## SUPATRA & CO. SELLER'S BOOK

#RESULTSTHATMOVEYOU









## Meet Our Team





Supatra Brown Team Lead



Morgan Begin Executive Assistant









# Meet Our Team: Buying, Listing, and Leasing Specialists



Pete Fortune



Lexie Bosley



Scott Davis



Matthew Shelton



Jillian Beveridge









## **MARKETING**

- Marketed and listed/sold over 50 homes
- Leased over 70 homes
- Added 2 new agents in 2019
- Average price point home we work with is \$300,000
- Specializes in a leasing program with our group of investors that provides another huge avenue of marketing
- 6 team members to cover all of our marketing, showings, and open houses
- Have our own admin department to provide quick and compliant paperwork
- We pride ourselves on excellent communication
- We will be in touch at least once a day for the for the first week









## 16-Point Marketing Plan

- 1. Prepare CMA to establish fair market value
- 2. Prepare and sign listing contract
- 3. Send listing contract to MLS board
- 4. Place 'For Sale' sign on property
- 5. Place lock box on property
- 6. Schedule photoshoot
- 7. Email listing flyer to TOP 150 list
- 8. Place property on websites
- 9. Place 'Open House' ad on all websites
- 10. Hold open houses if requested
- 11. Arrange showings for other agents
- 12. Contract you weekly with verbal progress reports
- 13. Review marketing activities with owner
- 14. Pre-qualify potential buyers
- 15. Present and discuss all offers on property with owner
- 16. Negotiate the transaction with other agent

Plus, we are on Facebook and Instagram! This allows us to:

- create excitement
- find "hidden buyers"
- · reach the influential
- and send open house invites to a much larger audience.





@supatraandco









## Staging

We want your home to be shown in the best possible light to get prospective buyers to get you top dollar in the shortest amount of time.





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## Price competitively. The first 30 days are crucial. The right price is important.

- a property generates the most interest when it first hits the market
- the number of showings is greatest during this time if it is priced at a realistic market value
- starting too high and dropping the price later misses the excitement and fails to generate strong activity
- · many homes that start high end up selling below market value









## Offer Accepted

### Inspection

- This will typically take 2-4 hours. That is the buyer's time to become familiar
  with the home and begin to bond with it. Since it is their time with the
  home, I recommend that you do not stay, if possible.
- Once we have agreed to any of the buyer's inspection-related requests, I
  will be happy to provide you with names of contractors that I find to be
  reliable and responsible.
- Remember that it is the seller's responsibility, per the sales contract, to treat for termites if the inspector finds evidence of active infestation or evidence of past unrelated infestation.

### **Appraisal**

• This will typically last 1-2 hours. Unlinke the inspection, the buyer does not attend this. This is where the value of the home will be determined in order for the buyers to be able to receive funding.

### **Utilities**

If you are giving possession after closing, arrange for the meters to be read
the day you are vacating the property. If you plan to move out prior to
closing, the meters should be read your final day of possession. Do not
turn the utilities off prior to closing as the purchaser has the right to check
the systems of the house through the day of closing per the sales contract.









## Offer Accepted

### Walk Through

• The buyers are entitled to a final inspection of your property. This is typically conducted just prior to closing in order to assure them that the property is in the same condition as the day the contract was signed. We will notify you of this time when we are advised from the co-op agent.

## Closing

 Sellers and buyers attend separate closing appointments. If you cannot attend, you must get approval from the mortgage company and will need someone to sign with a Power of Attorney. If you move or are out of town at the time for the scheduled closing, the title company can make arrangements for a long distance closing with advance notice.

### Miscellaneous

- If you have agreed to provide the buyer with a home warranty in the contract, I will make the necessary arrangements.
- Cancel your existing homeowners insurance after the closing with instructions for your refund check to be mailed to your new address. If you have an escrow account, most mortgage companies forward you the balance within 30 days after they receive the pay off.
- Provide me with a copy of all repair receipts at least 7 days prior to closing.









## Service Partners

#### Insurance:

American Family Insurance - David Rieder 678-416-0610 drieder@amfam.com

Avidity Insurance - Brian Compton 913-544-1195 bcompton@avidityinsurance.com

#### Mortgage:

Fountain Mortgage - Katie Grimes 913-850-2690 kgrimes@fountaintmortgage.com

Fairway Mortgage - Nomi Smith 913-396-4464 nomi.smith@fairwaymc.com

Open Mortgage - Bill Draper 816-838-3679 williamdraper@openmtg.com

#### Roof:

Village Construction - Charlie Gonzales 913-912-0267 cbarlieroofer@gmail.com

Easton Roofing - Dan Patti 913-302-6505 dan@eastonroofingkc.com

#### Pest:

Pest:Blue Beetle - Mitch Shipman 816-333-7378 bluebeetlepest@gmail.com

#### **Structural Engineer:**

Robert Quick 816-728-2081 bobquick00708@gmail.com

#### **Foundation work:**

KC Quality Foundation 913-787-4024 kcquality@gmail.com

#### Mold removal:

KC Mold Guys - Mike Troyer 816-256-2499 mike@KCmoldguys.com

#### **Radon mitigation:**

Alpha Radon - Matt Snyder 816-591-6056 mattjsnyder@sbcglobal.net

Certified Radon - Travis Siegfried 816-587-3500 info@certifiedradonkc.com

#### **Inspectors:**

Byron Inspections - John Byron 816-650-9110 johnlbyron@gmail.com









## Your Closing Info!

Your address:
Inspection date:
Appraisal date:
Your closer:
Closing date and time:
Other notes:



