



Equipment and Technology Recommendations for Process Servers

The right equipment and technology can significantly improve efficiency, safety, and professionalism for process servers.

Below are recommended tools and digital resources that support daily field operations.

1. Essential Field Equipment

- Smartphone with GPS and reliable data plan.
- Portable charger or power bank.
- Flashlight for evening or low-light serves.
- Weather-appropriate clothing and sturdy footwear.
- Clipboard, notepad, pens, and backup writing tools.
- Portable printer (optional but useful for urgent documents).
- Pepper spray or personal safety device (where lawful).

2. Vehicle Essentials

- Organized document folders or bins.
- Emergency kit (first aid, jumper cables, flares).
- Dash-mounted phone holder.
- GPS or navigation backup device.
- Reflective vest for nighttime attempts.

3. Recommended Apps & Technology

- Navigation: Google Maps, Waze, RoadWarrior.
- Case Management: ServeManager, Process Server's Toolbox (PST).
- Notes & Documentation: Evernote, OneNote, Google Keep.
- Cloud Storage: Google Drive, Dropbox, iCloud.
- Communication: Google Voice, TextNow, encrypted messaging when needed.
- Photo Documentation: Built-in camera app or timestamp camera apps.

4. Tools for Attempt Logging

- GPS timestamp apps for validating location.
- Digital logs or cloud-based forms.
- Apps that allow photo annotation of addresses or residences.

5. Safety Technology

- Personal safety apps: Noonlight, Life360.
- Car dash camera for recording interactions or surroundings.
- Automatic location sharing with a trusted contact.

6. Document Management Tools

- PDF scanners: Adobe Scan, Microsoft Lens, Genius Scan.
- E-signature tools: DocuSign, SignNow (for client agreements).
- Secure email systems for exchanging court documents.

7. Optional Professional Upgrad

- Body camera (if permitted by client/state laws)
- Ultra-bright tactical flashlight.
- Portable Wi-Fi hotspot for rural areas.
- Tablets for managing forms on the go.

Proper equipment and technology streamline your workflow, increase safety, and elevate professionalism.

Invest wisely to support your long-term success as a process server.