

**Town of Plover, Marathon County, Wisconsin
Regular Meeting of the Town Board
180771 County Road Z, Birnamwood, WI 54414**

Tuesday, December 9, 2025, 6:00 p.m.

Minutes

1. Call to Order by Chairman, Tony Kautza

Chairman Kautza called the meeting to order at 6:00 p.m.

2. Roll Call – Town Supervisor, Pete Marien, and Town Supervisor, Scott McRae

Clerk Valerie Parker noted Marien and McRae were also present.

Also, in attendance: Treasurer, Connie Sippl, and Clerk, Valerie Parker

Rick Larson, 185153 County Road Z

Carlton Boettcher, 183216 County Road Z

3. Visitors

None.

4. Public Comments/Concerns (Limit 5 Minutes Per Person)

None.

5. Minutes from Previous Meeting

• November 11, 2025, Regular Board Meeting

Motion by Marien, second by McRae, to approve the meeting minutes of November 11, 2025.

6. Review and Signing of Monthly Expenditures

Parker stated that while our Checking Account Fund Balance is fine, the Budget reflects an overage of \$15,045 in revenues and a shortage of \$20,670 in expenditures. She stated that she still has to pay Blocks December payroll and the end of year payroll taxes, after those are taken care of, if there is any Fund Balance in excess of \$25,000, she will transfer that out to Money Market.

7. Review and Action on 2025 Monthly Budget

Motion by McRae, second by Marien, to approve the monthly budget.

8. Clerk's Report

Parker stated that she has been working on filing all the end of year property tax reports. Next, she will be working on end of year payroll taxes and W-2's, which she will be able to process as soon as she receives Block's December timesheets.

Parker stated she will also be gearing up for election season to come.

9. Road Report

Kautza stated that Block has been working on grading and snowplowing, and once he catches up, plans to do some more brushing.

10. New Business

• Discussion and Possible Action on Adding "Slow Down for Children" Sign on Sportsman Drive

Kautza brought up the information Parker received from Carol Nawrocki, of WI Towns Association, on November 12th, who stated "They are not recommended as studies show they don't work and create a false sense of security. It's hard to see how the Town could be liable for putting them up or not putting them up, as they are advisory only. But, again, they are not recommended (*as per the Sept. 25, 2007, Transportation Synthesis Report, "Effectiveness of "Children at Play" Warning Signs*)".

It was agreed that the Town will dismiss this and not take action on the request to add the signage.

- **Discussion and Action on Amendment to Town of Plover Schedule of Fees (Resolution No. 12-2025)**

Parker explained this ordinance changes the dog licensing fees, within the Town's Schedule of Fees, which reflects the County's increase in license fees:

Spayed/Neutered – from \$10.00 to \$12.00

Not Spayed / Not Neutered – from \$15.00 to \$20.00

Motion by McRae, second by Marien, to approve Ordinance No. 12-2025, Amending the Schedule of Fees.

- **Discussion on Dates/Times for 2026 Open Book and Board of Review**

- **Tuesday, April 21st, 12:30pm – 6:30pm**

- **Tuesday, April 28th, 6:30pm – 8:30pm**

Parker brought up that Todd Anderson has requested the two dates in April for Open Book and Board of Review. Marien stated his only concern is that the WTA Board of Review Training takes place before these dates, which they have not announced yet.

Parker stated that there is a chance she may be out of town on vacation that Tuesday (April 28th) through the weekend, and was wondering if the Board would be open to her asking Anderson if he would be available to hold the meetings on the Mondays before. Marien and McRae stated their calendars are currently open for both the Monday and Tuesday, that last week in April. Sippl stated if Anderson can only do it on that Tuesday, that she could fill in again.

Parker will reach out to Anderson and let the Board know.

- **Appointment of Election Inspectors for Election Cycle 2026/2027:**

- **Diane Kautza, Chief Election Inspector**

- **Karen Lehmann, Election Inspector**

- **Virginia Swanson, Election Inspector**

- **Theresa Jansen, Election Inspector**

- **Barbara Brown, Election Inspector**

Parker stated the Board needs to take action to appoint our Election Inspectors.

Motion by Marien, second by McRae, to appoint Diane Kautza, Chief Election Inspector, Karen Lehmann, Election Inspector, Virginia Swanson, Election Inspector, Theresa Jansen, Election Inspector, Barbara Brown, Election Inspector.

11. Old Business

- **Continued Discussion on 2025/2026 Roadway Projects**

Parker stated she will remember to remove "2025" on the next agenda.

Kautza stated nothing new to add from previously discussed in the past meetings.

- **Continued Discussion on Possibly Ending County Zoning (Per WI Act 264 – Process Can't Start Until 2027)**

Nothing new to report.

Parker brought up that the County reached out to her requesting the Town Board forward their public comment on the proposed amendment to Chapter 17 (Zoning Code), within the Commercial/Industrial Zoning Districts, to amend the fence regulations to allow a fence to be up to 12 feet in height, and to allow such fence to be in the side, rear, and front yards (within 2 feet of the road right-of-way).

After some discussion, it was agreed the Board had no public comment to provide.

12. Remarks from the Board

None.

13. Future Items

- **Regular Town Board Meeting – January 13, 2026, 6:00 p.m.**

14. Adjourn

Motion by McRae, second by Marien, to adjourn at 6:31 p.m.

Respectfully,

Valerie Parker
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