

Condo

**LIST FIRM NAME** \_\_\_\_\_

**LIST AGENT NAME** \_\_\_\_\_

Co-list Agent Name \_\_\_\_\_

**LIST PRICE** \_\_\_\_\_ **LIST DATE** \_\_\_\_\_

**EXP DATE**  **OFFICE EXCLUSIVE Y/N**

Cert. of Occ. Y/N

Block # \_\_\_\_\_ Lot # \_\_\_\_\_

**BUILDING** \_\_\_\_\_ Apt # \_\_\_\_\_ **STREET** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** New York

**ZIP CODE** \_\_\_\_\_ Project Name \_\_\_\_\_

**BOROUGH** \_\_\_\_\_ **NEIGHBORHOOD (PLEASE SELECT BOROUGH FIRST)** \_\_\_\_\_

**CROSS ST. 1** \_\_\_\_\_ **Cross St. 2** \_\_\_\_\_

Floor \_\_\_\_\_ **TOTAL ROOMS** \_\_\_\_\_

**BEDROOMS** \_\_\_\_\_ **BATHS** \_\_\_\_\_

Total # Units \_\_\_\_\_

**BLDG TYPE** \_\_\_\_\_ Pets Y/N

Waterfront Y/N  **APX. SQFT** \_\_\_\_\_

**CO-OP INFORMATION - COMPLETE THE FOLLOWING FIELDS**

Co-Op Shares \_\_\_\_\_ Transfer Fee  %

Flip Tax Fee  % Est. Tax Deduction  %

Stock Cert. Y/N  Member Cert. Y/N

Owner Occ. Units Sold  % Maint./Mo. \_\_\_\_\_

Bank Finance Y/N  Proprietary Lease Y/N

**CONDO INFORMATION - COMPLETE THE FOLLOWING FIELDS**

Common Charges/Mo. \_\_\_\_\_ Managing Agent \_\_\_\_\_

Annual R.E. Tax \_\_\_\_\_ Mgr. Phone \_\_\_\_\_

**OWNER INFORMATION**

**OWNER** \_\_\_\_\_

**PRINT OWNER PH. Y/N**  **OWNER PHONE EX.999999999** \_\_\_\_\_

Alt. Phone Ex.999999999 \_\_\_\_\_ Premesis Owner Y/N

Owner Address \_\_\_\_\_ Owner City \_\_\_\_\_

Owner State \_\_\_\_\_ Owner Zip \_\_\_\_\_

**COMMISSION INFORMATION**

**FULL COMM:**  % Neg Thru Broker

**SUB AGENT COMM:**  % **BUYER COMM:**  %

**BROKER COMM:**  %

**REMARKS**

Remarks (Maximum  
400 Characters)

Showing  
Instructions/Realtor  
Remarks

**REALTOR.COM Y/N**

| Yes |

**LIST ON INTERNET  
Y/N**

| Yes |

Virtual Tour Y/N

**Show Internet  
Address Y/N**

| Yes |

Virtual Tour URL

Ex.  
http://www.website.com

**VOW Comments  
Y/N**

**VOW AVM Y/N**

Coded Features

NOTE: Do not exceed the maximum number of choices for each coded feature listed.

**PARKING (max 10)**

- 1 Space
- 2 Spaces
- 3 Spaces
- 4 Spaces
- 5 Spaces
- 6+ Spaces
- Attached Garage
- Built-In Garage
- Carport
- Community Drive
- Detached Garage
- None
- Off Site
- Parking Area
- Private Drive
- Shared Drive
- Street
- Other

**FEATURES (max 15)**

- A/C Unit
- Alarm
- Central Air
- Central Vac
- Deck
- Dishwasher
- Disposal
- Dryer
- Elevator
- Fireplace
- Garage Door Opener(s)
- Laundry Area
- Microwave
- Patio Garden
- Pool
- Porch
- Refrigerator
- Stove
- Terrace
- Washer
- Window Treatments
- Other

**UTILITIES INCLUDED (max 4)**

- All
- Electric
- Gas
- Heat
- None
- Parking
- Other

\_\_\_\_\_  
Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Broker

\_\_\_\_\_  
Date

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Date

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Date