Before Starting the Project Application

To ensure that the Project Application is completed accurately. ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at
- https://www.hud.gov/program_offices/comm_planning/coc. Questions regarding the FY 2024 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile)must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2024 Continuum of Care (CoC) Program Competition. For more information see FY 2024 CoC Program Competition NOFO.

 - To ensure that applications are considered for funding, applicants should read all sections of the FY 2024 CoC Program NOFO and the FY 2024 General Section NOFO.
- Detailed instructions and e-snaps navigation guides can be found on the hud.gov website https://www.hud.gov/program_offices/comm_planning/coc/competition. The Detailed Instructions contain more comprehensive instructions and so should be used in tandem with the navigational guides.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus, DV Bonus or DV Reallocation. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method. Please review the NOFO for eligibility standards.
- YHDP projects that are eligible for renewal under the CoC program may only use the YHDP Renewal or YHDP Replacement and Reallocation funding opportunities. Please review the NOFO for eligibility standards.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional
- information is required (e.g., allowable technical deficiency).
 HUD reserves the right to reduce or reject any new project that fails to adhere to 24 CFR part 578 and application requirements set forth in FY 2024 CoC Program Competition NOFO.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: New Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/19/2024

4. Applicant Identifier:

a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Yolo County Homeless and Poverty Action

Coalition

b. Employer/Taxpayer Identification Number 87-2058870

(EIN/TIN):

c. Unique Entity Identifier: FNDTD8YUPBF2

d. Address

Street 1: 207 Court Street

Street 2:

City: Woodland

County: Yolo

State: California

Country: United States

Zip / Postal Code: 95965

e. Organizational Unit (optional)

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mr.

First Name: Trevor

Middle Name:

Last Name: Quach

Suffix:

Title: Program Analyst

Organizational Affiliation: Yolo County Homeless and Poverty Action

Coalition

New Project Application FY2024	Page 3	09/19/2024
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Telephone Number: (408) 960-3628

Extension:

Fax Number: (530) 666-8633

Email: trevor@yolohpac.org

1C. SF-424 Application Details

9. Type of Applicant: M. Nonprofit with 501C3 IRS Status

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6800-N-25

Title: Continuum of Care Homeless Assistance

Competition

13. Competition Identification Number:

Title:

09/19/2024

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): California

(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: 2024 HMIS New Project

16. Congressional District(s):

16a. Applicant: CA-004, CA-007

16b. Project: CA-004, CA-007

(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 10/01/2025

b. End Date: 09/30/2026

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State a. Yes Executive Order 12372 Process?

If "YES", enter the date this application was 09/19/2024 made available to the State for review:

20. Is the Applicant delinquent on any Federal No debt?

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

Prefix: Mr.

First Name: Londell

Middle Name:

Last Name: Earls

Suffix:

Title: Executive Director

Telephone Number: (9

(916) 591-5325

(Format: 123-456-7890)

Fax Number: (530) 666-8633

(Format: 123-456-7890)

Email: londell@yolohpac.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880 U.S. Department of Housing and Urban Development OMB Number: 2501-0017 Expiration Date: 01/31/2026

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Yolo County Homeless and Poverty Action

Coalition

Prefix: Mr.

First Name: Londell

Middle Name:

Last Name: Earls

Suffix:

Title: Executive Director

Organizational Affiliation: Yolo County Homeless and Poverty Action

Coalition

Telephone Number: (916) 591-5325

Extension:

Email: londell@yolohpac.org

City: Woodland

County: Yolo

State: California

Country: United States

Zip/Postal Code: 95965

2. Employer ID Number (EIN): 87-2058870

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3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance \$114,750.00 Requested/Received:

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

- 1. Are you applying for assistance for a specific Yes project or activity? (For further information, see 24 CFR Sec. 4.3).
- 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 Sep. 30)? For further information, see 24 CFR Sec. 4.9.

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.



Name / Title of Authorized Official: Londell Earls, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Yolo County Homeless and Poverty Action

Coalition

Program/Activity Receiving Federal Grant CoC Program

Funding:

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted —— (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
C.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will		
	(1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

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I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Londell

Middle Name

Last Name: Earls

Suffix:

Title: Executive Director

Telephone Number: (916) 591-5325

(Format: 123-456-7890)

Fax Number: (530) 666-8633

(Format: 123-456-7890)

Email: londell@yolohpac.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:



Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Yolo County Homeless and Poverty Action

Coalition

Name / Title of Authorized Official: Londell Earls, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 Approved by OMB: 4040-0013 (exp. 02/28/2025)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC No grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?

