



COUNCILLOR ROLES AND RESPONSIBILITIES
2019-2020

V4 (12/09/2019)

Name	Convener	Member	Assigned village areas	Financial responsibilities	Other responsibilities
Malcolm Allsop	Vice Chair. Comms & PR. Liaison with other Councils.	Projects. Finance. Governance & Admin. Planning	Norwich Road, Avenue to River Bridge, Bure Close and Bridge Broad Close, Church Lane.		Facebook, website, The Bridge, press releases. Liaison with Norfolk Police, Operation London Bridge.
Elaine Allsop		Comms & PR. Governance & Admin. Cemetery project Planning	Charles Close, Caen Meadow & Trafford Memorial Ground, St Mary's Close.		Friends of Caen Meadow
Philip Everett	Governance & Admin. Road Safety.	Projects. Liaison with other Councils. Planning	Beech Road, The Avenue (Norwich Road to Beech Road).	Community Grant Fund.	Manage the Clerk. Policies update. Internal controls. Signage, Operation London Bridge.

Barry Fiske	Chair. Projects	Finance. Cemetery project Liaison with other Councils.	Staitheaway Road, Hartwell Road and Grange Walk.		
Patrick Hadingham		Planning. Wherry Gardens	Wherry Gardens.		Footway lighting
Angela Ireland	Wherry Gardens.	Finance. Cemetery project	Norwich Road - Railway Bridge to Avenue Junction, Park Road, Salhouse Road.	Barclays signatory.	
Sylvia Holyoake		Road Safety.	Castle Street, Plattens Court and Skinners Lane.		
Ian Joykson	Finance.	Road Safety Wherry Gardens	All public footpaths, Keys Drive, Trafford Walk, Keys Hill Wood, Agnes Gardener Playground, Preston Close.	Barclays signatory. Barclays online access including payment approval. Lloyds signatory. Lloyds online access.	Defibrillator. SAM2 Trees

Peter Mantle	Amenities. Cemetery project	Finance.	The Cemetery, war memorial and St Mary's Churchyard, Nobel Crescent, The Avenue (Beech Road to Salhouse Road).	Barclays signatory. Barclays online access including backup for payment approval. Lloyds signatory. Lloyds online access.	Liaison with Trafford Estates
--------------	--------------------------------	----------	--	--	-------------------------------

BY STEERING GROUP MEMBERSHIP

Group	Conveyner	Members
Amenities	Peter Mantle	
Cemetery project	Peter Mantle	1. Fiske 2. E Allsop 3. Ireland
Communications & PR	Malcolm Allsop	1. E. Allsop
Finance	Ian Joynson	1. Ireland 2. M. Allsop 3. Fiske 4. Mantle
Governance & Admin	Philip Everett	1. E. Allsop 2. M. Allsop
Liaison with other Councils inc Hoveton Joint Action Committee (HJAC)	Malcolm Allsop	1. Everett
Planning	Malcolm Allsop	1. Everett 2. E Allsop
Projects	Barry Fiske	1. M. Allsop 2. Everett 3. Mantle
Road Safety	Philip Everett	1. Joynson 2. Holyoake
Wherry Gardens	Angela Ireland	1. Hadingham 2. Joynson

