

# MRS. WILSON'S CLASS



Be A Part of the Team  
Know the Routine

## School Wide Expected Behavior:

- Show respect for ourselves and others daily
- Observe and follow all rules
- Act in a positive manner that shows our best character daily.
- Respect others, ourselves, & environment.

## Morning Routine:

- 1) Arrive in room silently at 8:00 AM.
- 2) Unpack your book bag.
- 3) Hand in Take Home Folder
- 4) Clean up by 8:35 for breakfast.

## Traveling Routine:

- 1) Line order
- 2) Bubble in your mouth
- 3) Give your classmates personal space

## Bathroom/Water Fountain Routine:

One Boy/Girl out of the room at a time  
We will go as a class before specials and lunch and after recess.

- 1) Raise "T" Sign
- 2) Wait for permission
- 3) Sign-Out & Take pass
- 4) Quietly re-enter room
- 5) Sign-In & Return Pass

## For Lining Up & Walking in Halls

My hands are by my side.

I'm standing straight and tall.

I'm looking straight in front of me.

I'm ready for the hall.

## Work Requirements/ Instructional Activities

### Direct Whole Group Lesson:

- Raise your hand and wait to be acknowledged
- Listen while other are asking or answering a question
- Stay seated in your designated area
- Share nice things you have to say

### Small Group (with Teacher)

- Follow the directions quickly
- Complete your assigned Task
- Work quietly in your group
- Stay focused on the task you are given
- Place any finished work in finished work file folder

### Signals for students' attention

- Sign: Freeze Please
  - Timer Beeps
  - Bell/chime Rings
  - Class /Yes

### ❖ Signals for teacher's attention

- Raise your hand
- Place Stop Folder Up
- ❖ Student talk during seatwork

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## ➤ Voice Levels

- 0- Silence
- 1- Partner Whisper
- 2- Table Talk
- 3- Presenter
- 4- Outside Playground (Not in class)

## ❖ Activities to do when work is done

- Read, Write or Draw
- Silent choice craft

## Station and Center Work (independent)

### Expected behavior in Station

- Go directly to your assigned seat
- Listen/read the directions
- Participate in activity
- Clean /Set-up for next group

### Expected behavior of students not in group

- Do not interrupt other groups
- Complete your assignments
- Silent signal for help

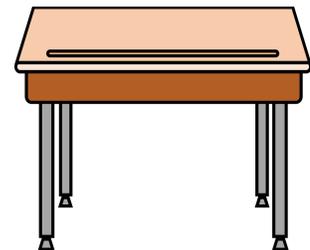
## Classroom Seating

Student will have flexible seating and may earn the choice of seating options like pillows, benches and rug. Students may be assigned a seat if needed by the teacher.

Teacher's desk and area is for the teacher. Do not remove any material or items without a teacher's direct request.

## Community Supplies

All supplies are shared as a class and kept in a centralized location.. We will spend time in the first weeks of school learning how to share and care for all of our learning tools.



# MRS. WILSON'S CLASS

## School Areas

### Hallway

- Walk to the right (or where the teacher asks you to walk)
- Keep quiet
- Keep hands by your side
- Drink only when permitted

### Lunchroom

- Enter quietly
- Stay in line
- Use good manners
- Remain seated until dismissed
- Be clean

### Restroom

- Be quick
- Be quiet
- Be clean(wash hands)

## Grading Procedures



### Grading Scale

S= Satisfactory

N=Needs Improvement

U=Unsatisfactory

## All Papers

Finished work should be placed in file folder. Corrected Assignments will be placed in student's Bee Folder. Projects and papers will be assigned with a rubric outlining the possible points. Students will have a clear understanding of expectations. All work will be graded. Excellent work will be added to Wilson's Wall of Fame.

- Heading all papers with Name and Date
- All Work Should ALWAYS be completed in PENCIL
- Students will use pens to publish final drafts of writing.
- All work must be neat and legible (sloppy papers maybe be returned for redo)

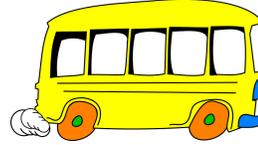
## Homework

1st grade students should read or be read to each night for 10-15 min. Study sight words, word work and complete monthly homework calendar.

