

STATEN ISLAND MULTIPLE LISTING SERVICE, INC.

TRANSACTION REPORT / CHANGE FORM

THIS SECTION MUST BE FILLED OUT COMPLETELY FOR ALL TRANSACTION REPORTS AND CHANGES

THERE EXISTS A LISTING CONTRACT BETWEEN THE LISTING BROKER AND THE SELLER(S) FOR THE PROPERTY LISTED BELOW

MLS # _____ AGENT NAME _____
LISTING OFFICE ID _____ LISTING BROKER OFFICE NAME _____
PROPERTY ADDRESS (OR BLOCK) _____ STREET (OR LOT) _____
REPORTING DATE _____ SELLER(S) NAME _____

ACCEPTANCE

(Copy of binder must be attached)

DATE _____

IF ORAL, VERIFIED BY THE 3RD PARTY
VERIFIER, LISTED ABOVE

BACK-UP OFFERS PRESENTED YES () NO ()

IF "NO" IS CHECKED, SELLER'S SIGNATURE REQUIRED: _____

SELLERS ARE ADVISED TO CONTACT AN ATTORNEY WHEN CONSIDERING SECONDARY OFFERS WHILE AN EXISTING TRANSACTION IS PENDING.

SELLING AGENT ID # _____ SELLING OFFICE ID # _____ BUYER'S ZIP CODE _____

UNDER CONTRACT

DATE _____

PROJECTED CLOSING DATE _____

SELLING AGENT ID # _____ SELLING OFFICE ID # _____

SOLD

CLOSED DATE _____

SELLING OFFICE ID # _____

SOLD PRICE \$ _____
(INCLUDING SELLER CONCESSIONS)

SELLING AGENT ID # _____

AMOUNT OF CONCESSIONS \$ _____

CO-SELLING AGENT ID # _____

BUYER'S ZIP CODE _____

FINANCING (CHECK ONE): CONVENTIONAL CASH PRIVATE FHA VA ASSUME

OTHER CHANGES OR REMARKS: _____

STATUS CHANGE TO: BACK ON MARKET (BOM) DATE _____

STATUS CHANGE TO: PROBLEM (HOLD) DATE _____

**ONLY ONE CHANGE MAY BE MADE IN THIS SECTION
EACH ADDITIONAL CHANGE WILL REQUIRE A SEPARATE SIGNED CHANGE FORM**

ASKING PRICE CHANGED TO \$ _____

STATUS CHANGE TO TEMPORARILY OFF MARKET (TOM) UNTIL _____ / _____ / _____
Month Day Year

COMMISSION TO CO-OPERATING BROKERS: Broker Agent \$ _____; Sub Agent \$ _____; Buyer Broker \$ _____

THE ABOVE CHANGE TO THE AFOREMENTIONED LISTING CONTRACT IS EFFECTIVE IMMEDIATELY

DATE _____

OWNER(S) _____

AGREED BY LISTING BROKER _____