Legal Name: Yolo County Homeless and Poverty Action

Coalition

Street 1: 207 Court Street

Street 2:

City: Woodland

County: Yolo

State: California

Country: United States

Zip / Postal Code: 95965

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this	information is true and complete.	X
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Authorized Representative

Prefix: Mr.

First Name: Londell

Middle Name:

Last Name: Earls

Suffix:

Title: Executive Director

Telephone Number: (916) 591-5325

(Format: 123-456-7890)

Fax Number: (530) 666-8633

(Format: 123-456-7890)

Email: londell@yolohpac.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007 Expiration Date: 02/28/2025

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- 3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination

on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Project: 2024 HMIS New Project	216127
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9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18
	U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327¬333), regarding labor standards for federally-assisted
	construction subagreements.

- Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
- Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the X applicant, I certify:

Authorized Representative for: Yolo County Homeless and Poverty Action

Coalition

Prefix: Mr.

First Name: Londell

Middle Name:

Last Name: Earls

Suffix:

Title: Executive Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 09/19/2024

1L. SF-424D

Are you requesting CoC Program funds for No construction costs in this application?

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Total Expected Sub-Awards: \$0

Organization	Туре	Sub-Award Amount
	This list contains no items	

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application.

Since 2010 Homeless and Poverty Coalition (HPAC) has utilized and overseen the utilization of a blend of Federal and State Funds, for programs, services, and providers that perform homeless aid activities. Even prior to becoming the CA-521 Davis, Woodland/Yolo County CoC, and accepting HMIS lead responsibilities, HPAC successfully collaborated Yolo County and with over 50 providers in representation of hundreds of homeless service activities, also representing over a million dollars of impactful and compliant funds utilization. HPAC has always had the necessary internal procedures and staff in place to ensure that all funds are being utilized in accordance with their intended purpose.

HPAC further adds to its ability to continue to effectively utilize Federal Funds, its current Executive Director, who has been in the Housing Industry serving at a leadership capacity since 2006, running programming with the Sacramento Housing and Redevelopment Agency, the Housing Authority of Santa Clara County, the San Fransisco Housing Authority, and Next Move Homeless Services, all of course using Federal Funding, all High Performers at the periods while he was serving there with them. He has worked with funds from CDBG, HOME, PH, PSH, RRH, TH, ESG, Housing Authority Funding, Redevelopment Funding, Private Development Fund, and various other to note.

Currently HPAC is proposing to further advance its "ending homelessness crusade", we are looking to use your HMIS Grant for building our homeless services capacity, to assure proven HUD methodology for CoCs towards continued compliance and coordinated provider efforts. We believe all of this makes HPAC the sound and appropriate choice as recipient.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

HPAC has always worked closely with the community of Providers and Government Partners here in Yolo County. This has allowed us to be partner and participate in many different types of funding towards impactful efforts. Within our Continuum we currently partner with providers and programs that are funded by various sources such as Federally: City of Woodland Reallocation of PSH (\$326,543.00), Yolo Community Care Continuum SHP Funding (\$165,964.00), we also have been utilizing HUD's CoC Planning Grant (\$50,000), and have partnered locally to aid in various other projects leveraging thousands of dollars locally and through the private sector and County for Homeless Shelter Builds for tiney homes and Respite Centers for Emergency use.

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3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

HPAC has an established Governance that is comprised of a Board of Directors, Executive Director, trained professional program staff, and outsourced high level accounting services.

HPAC structures an annual budget that is consistent with HUD and State Guidelines. HPAC votes and approves that budget via the Board of Directors. HPAC isn't allowed to deviate from the approved budget without an officialized vote. The Executive Director is required to include the Board and submit any fiscal proposals for a vote before acting as written in our Bylaws.

4. Are there any unresolved HUD monitoring or No OIG audit findings for any HUD grants (including ESG) under your organization?

