



NENA Federation Meeting Minutes - DRAFT
April 6, 2024 | 8:00 – 9:00 AM
Portland Regency Hotel, Portland, ME

Tracy Michaud, presiding
Attending: See attached

1. Meeting was called to order at 8:10 am.

ICHRIE Mission: *ICHRIE is a global and multicultural community of hospitality and tourism professionals dedicated to the pursuit, discovery, advancement, and sharing of knowledge and experiences, relevant to the hospitality and tourism industry and its future leaders.*

Tracy welcomed members and thanked the board and members for helping us implement this mission.

2. The minutes of the December 14, 2023, NENA Federation meeting were unanimously approved as presented.

3. NENA Board Reports/Updates

a. President (Tracy Michaud)

- Tracy reported that the ICHRIE board has been reviewing the budget and is looking into other funding sources, such as grants in an effort to be less reliant on summer conference for income.

b. Vice President (Noel Criscione-Naylor)

- Noel thanked USM team on the great job helping to organize this conference.
- ICHRIE Vice president's have not met yet during the spring term. Looking forward to connecting at the Montreal conference.

c. Secretary (Maureen Gittelman)

- The ICHRIE Bylaws Committee (ICHRIE secretary and federation secretaries) will be meeting in the next few weeks to discuss potential ICHRIE bylaw changes.

d. Treasurer (Joseph Scarcelli)

- ICHRIE finance committee is also reviewing budget. With the new accounting firm, they are hoping to expedite transactions.
- Joe also reported that the Federation's financial position remains strong, as it has been for several years.
- The NENA registration scholarships for ICHRIE conference will be announced shortly.

e. Director of Conferences and Events (Jennifer Forney)

- Jen thanked members for attending, presenting and connecting with colleagues this year. With 75 registrants, this has been our highest attendance. She also asked attendees to complete the post-conference survey.
- This year's conference planning committee included students, which was a great addition and is encouraged for future conference.
- The new conference RFP was discussed. The revisions focus on providing more clarity of roles and expectations, including more accountability for the host institution and ensuring all significant decisions are approved by the NENA Director of Conference and Events and the committee. The new RFP also asks for a letter of support from the host institution's leadership. The call will go out in the next few weeks.

f. Director of Education (Tracy Michaud for Ya-Ling Chen)

- Tracy thanked Ya-Ling for the excellent slate of Rise & Grind events
- Welcomed suggestions for next year; suggestions from the floor included asking Michale Tews and Sydney Pons to discuss their lego activities and an update on Maria Matthews' AirBnB research.
- Donna Albano asked for idea for the ESD distinguished lecture series; will post on NENA website.
- David Schweiger reminded members of the Community College and Secondary Schools SIG upcoming meeting on April 19. The topic will be "Reimagining Curriculum with 4-Year Colleges" with Ruth O'Rourke.
- Members also encouraged SIG participation and networking at summer conference.

g. Director of Membership and Marketing (Frank Tsai)

- Tracy thanked Frank for capturing so many special moments throughout the conference (photos).
- Frank asked attendees to please help recruit new ICHRIE/NENA members.

h. Director of Research (Tracy for Markus Schuckert)

- Thanked Markus for coordinating call for papers – this year's conference had the highest number of submissions to date.

i. Members-at-Large (Maria Matthews and Forest Ma)

- Tracy reminded members that the Members at Large is an appointed role and a great opportunity volunteer.
- Maria shared about her efforts to connect with Canadian schools, especially for Montreal conference.

j. Immediate Past President (Jeff Lolli)

- ICHRIE – immediate past presidents meet regularly; the group is facilitating ICHRIE leadership elections and facilitating award nominations/selections.
- Jeff the NENA nominations committee – Abena Aidoo, Donna Albano, and David Schweiger – and announced and congratulated newly elected board members:
 - Vice President: Maureen Gittelman
 - Treasurer: Christine Cleaver
 - Director of Conferences & Events: Jennifer Forney
 - Director of Education: Forest Ma

k. ESD Rep (Jeff Lolli)

- Jeff shared that he is servicing as interim treasurer for the ESD board.
- ESD has a successful undergrad research forum, which it is hoping to continue next year.
- In May, ESD is hosting an event at DePaul University in conjunction with the Chicago NRA show.
- ESD Budget – the board is focusing on transparency and creating a well-thought out budget. They have raised the induction fee to \$50, which is on par with most honor societies. Some of this will support staff salary, cords, and pins. The balance of sponsorship money should support ESD activities, rather than ICHRIE operations – following the same model as federations.

4. Old Business - None

5. New Business/Open Discussion

- Fall Meeting format: after discussing various modalities, the consensus is to keep the online format for the fall federation meeting. There was an expressed desire to include professional development in the meeting or some other type of online activity.
- In general, attendees felt that in a meeting is for information sharing, it should be online; in-person meetings should offer a more immersive experience.

- Overall, members are pleased with the tone and frequency of NENA communications.
- Rise & Grind very valuable to members; many feel it can be used to attract new members.
- Members asked that the general conference schedule earlier so that they can make travel arrangements.
- ICHRIE Future Fund – Fred May reminded members that he helping to raise funds for an endowment that will support faculty development; the Future Fund committee is seeking “legacy founders” who will make a \$10,000 commitment, paid over five years. Please speak with Fred if interested.

Upcoming Conferences

- 2024 ICHRIE Summer Conference – Montreal, Quebec, Canada, July 26-26, 2024
- 2025 NENA Spring Conference – Stockton University, March 28-30, 2025

Meeting adjourned at 8:56 am.

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4.6.24 Meeting Attendance

Jennifer	Aarons	Stockton University
Donna	Albano	Stockton University
Christine	Cleaver	Temple University
Noel	Criscione-Naylor	Stockton University
Jennifer	Forney	SUNY Jamestown
Jeff	Lolli	Widner University
Maureen	Gittelman	Dutchess Community College
Maria	Matthews	Mount Saint Vincent University
Tracy	Michaud	University of Southern Maine
Frank	Tsai	Slippery Rock University
Markus	Schuckert	University of New Hampshire
Joe	Scarcelli	York College of Pennsylvania
Forest	Ma	University of Southern Maine
Fred	Mayo	Retired
Chuck	Meitner	East Stroudsburg University
David	Schweiger	Northampton Community College
Michael	Tews	Penn State University
Sydney	Pons	Penn State University

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