

**Town of Plover, Marathon County, Wisconsin
Regular Meeting of the Town Board
180771 County Road Z, Birnamwood, WI 54414**

Tuesday, October 13, 2020, at 6:30 p.m.

Minutes

1. Call to Order by Chairman, Tony Kautza

Kautza called the meeting to order at 6:31 p.m.

2. Roll Call – Town Supervisor, Pete Marien, and Town Supervisor, Scott McRae

Parker noted both Marien and McRae were present.

Parker, Sippl, and Larson were also present.

3. Public Comments/Concerns (Limit 5 Minutes Per Person)

None.

4. Minutes from Previous Meeting

- **September 8th – Special Meeting**
- **September 8th – Regular Meeting**

Parker read the minutes from both the special and regular meetings.

Motion by McRae, second by Marien to approve the meeting minutes.

5. Approval of Monthly Expenditures

The Board reviewed and signed the expenditures.

Motion by McRae/Second by Marien to approve the expenditures.

6. 2020 Budget Review and Update

Parker read the balances on the accounts, and after today's expenses (including the Birnamwood Fire Department payment on the fire truck), the balance in the checking account is \$68,004.53.

7. 2021 Budget Workshop – Discuss 2021 Budget and Priorities

Parker handed out a report that shows 2019 revenues/expenses, 2020 budget, current revenues/expenses, and estimated EOY revenues/expenses. This report had a column for 2021 revenues and expenses, and this is what we need to fill in, along with any blanks in the 2020 section.

Marien noted that this report showed the Ford Ranger and International Truck. Parker explained this is because this report is supposed to show all of 2019, 2020, and 2021. Next year those will fall off.

Kautza asked Parker to send a digital copy of this report and her full broken out spreadsheet on revenues and expenses, and he will take a look at it. He will get in touch with Parker to meet with her to go over the numbers.

There was discussion on the timeline for the Budget Hearing, Meeting of Electors to adopt the levy, and regular Board meeting to adopt the budget. After some discussion, the Board instructed Parker that we will hold all three on the next regular Board Meeting date (November 10th). We can start the meetings at 6:00 p.m. and go from there (with second meeting around 7pm). Parker explained the Budget Hearing requires a 15-day notice, and we have to post a summary of our budget.

Marien commented how Fire Dept. will be purchasing new defibrillators.

Parker brought up a couple of invoices from Fire Dept. on EMS calls at Dells. Kautza stated to forward those to the County Parks Dept. to handle. Jamie Polly is the director there.

8. Road Report

Larson stated he started mowing but went back to working on the storage shed and Town Hall walkway. He stated Meverden Materials started the work on Red Granite Road. Larson stated he started grading in the Hogarty area, next will move on to Old Lake Road and Crescent Road, once we get a bit more rain.

Larson stated he received a complaint from a resident about the culvert on Pine View Road, at the intersection of Pine View Road and County Road Y, as it is badly heaved. Marien asked if the Town is responsible for that or the County. Larson stated, per the County, the Town is responsible for any culverts on Town roads, even when up against County Road intersections.

Kautza stated he can check with Griesbach about it. As we would have to dig it up, replace the culvert and have the County pave it. Kautza stated this is one of those things to add in the 2021 budget. Larson stated the culvert on Sportsman Road, by Ann Thomas' house needs replacement too. Kautza stated we could budget for 4 culverts. Larson stated how Sportsman Drive is corduroy.

Larson commented on how he will be picking up cones for the blacktop around the Town Hall, and asked how many he should get, as Parker wants to use some for in the hall too. It was suggested he get 15 to 20.

Larson stated he is still trying to locate containers that he can use to store oil for his truck. Again, he needs containers that he can use to have oil pumped into, so that he can use it for his truck. McRae stated he may have some containers for Larson to use.

Larson commented on how we still have carts here that need to get picked up by ADS, since we are no longer delivering those. Parker stated she can contact ADS to arrange the pick-up. Larson asked if with the tax letter, if we can request residents to not place their filled carts in the roadway. He stated that he is not concerned about them when they are empty.

Larson stated he has received a couple of address signs. He is not sure who is ordering these. Parker stated perhaps this is done by the County when sanitary or zoning permits are issued? Larson stated he needs to pick up more heavy-duty sign posts to attach those to.

