

Office
DEPOT

work

FROM ANYWHERE





The world is changing rapidly, and uncertainty is at an all-time high for businesses across the nation. With the sudden shift to remote working for organizations, new developments are presenting challenges for businesses across nearly every industry. As companies continue to navigate through these difficult times, many remain focused on one common goal: maintaining productivity in the face of volatility.

Maintain side-by-side leadership

When it comes to working in a remote structure, modern leaders must be present and flatten their hierarchy. Your remote knowledge workers require vision and purpose to stay motivated and productive. In order to achieve this, it is critical to facilitate and maintain the following:



- Constant communication
- Collaboration
- Visual task and score card management
- Frequent recognition
- Rewards

Empower with transparency

When your staff members feel empowered to work on a solution, they can gain a sense of control and security that can lead to better results. Because of this, it's important to encourage a consistent, open dialogue environment with your employees and discuss the changes happening around your organization and the world as a whole.

Schedule regular team discussions, and allow your team members to provide input on how to:



- Shift their focus while working from home
- Reprioritize how to impact customer experience
- Drive business outcomes in our rapidly changing landscape

Combat Isolation

For many employees, working from home means rolling out of bed and right into the home office. The lines between work and life can often become blurred, resulting in fatigue, distraction and discouragement. Research shows that starting the day with exercise, a shower and getting dressed for the office will foster a work mentality and overall sense of accomplishment. Creating a general routine that encourages more video conferencing and interactive discussions is essential for maintaining effective levels of communication.

Equip remote workers with curated bundles

Now more than ever, businesses and educators across the U.S. are experiencing an urgent demand to establish a remote digital workforce that can remain just as effective as if it were on-site in offices or school campuses. Be sure to empower remote workers and educators through:

- Technology
- Digital collaboration
- Essential supplies
- Printing



- Ergonomic seating
- Lighting
- Sound panels
- And much more







Finding curated bundles, which are available through consolidated contract pricing, is an optimized approach to outfit your workers for remote success. Also, for unique or ongoing needs, consider providing employees with access to business contract pricing.

More tips...

Reduced Expenses

Among performance-based remote work statistics, 77% of businesses say that allowing employees to work remotely may lead to lower operating costs.*

Productivity Boost

An annual survey by FlexJobs found that 65% of respondents are more productive in their home office than at a traditional workplace. Fewer distractions and interruptions, less stress from no commute, minimal office politics and a personalized, quiet environment are all contributors to a more productive remote worker.*

For Your Health

Remote workers tend to take fewer sick days, likely due to less exposure to germs in a typical office. According to Indeed's Remote Work Survey, 50% of remote employees said that working from home reduced their sick days, and 56% said that it reduced their absences.*

DISCLAIMER
*Source: <http://blog.indeed.com/2018/11/14/remote-work-survey/>
**Source: <https://www.flexjobs.com/blog/post/remote-work-statistics/>