

Lee County Planning Commission
Meeting Minutes
CMD SGTMAJ Bennie Adkins Meeting Center
205 South 10th Street
Opelika, AL 36801
5:30 P.M., January 11, 2023

I. Call to Order

- A. Chair, Danielle Ritch called to order the regular meeting of the Lee County Planning Commission at 5:30 P.M., on January 11, 2023 at the CMD SGTMAJ Bennie Adkins Meeting Center.

II. Invocation and prayer: Kevin Flannagan gave the prayer and invocation.

III. The Pledge of Allegiance: The Pledge of Allegiance was led by the Chair, Danielle Ritch.

IV. Roll Call to Establish a Quorum

- A. Members present included: Kevin Flannagan, Danielle Ritch, Robin Raiford, Chuck Sanders, Aaron Ashley, Joe Stokes, Adam Littleton, Will Neighbors, Christine Berry-Bradshaw, and Sherri Cook.
- B. Member not present: Jason Flowers. Quorum established. Yes.
- C. Others Present: Bill English, Probate Judge, Lee County; Doug Cannon, District One Commissioner, Lee County Commission; Joel Hubbard, Director of Planning, Lee County Commission; Tutt Barret, Attorney, Lee County Planning Commission; and Wendy Swann, Government Relations Coordinator.

V. Approval of Minutes

- A. Minutes from two previous meetings – August 10, 2022 and October 12, 2022 were approved unanimously..

VI. Public Comments from Citizens: Limited to three minutes; there were no comments.

VII. Old Business: None.

VIII. New Business

- A. Approval of Calendar Year 2023 Regular Meeting Dates: The dates are set at the first meeting of the calendar year. The Calendar was unanimously approved by Planning Commission members, and is available on the Lee County Planning Commission website at: <https://leecountyplanning.com/>.
- B. A discussion ensued regarding the conduct of a planning commission meeting without a quorum. According to the By-Laws statement indicated below, “a quorum must be present for business to be transacted.”

(Planning Commission By-Laws, at Article II., Organization and Operation, Quorum). Additionally, members decided to make a motion edit to the bylaws to wait 15 minutes after the “Call to Order.” If there is no quorum recognized by the Chair, then the meeting will be cancelled for failure to meet quorum. The motion was unanimously approved.

IX Election of Officers for the 2023 Calendar Year

Elections are held at the first meeting of the calendar year.

- A. Chair: Danielle Ritch was elected as chair. The vote was unanimous.
- B. Co-Chair: Kevin Flannagan was elected as Co-Chair. The vote was unanimous.
- C. Secretary: Chuck Sanders was elected as Secretary. The vote was unanimous.

IX. Adjournment

- A. The Chair adjourned the meeting at 6:09 P.M.