9. Old Business

- **Status of Red Granite Road Project**

It was stated that the work on Red Granite Road has started; however, it will not be completed this week. Larson stated they are doing a really good job on this project, and the road seems to be holding up good for his grader.

- **Discussion and Authorization on Payment of \$36,660 to Birnamwood Area Emergency Services for New Fire Truck Funding**

Parker stated that check is within today's expenditures. Kautza stated we then should transfer \$36,660 from the money market account into our checking account. Sippl stated she can take care of that transfer this week.

- **Discuss Possible Audit of Financials**

Parker stated she feels we should still have someone look at our books, at least to help her get everything to balance, as far as the checkbook, checking account, and Quickbooks. Kautza stated he will give Parker his contact at Kerber Rose.

10. New Business

- **Discussion and Possible Action on 5-Year Refuse and Recycling Contract with Advanced Disposal Services.**

It was noted that this contract does not include everything that was agreed upon in the proposal. Kautza stated we do not need to take action on this contract tonight. We can review these further, and respond to ADS with changes, and then sign a contract at the next meeting. Parker was concerned with the acquisition of ADS by WM, if that occurs between now and the contract signing, if they could claim that the contract is void, due to the change, and a contract not signed at that point. Kautza stated they signed their proposal in good faith, and should not be able to back out.

Sippl stated we need to find out what the spring clean-up date will be, so we can include it in the tax bill notification.

- **Discussion on Possible 2021 County Bridge/Culvert Aid Projects Application.**

Kautza stated we do not have any projects for the bridge aid. There was discussion about the past projects, and how everything we have now is either concrete or steel. There was discussion about how Elder Lane still has a 3-foot culvert in there.

- **Review Draft Postcard to Town of Plover Electors Regarding Nov. 3rd Referendum**

Parker will draft something and get it to the Board for their review so that we can get it out. Parker stated she received an address database from the County to be used.

- **Acknowledge and Discuss Town Grant Submittals/Awards/Use of Funds**

- 2021 Recycling Grant & Bonus Recycling Consolidation Grant
- Election Security Grant
- Center for Tech and Civic Life Grant
- Routes to Recovery Grant

Parker went over the different grant submittals. It was discussed how for the Routes to Recovery grant, we will use the pavement on the hall property, monitor for Board meetings, tables and chairs for hall, cones for around paved area and inside building for elections. We will be getting a desktop computer, which can be paid for through the Election Security Subgrant, and the new Automark can be paid for through the Center for Tech & Civic Life Grant. Rick will pick up tables, chairs, and cones. McRae will work on the computer and monitor. Marien will get a new clock for the hall.

It was discussed that the expenditures for the Routes to Recovery grant need to be made by November 6th. The submittal then has to be filed by November 18th.

11. Remarks from Board

A comment made about the recent blacktop patch was done poorly on Sportsman Drive by the County.

There was discussion on the grader warranty. Larson brought up the steering issue he had with the grader, and how ½ of that repair cost should have been ours, but he has not seen a bill yet. Parker stated she has not seen a bill either.

Larson commented on how the Town has a charge card with Menards, and he is pretty sure it is under Doreen Erbrecht's address yet. Kautza stated he can talk with Lonnie Bierman, the manager there, to get it straightened out. Larson stated typically he uses his CoVantage Credit Card, so it is not a big deal for him, but Sippl uses the Menards card when she purchases supplies there.

Parker brought up an in-person Eastern County Towns Association Meeting, coming up. Kautza thought this meeting was now cancelled due to COVID.

12. Future Items

- **Next Meeting Date:**

- **Schedule Date for 2021 Town Budget Public Hearing**
- **November 10, 2020 – 5:30 p.m. Meeting of the Electors to Adopt Town Levy**
- **November 10, 2020 – 6:30 p.m., Regular Meeting (Adopt Budget)**

The public hearing will be held at 6:00 p.m., on November 10th, and the meeting of Electors and regular meeting can occur immediately after the public hearing.

13. Adjourn

Motion by Marien, second by McRae to adjourn at 8:40 p.m.

Respectfully,

Valerie Parker
Town of Plover Clerk
230801 County Road Y
Birnamwood (Town of Plover), WI 54414
(715) 581-4603
vparkerplover@gmail.com
www.townofplover.us