3A. Project Detail

1. CoC Number and Name: CA-521 - Davis, Woodland/Yolo County CoC

2. CoC Collaborative Applicant Name: Yolo County Homeless and Poverty Action

Coalition

3. Project Name: 2024 HMIS New Project

4. Project Status: Standard

5. Component Type: HMIS

- 6. Is your organization, or subrecipient, a victim No service provider defined in 24 CFR 578.3?
 - 7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition?

 (Attachment Requirement)
 - 8. Will funds requested in this new project No application replace state or local government funds (24 CFR 578.87(a))?
 - 10. Is this project applying for Rural costs on No screen 6A?

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

As the HMIS administrator for Yolo County, the Homeless Poverty and Action Coalition (HPAC) provides HMIS training, and ongoing assistance to Yolo County homeless services providers to ensure HMIS is being utilized as a tool to collect client-level data on people who are experiencing homelessness. This funding will allow HPAC to manage the overall implementation of HMIS, ensuring effective and efficient operations and county-wide compliance with all HUD data standards. The CoC is required to utilize and maintain this service and we want to build our county's capacity to provide high-quality support. This project will provide the necessary staffing to monitor HMIS utilization, enhance the provision of services, identify service gaps, and document barriers to accessing housing and homeless services across the region. Our overall goal is to accurately collect data and create precise ways to administer services to ultimately end homelessness.

Advocates and planners rely on the Point-In-Time census counts to estimate the size of the local homeless populations. Although this approach is useful for gathering a one-time unduplicated count of homeless individuals and families, it does not account for seasonal fluctuations. Snapshot counts also tend to over-represent those with the most chronic problems while under-representing those facing time-limited situational crises. Using HMIS' longitudinal data helps communities and providers track services and demand trends over time. This data tracking is critical to accurately calculate the size and needs of the homeless population and measure the outcomes of specific service interventions and programs. The validity of HMIS data informs decision making and strategic planning amongst homeless service providers, advocates, and policymakers.

HMIS implementation also presents an opportunity to re-examine how homeless services are provided in our community and will help us develop appropriate action steps. This HMIS project will not only enhance existing processes, but it will also allow community stakeholders to build new alliances, strengthen service delivery, and meet the needs of the consumer in a streamlined and coordinated manner.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones		Days from Execution of Grant Agreement		
	Α	В	ပ	D
Begin hiring staff or expending funds	30			
Begin program participant enrollment	60			

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Program participants occupy leased or rental assistance units or structure(s), or supportive services begin

Leased or rental assistance units or structure, and supportive services near 100% capacity

Closing on purchase of land, structure(s), or execution of structure lease

Start rehabilitation

Complete rehabilitation

Start new construction

4. Will your project participate in the CoC's Yes Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements?

Complete new construction

3C. HMIS Expansion

1. Is this a "Project Expansion" of an eligible No renewal project?

4A. HMIS Standards

- 1. Is the HMIS currently programmed to collect all Yes Universal Data Elements (UDEs) as set forth in the FY 2024 HMIS Data Standard Manual?
- 2. Does HMIS produce all HUD-required reports and provide data needed for HUD reporting? (i.e., Annual Performance Report (APR)/CoC reporting, Consolidated Annual Performance and Evaluation Report (CAPER)/ESG reporting, Longitudinal System Analysis (LSA)/Annual Homeless Assessment Report (AHAR), System Performance Measures (SPM), and Data Quality Table, etc.).
- 3. Is your HMIS capable of generating all reports Yes required by Federal partners including HUD, VA, and HHS?
 - 4. Does HMIS provide the CoC with an Yes unduplicated count of program participants receiving services in the CoC?
 - 5. Describe your organizations process and stakeholder involvement for updating your HMIS Governance Charters and HMIS Policies and Procedures.

HPAC voted to form an ad hoc Governance Subcommittee on November 20, 2019 to bring forward a proposed ongoing governance structure for the CoC. Committee membership was open to any HPAC member. Fourteen individuals expressed an interest in participating. Ten individuals from government, law enforcement, nonprofit service providers, shelter and housing providers, victims services providers, advocate organizations, organizations serving people who are unhoused, and organizations serving people with serious mental illness regularly attended the meetings.

