

**Town of Plover, Marathon County, Wisconsin
Regular Meeting of the Town Board
180771 County Road Z, Birnamwood, WI 54414**

Tuesday, December 7, 2021, 6:00 p.m.

Minutes

1. Call to Order by Chairman, Tony Kautza

Kautza called the meeting to order at 6:00 p.m.

2. Roll Call – Town Supervisor, Pete Marien, and Town Supervisor, Scott McRae

Parker noted both Marien and McRae were present.

Also, in attendance: Clerk, Valerie Parker, and Treasurer, Connie Sippl.

3. Public Comments/Concerns (Limit 5 Minutes Per Person)

None.

4. Visitors

None.

5. Minutes from Previous Meeting

• **November 9, 2021 – 6:00 p.m. Regular Board Meeting and Public Hearing on Budget**

Marien pointed out a correction, where Parker refers to Mattoon charges Birnamwood Fire for assistance, but it is actually City of Antigo. Parker will make that change.

• **November 9, 2021 – 7:00 p.m. Special Board Meeting to Adopt 2022 Budget.**

Motion by McRae, second by Marien, to approve both the November 9, 2021, meeting minutes (as corrected).

6. Review and Signing of Monthly Expenditures

The Board went through the expenditures.

7. Review and Action on 2021 Monthly Budget

Parker stated we received our final State Shared Revenue. She commented that Sippl will need to move about \$50,500. Out of the Banner Banks Checking Account into the CoVantage Credit Union Money Market Account, which will start our Checking Account off at \$20,000 for 2022. Sippl will move these funds before the end of the year.

Kautza stated there will be an invoice coming from Antigo Arborist that should be paid in 2021 yet.

Kautza stated that at the December 1st Provider Board for the Birnamwood Area Emergency Services Meeting, they discussed possible funding from owning members and contracted municipalities for paying 2 on-duty people to staff the ambulance 24/7. He stated at that meeting they are estimating assessing municipalities about \$42.00 per person in each town, which for Plover would amount to about \$26,000 per year. This would be separate from the annual charge we pay them. He stated that at their January meeting, they plan to get a more finalized dollar amount. Kautza is pretty sure we can use our ARPA funds to cover this first year, which then we can budget for future years.

Motion by Marien, second by McRae, to approve the monthly budget.

8. Clerk's Report

Parker noted that she was able to work with QuickBooks to get it installed on the new Town laptop. She noted the Town's property taxes are live on Marathon County's website, just not released or printed for the Town to pick up yet. She stated this month, she will be submitting the following reports: annual WI DNR PILT, WI Statement of Taxes, and Rural Mutual Worker's Compensation form.

9. Road Report

Kautza stated that Larson has been out plowing now. He stated how the truck had some issues with the brakes freezing and how there were a couple times where Larson had to get pulled out. Kautza stated that we are doing good on sand/salt for the year. He stated that Larson has been working with Don Dahms, Antigo Arborist, on clearing trees in the right-of-way.

10. Old Business

• Status of LRIP Program: Sportsman Road Project and Other Possible 2022 Projects

Nothing new to update on this.

• Status of American Rescue Plan Act – Possible use of Funds

Nothing new to update on this, other than Kautza feels we can use some of these funds for the Fire Department.

• Status on Comprehensive Plan Update

Parker did not have anything new to update on this.

• Status on County Zoning Violation/Complaint & Shipping/Storage Container Code Revision Update

It was brought up that Dominique Swangstu had left the County. Parker noted that Laurie Miskimins, the CPZ Director is still there and will keep things moving along. It was stated that this issue is supposed to be up for hearing in February.

• Discussion of Upcoming Dec. 1, 2021, Provider Board for the Birnamwood Area Emergency Services Meeting, Regarding Planning the Funding Needs from Owning Members and Contracted Municipalities for Paying 2 On-Duty People to Staff the Ambulance 24/7.

This was discussed under the Budget Report.

11. New Business

• Open and Discuss Received Proposals for 2022-2026 Assessor Services

Parker stated that she did not receive any proposals, other than Anderson’s. She stated she did talk to three other Assessor firms who primarily were inquiring why we were seeking the RFP’s. She stated that she explained to each that the Town has no issues with Anderson, but that we wanted to make sure what we are paying is in line with others.

• Award Proposal/Contract for 2022-2026 Assessor Services

Motion by McRae, second by Marien to approve the 5-year contract with Todd Anderson, Up North Assessments, for Assessor Services.

• Discussion and Possible Action on Case IH Maxxum 115 with Boom Mower and Rotary Head \$169,998

Parker commented that she received an estimate from Weyer’s Equipment, and was not sure if the Board meant for this to be on the agenda. Kautza stated we are still researching this. He stated how the trade-in estimate was pretty low. There was further discussion on this topic. No action was taken.

• Appointment of Election Inspectors for 2022 – 2023 Term

Diane Kautza, Chief Election Inspector	Diann Vlietstra, Election Inspector
Theresa Jansen, Election Inspector	Karen Lehmann, Election Inspector
Virginia Swanson, Election Inspector	Donna Pietz, Election Inspector

Parker stated the Town did receive a list with two names (from above) from the Republican Party of Marathon County. She did not receive a list from the Democratic Party of Marathon County. She explained her conversation with a lady from the Republican Party of Marathon County. Parker explained that during our next local election, if Tony Kautza is on the ballot, then during that particular election she would oversee the election day, versus Diane Kautza.

Motion by McRae, second by Marien to approve the appointment of the above-listed election inspectors for the 2022 – 2023 election term. Kautza read the names of the inspectors: Diane Kautza, as Chief Election Inspector, and Theresa Jansen, Diann Vlietstra, Karen Lehmann, Virginia Swanson, and Donna Pietz as general Election Inspectors.

12. Remarks from Board

None.

13. Future Items

- **Regular Board Meeting – January 11, 2022**
- **Regular Board Meeting – February 8, 2022**

14. Adjourn

Motion by Marien, second by McRae, to adjourn at 6:45 p.m.

Respectfully,

Valerie Parker
Town of Plover Clerk
230801 County Road Y
Birnamwood (Town of Plover), WI 54414
(715) 581-4603
vparkerplover@gmail.com
www.townofplover.us