

Permit	Current Fee	Expiration Date (Annually)
Bed and Breakfast	\$60.00	6/30
Campground		6/30
Fee per site	\$6.00	
Minimum fee	\$60.00	
Care Facility	\$60.00	6/30
Child Care Center		12/31
# of Children		
Family Day Care Facility (7 – 12)	\$60.00	
Day Care Center (13 – 25)	\$125.00	
Day Care Center (26 and over)	\$185.00	
Food Service Establishment		6/30
Seating Capacity		
0 – 20	\$125.00	
21 – 50	\$250.00	
51 – 80	\$375.00	
81 and over	\$500.00	
* If the facility has a liquor license from the West Virginia Alcoholic Beverage Control Administration – an additional \$125 fee shall be added to each seating capacity amount.	\$125.00	
Individual Sewage Disposal Systems and Innovative Alternative Type Sewage Systems		1 year from date of issue
Type of System		
Conventional Single-Family Dwelling	\$185.00	
DEP Septic Tank Seal	\$30.00	
All other types of system	\$375.00	
Industrial Campground	\$100.00	6/30
Labor Camp	\$125.00	6/30
Lodging		6/30
Number of Rooms		
0 – 20	\$125.00	
21 – 50	\$250.00	
51 – 80	\$375.00	
81 and over	\$500.00	
Mass Gathering		End of Event
\$60.00 per event	\$60.00	
Mobile Food Establishment	\$125.00	6/30
Manufactured Home Community		12/31
# of Lots		
Up to 10 parked manufactured home units	\$125.00	
11 to 20 parked manufactured home units	\$150.00	
21 to 30 parked manufactured home units	\$225.00	
More than 30 parked manufactured home units	\$275.00	
Organized Camp	\$90.00	6/30
Recreational Water Facility	\$125.00	12/31
Retail Food Store		6/30
Fee per checkout	\$60.00	
Schools (Facility)		6/30
Fee per site	\$60.00	
Subdivision		N/A
# of Lots		
Fee per lot	\$12.00	
Minimum fee	\$100.00	

Permit	Current Fee	Expiration Date (Annually)
Temporary Food Service Establishment (maximum 14 days) Fee per unit	\$60.00	noted on permit
In-State Vendor Temporary Food Service Establishment (non-potentially hazardous food only) Fee per unit	\$60.00	1 year from date of issue
Vending Machine Fee per machine per site Maximum Fee per site	\$60.00 \$360.00	6/30
Water Well	\$125.00	

The following permit fees are set by WV Legislative Code and cannot be changed

Body Peircing	\$200.00	6/30
Tattoo Parlors	\$200.00	6/30
Statewide Mobile Food Permit/Reciprocity...In process with current Legislative Session	\$125.00	6/30

Prorating of Fixed Expiration Date Permit Fees		
# of Months from Fixed Expiration Date	% Annual Fee to be Paid	
< 3 months	25% of annual fee	
3 months to < 6 months	50% of annual fee	
6 months to < 9 months	75% of annual fee	
9 months to < 12 months	100% of annual fee	
* The fee charged for an annual permit with a fixed expiration date.		

Late Fee for Expired Permits
* A late fee of 25 percent for all expired permits listed and will be applied to the permit fee schedule. Payment must be received within 10 days of the expiration date to avoid the late fee assessment.

Service	Current Fee
Follow-up Inspection follow-up visit fees are meant to be punitive	\$300.00 + Mileage
Food Handlers Cards	\$20.00
Water Sample	\$60.00