In order to organize and involve stakeholders in processes such as HMIS, HPAC saw it best to create three subcommittees:

Data - How we store utilize and implement HMIS level data Performance and Monitoring - How we decimate and check progress/impact from Providers utilizing HMIS level data Technology Policy and Procedures - How we implement any Policies and Procedures system-wide

The three of these subcommittees meet individually no less than monthly and report back to the overall Governance meeting which is also held monthly. All items, including HMIS matters/updating, are convened on, and submitted to the Governance and Executive Committee for vote and planning implementations.

6. Who is responsible for insuring the HMIS implementation meets all privacy and security standards as required by HUD and other federal partners?

HPACs' internal Analytics Department will be responsible for insuring the HMIS implementation, it's training and all privacy and security standards that are required by HUD being held. They will implement this though training and notifications throughout the entire County. We plan to partner directly with the County of Yolo and Sacramento Steps Forward for training. We are already undergoing certifications through Sacramento Steps Forward and will continue to do so until all standards are trained on and met.

7. Does the HMIS Lead conduct Privacy and Yes Security Training and follow up on privacy and security standards?

8. What is the CoC's policy and procedures for managing a breach of Personally Identifiable Information (PII) in HMIS?

HPAC has a written policy detailing how it manages PII that is implemented throughout the County. Within that policy a loss of data must be reported to the respectable associated authority immediately. In this instance for HMIS breaches, it is required that a Provider promptly report all suspected compromises of PII related to any federally protected information holding programs and/or projects to Federal National Help Desk at 1-888-297-8889.

The Policy also states that.

Incident Response

- i. All users who do not comply with the Personally Identifiable Information Policy may be subject
- to disciplinary action and/or criminal action
- ii. All breach incidents that involve PII must be reported to Provider Supervision
- 1. Where the violation involved PII, CA-521 Davis, Woodland/Yolo County CoC will take the following actions:
- a. First-Time Offense is reprimand to removal
- b. Second Offense is suspension to removal
- c. Third Offense is removal
- iii. Any person(s) affected by the breach must be notified of unauthorized access.
- b. With consideration to PII the Privacy Act may also impose civil penalties when an employee does any of the following:
- i. Knowingly and willfully disclosing Privacy Act information to any person not entitled to receiving
- ii. Knowingly and willfully requesting or obtaining records under false pretense

4B. HMIS Training

Indicate the last training date or proposed training date for each HMIS training, as applicable.

Activity	Enter date of last training or proposed next training (mm/yyyy)		
Basic Computer Training	01/2025		
HMIS Software Training for Sys Admin	01/2025		
HMIS Software Training	01/2025		
Data Quality Training	01/2025		
Security Training	01/2025		
Privacy/Ethics Training	01/2025		
HMIS PIT Count Training	01/2025		
Other (must specify)			

6A. Funding Request

- 1. Will it be feasible for the project to be under Yes grant agreement by September 15, 2026?
- 2. What type of CoC funding is this project CoC Bonus applying for in this CoC Program Competition?
 - 3. Does this project propose to allocate funds No according to an indirect cost rate?
 - 4. Select a grant term: 1 Year
 - * 5. Select the costs for which funding is requested:

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

6. If conditionally awarded, is this project No requesting an initial grant term greater than 12 months?

(13 to 18 months)

6H. HMIS Budget

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. The system populates a list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (eg. .75 FTE hours and benefits for staff, utility types, monthly allowance for food and supplies) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Equipment	2 Laptops @ \$1000 each, Supplies (printers, phones, etc.) @ \$1750	\$2,750
2. Software	\$833.33 per month on Tech and Subscriptions	\$10,000
3. Services	Addressing urgent physical needs (eg. Blankets, clothes, toiletries, etc) @ \$1000 per month	\$4,000
4. Personnel	2 (.5) FTE Housing Services Specialist each @ \$35,000 = \$70,000 + benefits (20% = \$14,000)	\$84,000
5. Space & Operations	Rental Office Costs @ \$2000 annually, Admin and Operations/Licenses @ \$2000 annually	\$4,000
Total Annual Assistance Requested:		\$104,750
Grant Term:		1 Year
Total Request for Grant Term:		\$104,750

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Click the 'Save' button to automatically calculate totals.

VAWA Budget

VAWA Budget

In FY2024, the Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer(s). Additional details of eligible costs include:

- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).

- Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC's geography.
- Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).

- Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.

- Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
- Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).
- Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
- Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.
- B. VAWA Confidentiality Requirements. Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
- Developing and implementing strategies for corrective actions and remedies to ensure compliance.
- Program evaluation of confidentiality policies, practices, and procedures.
- Training on compliance with VAWA confidentiality requirements.
- Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
- Costs for establishing methodology to protect survivor information.
- Staff time associated with maintaining adherence to VAWA confidentiality requirements.

Enter the estimated amount(s) you are requesting for this project's Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested	
Estimated budget amount for VAWA Emergency Transfer Facilitation:		\$0
Estimated budget amount for VAWA Confidentiality Requirements:		\$0
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CoC VAWA BLI Total:	\$0
Grant Term	1 Year
Total Request for Grant Term	\$0

Click the 'Save' button to automatically calculate totals.

61. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match source already listed, select the icon.

Summary for Match

Total Amount of Cash Commitments:	\$32,000
Total Amount of In-Kind Commitments:	\$0
Total Amount of All Commitments:	\$32,000

1. Will this project generate program income No described in 24 CFR 578.97 to use as Match for this project?

Туре	Source	Name of Source	Amount of Commitments
Cash	Government	Yolo County Healt	\$32,000

Sources of Match Detail

1. Type of Match commitment: Cash

2. Source: Government

3. Name of Source: Yolo County Health and Human Services

(Be as specific as possible and include the office

or grant program as applicable)

4. Amount of Written Commitment: \$32,000

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			\$0
1b. Rehabilitation (Screen 6B)			\$0
1c. New Construction (Screen 6B)			\$0
2a. Leased Units (Screen 6C)	\$0	1 Year	\$0
2b. Leased Structures (Screen 6D)	\$0	1 Year	\$0
3. Rental Assistance (Screen 6E)	\$0	1 Year	\$0
4. Supportive Services (Screen 6F)	\$0	1 Year	\$0
5. Operating (Screen 6G)	\$0	1 Year	\$0
6. HMIS (Screen 6H)	\$104,750	1 Year	\$104,750
 7. VAWA	\$0	1 Year	\$0
Rural (Only for HUD CoC Program approved rural areas)	\$0	1 Year	\$0
9. Sub-total of CoC Program Costs Requested			\$104,750
10. Admin (Up to 10% of Sub-total in #9)			\$10,000
11. HUD funded Sub-total + Admin. Requested			\$114,750
12. Cash Match (From Screen 6I)			\$32,000
13. In-Kind Match (From Screen 6I)			\$0
14. Total Match (From Screen 6I)			\$32,000
15. Total Project Budget for this grant, including Match			\$146,750

Click the 'Save' button to automatically calculate totals.

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7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

7D. Certification

Applicant and Recipient Assurances and Certifications - form HUD-424B (Title) U.S. Department of Housing and Urban Development OMB Approval No. 2501-0017 (expires 01/31/2026)

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

- 1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.
- 2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).
- 3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et.seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.
- 4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

- 5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.
- 6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.
- 7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et.seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.
- 8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Londell Earls

Date: 09/19/2024

Title: Executive Director

Applicant Organization: Yolo County Homeless and Poverty Action

Coalition

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.(18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).



8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated	
1A. SF-424 Application Type	No Input Required	
1B. SF-424 Legal Applicant	09/18/2024	
1C. SF-424 Application Details	No Input Required	
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1D. SF-424 Congressional District(s)	09/18/2024
1E. SF-424 Compliance	09/19/2024
1F. SF-424 Declaration	09/18/2024
1G. HUD 2880	09/18/2024
1H. HUD 50070	09/18/2024
1I. Cert. Lobbying	09/18/2024
1J. SF-LLL	09/18/2024
IK. SF-424B	09/18/2024
1L. SF-424D	09/18/2024
2A. Subrecipients	No Input Required
2B. Experience	09/18/2024
3A. Project Detail	09/18/2024
3B. Description	09/18/2024
3C. HMIS Expansion	09/18/2024
4A. HMIS Standards	09/18/2024
4B. HMIS Training	09/18/2024
6A. Funding Request	09/18/2024
6H. HMIS Budget	09/18/2024
VAWA Budget	No Input Required
6I. Match	09/18/2024
6J. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required
7D. Certification	09/18/2024