



## Caen Meadow Working Group (CMWG) meeting notes

**Thursday 20<sup>th</sup> October 2023, 6.30pm at The Hub (URC), Norwich Road.**

- 1. Attendance** – Noted those present - Bill Dashley, Laura English, Cllr Ionie Lyons-Clayton (Chair), Angela Ireland, Nicky Nicholls, Ruth Rhead.
- 2. Minutes of the last meeting** – agreed.  
Water quality – Cllr Peter Mantle sent a report from the Broads Authority (BA) that they were concerned with water quantity but consider water quality to be the domain of the Environment Agency and Anglian Water. Noted that County Councillor Fran Whymark also sits on the BA Committee. Clerk to ask Cllr Whymark for feedback. **ACTION CLERK**  
Double yellow lines at the main gate – awaiting a meeting with Trafford.
- 3. Terms of Reference** – noted these have been agreed at Full Council and published on the Parish Council's website.
- 4. Autumn update** – feedback on the last few months. Meadow much quieter now.  
Litter – ongoing issue with rubbish on the Trafford Memorial Ground caused by groups of young people gathering. IL waiting for WPC email address to be set up so she can contact Broadland High School. **ACTION CLERK**  
Police presence – reported that there have been some visits over the summer.  
Grass cutting regime – feeling that having more areas of longer grass has been a success. The longer areas will be cut back over the autumn.  
Use of the Forum – this has fallen by the wayside. Limited support for the forum. Agreed to continue via email. Discussed the merits of a WhatsApp group.  
Fly tipping of concrete – being investigated by Broadland District Council's Environmental Health department who are pursuing the builder.  
Bins – large roll top bin has been put into storage at the Cemetery for the winter. Thanks to the Rheads for moving it after an empty and to Cllr Mantle for cleaning it out. Agreed to reduce the frequency of the dog and litter bins on Church Lane from three collections a week to two. **ACTION CLERK**
- 5. Management plan** – Clerk updated the group on feedback from the Council on the procurement of an expert to write the management plan. The council is reluctant to expend money to appoint a consultant to write the plan and a feeling that the group should be supported to write the plan themselves. The Clerk noted that there is an underspend in the budget for this financial year and going forward. Also concern that appointing a wildlife-based group such as Norfolk Wildlife Trust will give a management plan a biased view. However, the Council have agreed to get quotes and review them. Group felt that they were doing the best they can in the circumstances, are not a group of experts and need proper professional advice. In the meantime, the Clerk has connected with a local Clerk who was the former Director of Conservation at Gloucestershire Wildlife Trust. He has agreed to review the spec and give advice. There will be a meeting on the 7<sup>th</sup> November at 11am with him on site. Clerk and ILC to attend and report back. Clerk has incorporated the feedback from the group into the latest draft of the specification for the procurement. **MEETING 7th NOVEMBER**

Discussed the lease and noted the discussion at the last meeting – item 6. The Council has run the Meadow as per the advice from the Norfolk Wildlife Trust without objection from the Estate. The Council are waiting for a meeting with Trafford Estates to discuss this, along with a number of other issues.

6. **Tree reports** – WPC commissioned a full survey of all the trees on Parish Council owned or leased land. Covers Caen Meadow, excluding the Dell. This has just been released and is yet to be reviewed by Council. Only trees over a certain diameter have been included, so whips and small shrubs are excluded. 68 trees on the site included in the report. Clerk to distribute the report to the group for review. **ACTION CLERK**
7. **Speeding on Church Lane** – cars have been using Church Lane as a rat run since the gas main replacement works started on the Norwich Road. To ask Full Council about the possibility of siting a SAM2 on Church Lane. **TO FULL COUNCIL**
8. **WPC webpage** – reviewed the page. Agreed to add a section asking people to launch kayaks and paddleboards from the slipway or staithe. Add that a BA licence is required for all craft and inflatables on the river. **ACTION CLERK**
9. **AOB** – noted the new memorial bench has now been fitted at the Trafford Memorial Ground and looks really good.
10. **NEXT MEETING DATE – 18<sup>th</sup> January at 6.30pm.**

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