

Status Change Form



Office Name: _____ Office City: _____
(Print)

Agent Name: _____ Date: _____
(Print)

MLS Office Code: _____ Co List Office Code: _____

MLS # : _____ Price: \$ _____ Property Type: _____

Owner's Name: _____

Address: _____
(Street) (Town) (Zip)

**Back on Market: _____
From: TOM _____ Withdrawn _____ (Original Off Market Date) (Seller's Signature) (Date)

* Temporarily Off Market (TOM): _____
(Off Market for a Short Period) (Seller's Signature) (Date)

* Price Change: \$ _____
(New Price) (Seller's Signature) (Date)

All Other Changes:

Broker/Agent Name: _____

Broker/Agent Signature _____

Instructions: Use this form for continual reporting, retaining a copy for your office showing all reports made for this listing.

OneKey MLS policy requires the listing agent/office to make all changes to listings directly in the MLS system. **OneKey MLS reserves the right to request documentation to audit a listing and compliance with these Rules. Documents must be submitted within 24 hours upon request.**