

# 404 TIGER MEETING ROOMS

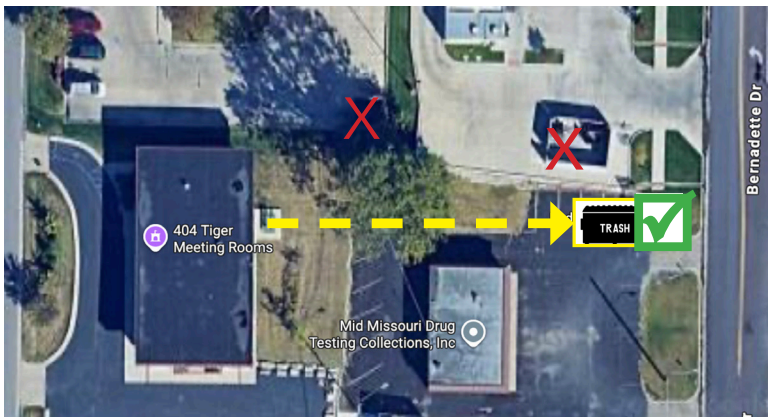
## ..... CHECK OUT FORM .....

Renter shall clean and restore building to condition prior to use  
and follow check out procedure

PLEASE USE THIS CHECKLIST WHEN YOU ARE DONE:

Counter wiped down	<input type="checkbox"/>
Tables and chairs wiped off and stacked or returned to original position	<input type="checkbox"/>
Floor swept and vacuumed	<input type="checkbox"/>
No holes, tape, or marks on walls, floor, or ceiling	<input type="checkbox"/>
Restrooms checked - no extra items lying around, no lights left on	<input type="checkbox"/>
No trash on grounds around building or parking lot	<input type="checkbox"/>
All trash bagged, tied, and placed in dumpster directly east of building	<input type="checkbox"/>
<b>All 3 exterior doors secured and locked</b>	<input type="checkbox"/>
Key fob returned	<input type="checkbox"/>

**IMPORTANT:** PLEASE DISPOSE OF TRASH IN THE CORRECT TRASH DUMPSTER



Our dumpster is located directly east of the 404 Tiger building, as shown on this map. Use the key inside the back door for the lock on the dumpster.

Do **NOT** use the dumpsters behind KFC or Pizza Hut

If you have any questions, call 573-875-8935 or text Anthony at 573-228-1105