



Willowbrook at Oakleaf Plantation

Request for Home Improvement Architectural Review Application

Managed by Elite
Real Estate and
Management

PLEASE ATTACH A COPY OF ALL PLANS

The Architectural Review Committee may take up to 30 days to review any request

Property Owners: _____ Unit: _____ Phase: _____ Lot: _____

Mailing Address: _____ Property Address: _____

Email address: _____ Phone Number: _____

Check box to notify Company/Contractor of application approval or denial ☐

Company/Contractor: _____ Contact Name: _____

Phone Number: _____ Fax Number: _____ Email Address: _____

Please describe the proposed improvement -- include Lot Survey and pictures of the expected finished product. You may also include blueprints, drawings, brochures, etc.

I understand that the Board of Directors and/or Architectural Review Committee will act on this request as quickly as possible and will contact me in writing regarding their approval or disapproval of this request. I agree not to begin work on Improvements until I am notified in writing of the approval of the Board of Directors and/or Architectural Review Committee.

Signature of homeowner: _____ Date: _____

Signature of contractor: _____ Date: _____

YOUR REQUEST MAY BE DELAYED OR RETURNED IF ALL INFORMATION REQUESTED IS NOT INCLUDED.

***** FOR ARCHITECTURAL COMMITTEE USE BELOW *****

Approved ☐ Denied ☐ More Information Needed ☐

Comments: _____

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Note: The cost and/or repair of any damage caused to any lot or common area is the sole responsibility of the owner. These plans have been reviewed for the limited purpose of determining the aesthetic compatibility of the plans with the community and in conjunction with deed restrictions of your community. These plans are approved on a limited basis. No review has been made with respect to functionality, safety, and compliance with governmental regulations or otherwise and no reliance on this approval should be made by any party with respect to such matters. The approving authority expressly disclaims liability of any kind with respect to these plans, the review hereof, or any structures built pursuant hereto, including, but not limited to, liability for negligence or breach of express or implied warranty.

