



Unicoi County Emergency Medical Services, Inc.

630 Oneega Avenue Suite D ~ Erwin, TN 37650

Business Office (423) 735-3315

Fax (423) 330-1347



Anthony Buckner, Executive Director/Chief

abuckner@unicoiems.org

UCEMS Board of Directors Meeting

Date/Time: TU-September 03, 2024

Meeting Location: Erwin Town Hall Meeting Room

4:00pm ET Regular Session

211 No. Main Ave., Erwin, TN 37650

BOARD MEMBERS:

Kathy Bullen	Jennifer Harrah
Roger Cooper	Andrew Harris
Brian Delp	Cathy Huskins
Garland Evely	Michael Sutherland

NON-VOTING:

Anthony Buckner Todd Hull

Glenn White

Agenda

CALL TO ORDER – Kathy Bullen

- I. Invocation**
- II. Roll Call**
- III. Recognition of Guests**
- IV. Announcement of Time for Public Comment(s)**
- V. Approval of Minutes from Previous Meeting** – held on M-Aug. 05, 2024
- VI. Financial Report** – Anthony Buckner/Becki Gamage
 - A. Recommendations for an agency financial audit
- VII. Old Business**
 - A. Social Media Policy
 - B. Progressive Discipline Policy
- VIII. New Business**
 - A. Active 911: General Overview - What it is; How it works; How UCEMS will benefit
 - B. Quick Response Vehicle Program: General Overview - What it is designed to accomplish; How it will benefit the citizens
 - C. General Items:
 1. Recent ambulance repairs/expenses; Discuss purchasing of new/used ambulance
 2. Purchasing two (2) automated external defibrillator/automatic electronic defibrillator (AED)
 3. Back-up generator (for UCEMS Station 2: Explore/discuss a joint purchase with the Town of Unicoi
 4. Updating EMS Uniforms – cost effectiveness; readily available; more polished/professional appearance
 - D. Guidelines for ambulance bill write-offs
- IX. Executive Director/Chief's Report** – Anthony Buckner

"The Best Little Service in the State"

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- X. **Medical Director's Report** – Dr. Sutherland
- XI. **Attorney's Report** – Todd Hull
- XII. **Schedule Next Monthly Meeting:**
 - Suggested date: M-Oct. 07, 2024 @ 4pm ET **first Monday in the mo.*

ADJOURNMENT



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