



## Volunteer Expectations

Please review and sign the volunteer expectations sheet:

- We require volunteers to work at least 40 hours (1 day per week until you complete 40 hours). More than 2 absences (barring illness or emergency) will be cause for review of volunteer position.
- The first 10 hours are probationary. This is to ensure that you are a good fit with the clients, therapists and overall feeling of the clinic. During that time, if we feel that there are any issues, we will address them. If there is not an improvement by the end of the 10 hours, we will ask you to leave.
- We are looking for our volunteers to be self-motivated, independent, creative, and good communicators. Although your main objective is to observe and learn about the different therapies, we expect volunteers to complete the list of duties by the end of their shift.
- During observation/assisting therapists:
  - \* *Please be respectful to the Therapist/Client during the session.*
  - \* *You are welcome to ask the therapist if you can observe their session. Please ask before it begins.*
  - \* *Please save any questions or comments until the end of the session.*
  - \* *During the session, match your affect to those of the therapist/client (i.e., mimic the therapist's demeanor.)*
- If you are unable to make your shift, please notify us as soon as possible so that we may find someone else to cover your shift. Please notify the office manager, Mariah Plaza, if you are not able to make your scheduled shift.

Mariah Plaza: [mariah.plaza@kidspacetherapy.com](mailto:mariah.plaza@kidspacetherapy.com); 415-695-1400

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Print name

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Signature

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Date