Paper Homework will be graded with check system      ✓+, ✓ or ✓-

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- Always Read for Minimum of 10 minutes
- Return Papers unfolded and wrinkle free



## End of the Day

- ❖ PM Jobs will be called at the end of the day
- ❖ Individual students must have a clear table and floor. Student will put away any borrowed supplies or equipment.
- ❖ Dismissing class
  - Closing Circle
  - Students will always move in number order
  - Do not return to classroom unattended unless directed by a teacher

## Student helpers

All students will have responsibility for ensuring the smooth functioning of the classroom. However the classroom jobs are also a privilege. Student must meet behavior and citizenship expectation to participate.

- |  |   |  |
|--|---|--|
| ❖ Poem Leader (AM) <ul style="list-style-type: none"><li>➢ Read and Lead Weekly Poem</li></ul>   | ➢ Straighten shelves  | ❖ Game Center Monitor(PM) <ul style="list-style-type: none"><li>➢ Return all materials to proper place</li></ul>   |
| ❖ Homework Helpers(AM) <ul style="list-style-type: none"><li>➢ Stamp the work of completed student work</li><li>➢ Correct worksheets</li><li>➢ Dot Behavior Calendar</li></ul> | ❖ Plant Keeper(PM) <ul style="list-style-type: none"><li>➢ Check plant water if needed</li></ul>                            | ❖ Board Washer(PM) <ul style="list-style-type: none"><li>➢ Erase board, Wipe clean if needed</li></ul>   |
| ❖ Pencil Sharpener <ul style="list-style-type: none"><li>➢ Sharpen and Count pencils before morning meeting and after lunch</li></ul>  | ❖ Table Washer(2)(PM) <ul style="list-style-type: none"><li>➢ Spray wipe desk clean</li></ul>                               | ❖ Chair Stacker (PM) <ul style="list-style-type: none"><li>➢ Stack chair and place by the wall</li></ul>   |
| ❖ Librarians(2)(PM) <ul style="list-style-type: none"><li>➢ Catalog new books</li></ul>  | ❖ Sweeper(PM) <ul style="list-style-type: none"><li>➢ Sweep floor clean</li></ul>   | ❖ Messenger/Alternate <ul style="list-style-type: none"><li>➢ Send messages for teacher to other teachers or to office. IF another person is absent the messenger will</li></ul> |
|  | ❖ Writing Center Monitor(PM) <ul style="list-style-type: none"><li>➢ Return all materials to desk in proper place</li></ul> |  |
|  | ❖ Math Center Monitor(PM) <ul style="list-style-type: none"><li>➢ Return all materials to proper place</li></ul>            |  |

# MRS. WILSON'S CLASS

complete the  
job.

## Classroom Rules

- Rule#1 Follow directions quickly
- Rule#2 Listen to appropriate speaker
- Rule#3 Raise your hand to walk or talk
- Rule#4 Respect others, respect myself, respect our school
- Rule#5 Make Smart Choices

## Take a Break

Similar to time out but a little different. It is a place for students to learn to self-regulate & self-correct. A student may choose to go to take a break. They will return to the class activity when they have gained control or asked by teacher.

## The Positive Consequence

- Can go Positive Praise
- Good Grades
- Learning, Smiles, Stamps & Stickers

## The Negative Consequences:

- Verbal Warning
- Teacher mandated take a break
- Parent Contact (if student has to take a break 3 times in work period)  
Remind Note / Paper Note

## Getting in Touch with Us!

Make sure your Remind App is accepting Messages :)

Ms. Wilson Email: [cwilson@carterschool.org](mailto:cwilson@carterschool.org)

Above are procedures and routines that will ensure the smooth operation of our classroom. These procedures were designed as a guideline and may be modified throughout the year. I am very excited about the learning and hard work ahead.