



Wroxham Cemetery: Burial Authority

Terms and conditions for memorial benches and trees.

1. The Burial Authority* is accepting donations for memorial benches and trees for the cemetery to commemorate the lives of loved ones.
2. Items will be supplied, specified, and installed by the Burial Authority and always remain the property of the Burial Authority. Locations will be agreed between the donator and the Burial Authority, in line with the Cemetery layout plan.
3. Donations should be in line with the Wroxham Parish Council Cemetery fee listing.
4. The donation of the item will be shown on the item in the form of engraving or Brass plaque. Only one plaque per item is permitted.
5. The Parish Council have the responsibility of the safe upkeep of any item being donated, including insurance, general maintenance, repairs, or replacement as specified below.

Benches:

6. The standard specification is for a certified** wooden three-seater bench in a traditional style. The donation includes a commemorative carving along the top rail, maximum 100 characters and two lines, as specified by the donator. The bench would be set and secured on a gravel bed with concrete edging.
7. The Burial authority is responsible for routine maintenance.
8. Memorial benches are guaranteed for 10 years. If a bench does need to be replaced during this period this will be done by the Burial Authority with a similar replacement as possible.
9. No plants, pots or other permanent loose items will be permitted around the bench and no additional items can be affixed to any bench.

Trees:

10. The Burial authority has planted eight flowering Cherry trees in the first section of the Cemetery to commemorate the lives of loved ones. They are **Prunus avium Plena** full standard (white blossom) and: **Prunus Serr Kanzan** full standard (pink blossom). They were professionally planted in November 2020 and were 8 years old.
11. The donation includes a memorial plaque which acknowledges the contribution. This will be a brass plaque 150mm x 100mm dimensions with engraved wording staked securely in the ground. The wording is over two lines and a maximum of 47 characters per line.
12. The Burial authority is responsible for routine maintenance.
13. Memorial trees are guaranteed for 10 years (Commencing November 2020) and during this time it is hoped that all trees will be thriving and growing well, however if a tree does need to be replaced the Burial authority will replace it with the same species but a younger tree.
14. No plants, pots or other permanent items will be permitted around the bench and no additional items can be affixed to any tree.

Contact us:

15. Any queries or questions should be addressed to the Clerk at clerk@wroxhamparishcouncil.org, on 07341 873375 or via the online contact form at our website.
16. Please contact the Clerk if you wish to make an appointment to meet at the Cemetery and discuss options.

*The "Burial authority" referred to in this document is Wroxham Parish Council and the 'cemetery' referred to in this document is Wroxham Cemetery, Nobel Crescent, Wroxham, NR12 8SF.

**SVLK certification conforms to EU Law (FLEGT). The Green Leaf ECO Standard (GLES)