

“Pass or Your Money Back” Policy
PHR, SPHR, SHRM-CP & SHRM-SCP LIVE WEEKLY MEETING CLASS

To Qualify for the Money-back Offer:

1. Enroll in the Train Me Today Exam Preparation Program directly from Train Me Today.
2. Engage fully in the Train Me Today program by:
 - Read and study all five functional areas.
 - Submit two questions each week to the Forum.
 - Attend all weekly class meetings.
 - Complete all practice exams, including TMT and HRCP Exams, scoring 90% or better before your exam date.
 - Achieve a 90% or better on the timed exam on the first try.
 - Watch all instructional videos.
 - Review all resources in the Moodle classroom on TMTOnline.com.
 - Take the exam; if you don't pass, we'll refund the Train Me Today Program purchase price, provided you meet all requirements.

Additional Terms:

- This benefit applies only to first attempts at the exam.
- To receive the refund, you must return the Moodle classroom materials, the Human Resources Study Guide, Flashcards, and Guide for Successful Preparation.
- If you fail the exam within 190 days of your registration date, you may continue using the program but will not qualify for a refund.
- You do not qualify for a refund if you purchase extra time for the program.

Refund Request:

- The guarantee is valid for 190 days from the date of purchase.
- You must notify Train Me Today at support@trainmetoday.com of your intent to request a refund within ten days of failing your exam.
- Upon approval, a Refund Authorization form will be emailed to you.
- To request a refund, submit via email:
 - o A completed Refund Request Form.
 - o A copy of your Official Examination Results.
 - o A copy of your receipt showing your purchase from Train Me Today.
- Return the HRCP Human Resources Study Guide, Flashcards, and Tips within ten days with the Refund Authorization form.
- Online access will be revoked when the refund is authorized.

Please note: This offer is available only to residents of the United States. Shipping charges will not be refunded, and you are responsible for the cost of return shipping.

Train Me Today does not include or sell exam vouchers.