



# Willowbrook at Oakleaf Plantation

July 7, 2022

Dear Willowbrook at Oakleaf Plantation Residents,

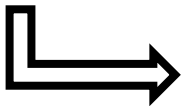
I am happy to join Willowbrook at Oakleaf Plantation as your Community Association Manager. I look forward to meeting you at our first Board Meeting on July 14, 2022, at the Oakleaf Baptist Church. Please feel free to reach out to me if you have any questions. A learning curve is expected I and Elite will work through all issues to satisfactory resolutions.

I have enclosed your payment coupons for your monthly maintenance fees. The recommended payment method is online at [www.willowbrookophoa.com](http://www.willowbrookophoa.com). A link to Alliance Association Bank's secure website is located on the main page. You can set up auto payments or make a one-time payment. The information you will need is your **account number** found on the enclosed coupons, the association ID: **WBK** and the management ID: **7523**.

If you prefer to pay by check or utilize your bank's bill payment system, remember all payments must have your account number noted to be credited correctly. Please send those payments to:

Willowbrook at Oakleaf Plantation  
c/o Elite RE & Mngmt Processing Center  
PO Box 622619  
Orlando, FL 32862-2619

A contact information form is included in this envelope. I want to make sure our office and I have your proper contact information on file. You can return the form either via email to [help@epmhoa.com](mailto:help@epmhoa.com) or by mailing it to my office. If your unit is leased, please include a copy of the lease and tenant contact information.



## NOTICE OF INSPECTION

Argo Painting, LLC, will be performing an exterior visual only site inspection of the community on **July 19, 2022**. No interior access to the units will be required however, their experts will be using a ladder.

Best Regards,

*Christina Lamoureux*

Christina Lamoureux, LCAM  
Community Manager, Willowbrook at Oakleaf Plantation  
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