

**Town of Plover, Marathon County, Wisconsin
Regular Meeting of the Town Board
180771 County Road Z, Birnamwood, WI 54414**

Tuesday, July 12, 2022, 6:00 p.m.

Minutes

1. Call to Order by Chairman, Tony Kautza

Kautza called the meeting to order at 6:00 p.m.

2. Roll Call – Town Supervisor, Pete Marien, and Town Supervisor, Scott McRae

Parker noted both Marien and McRae were present.

Also, in attendance: Clerk, Valerie Parker, Treasurer, Connie Sippl, and Rick Larson

Also present, to possibly speak under Public Comments, were:

Rick Larson, 185153 County Road Z

Tim Micke, 236841 Eau Claire River Road

Jack Kautza, 181530 Sportsman Drive

Leo Meverden, 238136 North Pole Road

3. Public Bids for Sportsman Road Project

• **Open Public Bids**

Kautza opened the three received bids from:

1. Kautza Excavating, LLC, Birnamwood (Town of Plover), WI
2. Meverden Materials, Inc, of Antigo, WI
3. Kurszewski Excavating & Trucking, LLC, of Hatley, WI

• **Review and Discussion of Public Bids**

Kautza read the three received bids, which each came in at:

1. Kautza Excavating, LLC \$18,261.00
2. Meverden Materials, Inc \$17,925.00 (with an alternate Price of \$19,073.00 to use breaker run)
3. Kurszewski Excavating & Trucking, LLC \$23,500.00

• **Approve and Award of Bid**

Meverden stated he would plan to have the project done by the deadline of September 30th.

Motion by Marien, second by McRae to award the public bid to Meverden Materials, Inc, in the total amount of \$17,925.00.

4. Visitors

None.

5. Public Comments/Concerns (Limit 5 Minutes Per Person)

None.

6. Minutes from Previous Meeting

• **June 14, 2022 – 6:00 p.m. Regular Board Meeting**

Motion by McRae, second by Marien, to approve the June 14, 2022, regular meeting minutes.

7. Review and Signing of Monthly Expenditures

The Board went through the expenditures.

8. Review and Action on 2022 Monthly Budget

Parker brought up that we received our 2nd half of the ARPA funds, in the amount of \$35,848.98. She stated that the two fire assist invoices that the Town received from the Fire Department were forwarded to the individuals

involved in those incidents, and happily, both have reimbursed the Town (totaling \$1,200.00). Parker stated we received our next WI Transportation Aid payment in the amount of \$21,769.72.

Parker explained within the vouchers/payments is the \$13,009.00 payment to Birnamwood Area Emergency Services (BAES) for their EMT service. She stated the way the invoice was written, she thought we owed \$13,009.00 now, and again in October. However, it appears that we technically only owed half of that amount now, with the balance in October. Parker will verify with BAES.

Motion by McRae, second by Marien, to approve the monthly budget.

9. Clerk's Report

Parker brought up the grading work the Town did for Merle Martin, back on 05/18/22, where Larson indicated on his timesheet, it was for 2 hours. Parker needed to know what our billing rate was going to be for this. It was discussed that due to inflation, the charge should be \$150.00 per hour.

Parker brought up about costs for the repair work on Village Road, which was done on 06/01/22, for 2 ½ hours (2 buckets of cold mix), related to damage done by Charlie Wild. She asked what the hourly rate is for this. Kautza stated he will talk to Larson and will let Parker know later.

Kautza then brought up the damage on Eau Claire River Road (which is later on the agenda) and stated that we just have to get the signed Fahrner Asphalt estimate to them, and they plan to do the chip seal repair work to the damaged section, once they are done working on the Town's contracted crack filling project. Tony Kautza informed Jack Kautza that Jared Kautza may be involved in the costs of this project as he allowed the Vaughn's/Drake's to use his tractor, which led to the road damage. Tony Kautza stated once Fahrner does the job, the Town will pay Fahrner for the work, and then the Town has to go after the responsible party for reimbursement.

Parker asked how much we are paying for people who are assisting Larson with road work. It was agreed that \$17.50 per hour would be the pay; with the exception of when Art Hoppe helps in the winter, that he would receive \$25.00 per hour.

Parker brought up about the Tax Exempt Lands report she learned at the last minute needed to be filed. While there are about 60 properties in the Town that are tax exempt, most consist of State land, County land, or Town land. She said basically there are two churches in the Town that need to be reported about. She explained the process that is supposed to occur on the even-numbered years, and how she was able to make contact and get the report filed with the State.

