



COUNCILLOR ROLES AND RESPONSIBILITIES

Agreed Full Council 6th March 2025

GROUP

CHAIR/LEAD COUNCILLOR

GROUP MEMBERS

BANK SIGNATORIES

Cllr Mantle, Cllr Joynson.

CAEN MEADOW WORKING GROUP

Cllr. Dashley

TBA. Cllr. Mantle.

GOVERNANCE & ADMINISTRATION

Cllr. Sylvia Holyoake

Cllr. Bill Dashley, Cllr. Mantle.

PLANNING. Planning applications

Cllr. Paul Martin

Cllr. Joynson, Cllr Mantle

PLANNING. Tree applications

Cllr. Ian Joynson

PUBLIC SPACES

Cllr. Ian Joynson

Agnes Gardner King Playground. Inspections: Rota

Cllr. Paul Martin

Wherry Gardens plus Playground. Cllr. Joynson

Cllr. Dashley

Caen Meadow, Malthouse, Trafford Memorial.

Cllr. Mantle

Cemetery and Churchyard. Cllr. Holyoake. Cllr. Dashley

Cllr. Joynson

Keys Hill Wood.

Cllr. Martin

Wherry Gardens.

Environment issues water pollution

Cllr. Dashley

Inc; Broads, wastewater treatment, flooding.

HIGHWAYS & FOOTPATHS

Cllr. Mantle

Cllr. Martin, Cllr. Holyoake.

SAM2's Cllr. Joynson, (Cllr Martin).

Defibrillator Cllr. Joynson (Cllr Martin).

TREES & KEYS HILL WOOD

Cllr Ian Joynson

VILLAGE SIGNS AND WAR MEMORIAL	Cllr. Mantle	Maintenance, Garden - Cllr. Dashley
LIAISON WITH OTHER BODIES	Cllr. Mantle	Wroxham & Hoveton Alliance - Cllr. Holyoake.
	Cllr. Martin	Norfolk Police & PCC - Cllr. Mantle, Cllr. Joynson.
		Norfolk County Council & Broadland District Council - Cllr. Martin, Cllr. Mantle, Cllr. Joynson.
		Broads Authority – Cllr. Martin. Cllr. Dashley
		Trafford Estates - Cllr. Martin. Cllr. Mantle
		Parochial Church Council Liaison, Remembrance Sunday – Cllr. Holyoake, Cllr. Mantle
		Neighbouring Parish Councils – TBA, Cllr. Mantle
THE NEW BRIDGE MAGAZINE	Cllr. Martin.	Cllr. Mantle
NEIGHBOURHOOD PLAN	Cllr. TBA	Cllr. Mantle. Cllr. Holyoake

Street/Road and Area allocation

Councillor	Locations
Cllr. Martin. Paul	Wherry Gardens , all roads and areas within estate (inc FP3); Salhouse Road , from 30 mph signs to Keys Drive.
Cllr. Joynson. Ian	Keys Drive , Preston Close , Trafford Walk , Salhouse Road from Keys Drive to roundabout. Park Road , Footpath through to Avenue (FP2).
Cllr. Mantle, Peter	Church Lane , St Mary's Close , Skinners Lane , Castle Street , Nobel Crescent , Norwich Road , from roundabout to Library .
Cllr. Mantle. Peter	The Avenue , from Norwich Road to Salhouse Road.
Cllr. Dashley. Bill	The Avenue , from Norwich Road to Charles Close, Charles Close , Staithe Way , to boatyard, (Inc. FP1 to Norwich Road), Beech Road , Hartwell Road . Footpath to Grange Walk .
Cllr. Holyoake. Sylvia	Norwich Road , from Library to River bridge, Bure Close , River bridge , Broads Tours to Granary Staithe, road and footpath.