

The total sum for those above will be \$\_\_\_\_\_ to be paid in full by \_\_\_\_/\_\_\_\_/\_\_\_\_

Security Deposit: \$\_\_\_\_\_ ☐ Cash ☐ Check #\_\_\_\_\_ Temp. Building Access Code \_\_\_\_\_

# Terms & Conditions

All rental payments & deposits will be made in full and before the event. Arrangements will be made to open the space at the agreed-upon time stated above. FVFC reserves the right for its members, representatives, and agents to have free access and the right to enter the premises. We reserve the right to cancel this agreement if the renting party fails to comply with the stated terms and conditions of this rental agreement.

Applicable deposits will be returned only if the following conditions are satisfied:

- Spills cleaned
- Floors Swept and Mopped
- Tabletops & countertops washed
- Furniture repositioned
- Bathrooms cleaned & mopped
- Floors swept & mopped
- Garbage in the dumpster & liners replaced (provided)
- Thermostat set to 60°
- Lights off
- No property damage

Once the event is held and all duties of the lessee under this agreement have been properly executed in the opinion of the FVFC, the deposit amount will be returned as overpayment within 15 days.

Please contact **Susan Shupp at (570) 575-7729** if problems arise during the event.

## Event Restrictions:

- No illegal activities or drugs
- No firearms
- No taping, nailing, or thumb-tacking of decorations or signs to any wall, door, or ceiling.  
Only Command strip-type fasteners are approved and must be fully removed.
- All alcoholic beverages must be in the care, custody, and control of an adult over age 21.
- The premises leased and related services are described and limited as follows:

***The premises shall be used for the event described above and for no other purposes.***

The Lessee shall be responsible for all persons who attend the function and shall ensure that all persons act in an orderly, responsible, and safe manner. The FVFC retains the right to terminate the event or expel any person or persons deemed unruly, unsafe, acting illegally, with dangerous behavior, or violating any other contract clause. The lessee shall also be responsible for any damage to the leased premises during the subject rental, regardless of cause, and shall promptly reimburse the FVFC in full.

In consideration of the leasing of the premises of Fleetville Volunteer Fire Company of Benton Township (otherwise referred to as FVFC) to the undersigned, the undersigned at this moment releases FVFC, its officers, directors, members, and employees (collectively the "The FVFC Parties") from any suits, actions, compensation, consequential and punitive damages, any property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of leasing or use of the described premises by the Lessee.

The laws of Pennsylvania shall govern this rental agreement. The parties agree that jurisdiction and venue shall lie exclusively in the appropriate trial court of the county/parish/town/village where the premises are located or, if appropriate, in the United States District Court for such county/parish/town/village.

The undersigned agrees to indemnify, defend, and hold The FVFC Parties harmless from any claims brought by any person or entity arising from or related to this agreement.

Suppose any court of competent jurisdiction enters a final order determining that any provision of this rental agreement is unenforceable. In that case, all other provisions of this agreement shall survive and continue in full force and effect.

**Important Notice: By signing, the renter agrees to leave the facilities in the same condition they were received.** Suppose the rental is not returned in the condition they were received, and any items associated with the rental are damaged, lost, or stolen. In that case, the renter will be invoiced for the repairs plus 20% or the full replacement of any items, resulting in no further rental privilege and loss of security deposit. Any FVFC property removed and not returned will result in a theft report to law enforcement.

By signing below, the renter agrees to the above terms and conditions.

Renters Signature \_\_\_\_\_

☐ Approved ☐ Denied Date \_\_\_\_/\_\_\_\_/\_\_\_\_

FVFC Rental Trustee: **Susan Shupp - (570) 575-7729 - RentalTrustee@fleetvillefireco.com**

Signature \_\_\_\_\_



# **FACILITY USAGE AGREEMENT**

**Leave the facilities in the same condition in which they were received.**

- ☐ **Spills Cleaned**
- ☐ **Counter Items Properly Stored & Cleared**
- ☐ **Furniture Repositioned**
- ☐ **Counters & Tabletops Washed**
- ☐ **Floors Swept & Mopped**
- ☐ **Bathrooms Cleaned & Mopped**
- ☐ **Garbage in the Dumpster & Liners Replaced**
- ☐ **Thermostat Set to 60°**
- ☐ **Lights Off**

If rental is not returned in the condition received and/or any items associated with the rental are damaged, lost and/or stolen, the renter will be invoiced for the repairs plus 20% or the full replacement of any items and will result in no further rental privilege plus the loss of security deposit.

**Courtesy rentals will be charged a \$75 cleaning fee if conditions are not met.**