Parker brought up that there are some workshops being offered by the WI Towns Association:

*09/12-09/15 webinars or 09/19 in-person in Stevens Point – Fall Workshop

*10/09-10/11 Annual in-person WTA Convention in Appleton

Parker stated if anyone is interested, to let her know and she will get them registered. She stated she will probably participate in the September webinars, primarily for the budget presentations.

10. Road Report

Larson stated he just finished with cold-mix patching the roads. He pointed out the process is very messy with his equipment, as it took a while to clean up all the tar and grease. Kautza pointed out he just noticed one other pothole, over on Hatchery Road, east of Village Road. Larson will take a look at that. Kautza stated for that Larson could just buy a bag of cold mix.

Larson stated the culvert on Sportsman Drive, by the Ann Thomas pond has been replaced, along with the culvert on the end of Pine View Road and County Road Y.

Larson brought up how the sign at the corner of County Road Z and North Pole Road was damaged by MasTec, who was replacing a pedestal for Frontier. Larson stated he ordered a new sign from Rent-A-Flash, and when the billing comes in for that, we will need to bill MasTech for the cost of labor and materials.

Larson stated that he will start mowing the ditches next week with the old tractor and mower.

11. Old Business

- **Update on Sale of John Deere Tractor and Purchase of Case Tractor**

Kautza stated that Corey Schairer is purchasing our current John Deere tractor for the amount of \$40,000. Schairer has agreed to wait to purchase it until our new tractor arrives. Kautza stated that Schairer has offered if any issues come up with our new tractor, that he would allow the Town to borrow the John Deere while the Case is being fixed.

Kautza stated Weyers is coming on Thursday to pick up our chipper and rear mower to take those back to their shop and make sure they are properly fitted to the new tractor. It is anticipated it will be a few more weeks yet before the tractor is completed and delivered to the Town.

Questions came from the audience about the new tractor and its implications to the budget.

Kautza responded that the 2021 Case tractor comes with a 2-year full warranty. He stated the John Deere tractor is getting wore and is only a 2-wheel drive, which makes it non-usable in the winter months (where the Case is 4-wheel and heavier). He stated this is the same tractor that the County has. Kautza stated that the \$40,000 that we will receive for the John Deere will be put back into the budget. Micke pointed out when it comes time to discuss the budget in September, the revenue from the sale will need to be shown and will affect the levy.

- **Status of Crack Filling Project by Fahrner Asphalt Sealers**

Kautza stated he was informed that Fahrner is planning to do the crackfilling project the 1st week of August.

- **Reparations for Road Damage on Eau Claire River Road, East of County Road Y**

Discussed up in the Clerk's Report.

- **Status of American Rescue Plan Act – Possible use of Funds**

Kautza stated we received the funds, and plan to use these funds towards the new EMS billing.

- **Status of Provider Board for the Birnamwood Area Emergency Services Meeting, Regarding Planning the Funding Needs from Owning Members and Contracted Municipalities for Paying 2 On-Duty People to Staff the Ambulance 24/7.**

Kautza pointed out Birnamwood Area Emergency Services (BAES) has approved a funding plan, and the Town is responsible for \$13,000 this year, and \$26,000 in 2023. He stated we plan to use our ARPA funds to cover this cost the next few years, and after that will build it into our budget. He stated if after a few years, this new EMS program does not work out, then BAES will most likely end their services and the Towns will need to look elsewhere for coverage. He stated he checked into SAFER, and it would cost us about \$50,000, if we had to use them.

12. New Business

- **Discussion and Action on Resolution to County on Conditional Use Permit for Merle Martin, 179820 Pine View Road, to Allow for a Newly Constructed Shop for Commercial Purposes in the R-R (Rural Residential) Zoning District.**

It was stated that Martin operates his Durable Roofing business from his property. The Town is being asked by the County to provide input and Board action, via a Resolution. Basically, this conditional use permit allows them to operate a business on residentially zoned property.

Motion by McRae, second by Marien to approve the Resolution of Recommendation to Approve the Merle Martin Conditional Use Permit, to the Marathon County Board of Adjustment.

13. Remarks from Board

Kautza requested McRae contact Marathon County Zoning for an update on their follow-up from when they met with the Town last month on zoning issues.

Kautza gave a brief overview of the zoning issues to the audience.

14. Future Items

- **Regular Board Meeting – August 16, 2022, 6:00 p.m. (Revised Date, Due to August 9th Election)**
- **Regular Board Meeting – September 13, 2022, 6:00 p.m. (Start Discussing 2023 Budget)**

15. Adjourn

Motion by McRae, second by Marien, to adjourn at 7:13 p.m.

Respectfully,

Valerie Parker
Town of Plover Clerk
230801 County Road Y
Birnamwood (Town of Plover), WI 54414
(715) 581-4603
vparkerplover@gmail.com
www.townofplover.us