



FULL PARISH COUNCIL MEETING - AGENDA

You are hereby summoned to attend the Wroxham Parish Council Meeting in the **Hub, Norwich Road, Wroxham**, on:

Thursday 5th December 2019, 6.30pm

Press and public welcome

1. **ATTENDANCE** - To note those present and to consider apologies for absence.
2. **DECLARATION OF INTEREST:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** - to agree the accuracy of the final minutes of the Parish Council meeting of the **7th November 2019**.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from District Councillors.
 - 4.2. To receive a report from County Councillor for Wroxham Ward.
 - 4.3. A review of crime figures and an update from **Norfolk Police**.
 - 4.4. **Public speaking** - to allow the public to speak on any Parish matter up to 5 minutes each and not exceeding 15 minutes in total.
5. **MATTERS ARISING FOR INFORMATION ONLY**
 - 5.1. To note matters arising since the agenda was issued.
 - 5.2. To receive a report on any other matter not covered on the agenda.
6. **CORRESPONDENCE – to note:**
 - 6.1. Norfolk County Council Passenger Transport Unit - changes to the earlier and later 5b bus service from January 2020.
 - 6.2. Broadland District Council on behalf of BT – consultation for the removal of the phone box outside 170, Norwich Road.
 - 6.3. Boundaries Commission – consultation on possible changes to the boundaries for County Councillors in Norfolk. Deadline for comments 11th February 2020.
 - 6.4. Invitation to attend the Christmas event of the Dementia Friendly Café on the 5th December.
7. **LIASON WITH OTHER BODIES**
 - 7.1. Community Land Trusts – report from meeting with Broadland District Council – Cllr E Allsop.
 - 7.2. Wroxham Home Farms – report from the meeting 25th November – Cllr Fiske.
8. **COMMUNICATIONS – Cllr M Allsop**
 - 8.1. Update on responses to article in the Bridge about a possible “Wroxham Watch” scheme.
 - 8.2. To discuss arrangements for Remembrance Sunday 2020
9. **PLANNING**
 - 9.1. Discussion on the Wroxham Conservation Zone and Article 4 - Cllr Fiske
 - 9.2. Windboats appeal update.
 - 9.3. Yeoman House, Beech Road, Wroxham, Norwich. Replace conservatory with garden room, BA/2019/0375/HOUSEH. Deadline for comments 29th November. No objection.

- 9.4. Quercus,229 Norwich Road, Wroxham,NR12 8SL. Extension to detached garage, application number 20191745. Deadline for comments 4th December.
- 9.5. Wroxham Football Club,35 Skinners Lane,Wroxham,NR12 8SJ. To install a Diesel Generator and Feeder Pillar on Concrete Plinth – 20191750. Deadline for comments 19th December.
- 9.6. Tree works:
 - 9.6.1. BA/2019/0387/TCAA - Cobwebs, Beech Road, Wroxham, Norwich - T2: Crack Willow - remove. T3: Crack Willow - pollard. Comments by 27th November.
 - 9.6.2. BA/2019/0404/TCAA - Goldfinch, Beech Road, Wroxham, Norwich - T1-4: Beech - fell Comments by the 10th December.
- 10. **FINANCIAL MATTERS** - Cllr Joynson
 - 10.1. To review this period's financial position:
 - 10.1.1. To note total bank balances.
 - 10.1.2. Receipts - to note receipts in the period.
 - 10.1.3. Payments - to approve payments as recorded in the payment schedule.
 - 10.2. To note the minutes of the Finance committee of the 27th November.
 - 10.3. Budget & precept – to receive a recommendation from Finance committee to increase the precept for 2020-21 by £6.61 per band D household to £40,825. This is to fund the adoption of the footway lighting, the extension of the Cemetery, the replacement of old playground equipment in Agnes Gardener playground and the possible creation of a new footpath running from Salhouse Road to The Avenue. Grants for improving accessibility will also be sought.
- 11. **HIGHWAYS - Clerk**
 - 11.1. Staitheway and Hartwell Road area review by Highway Ranger.
 - 11.2. Flooding in Charles Close and the Avenue and response from BDC re: street sweeping
 - 11.3. SAM2 – Cllr Joynson
 - 11.3.1. Review of SAM2 data
 - 11.3.2. Installation and training of the second unit.
- 12. **AMENITIES – Cllr Mantle**
 - 12.1. St Mary's churchyard – to discuss the quinquennial report
 - 12.2. Beech Road grit bin – to note Highways licence granted.
 - 12.3. Caen Meadow – updates on:
 - 12.3.1. Friends of Caen Meadow' group.
 - 12.3.2. Staithe
 - 12.3.3. Meeting with Norfolk Wildlife Trust re: wildlife survey – Cllr M Allsop
 - 12.3.4. Fence that borders the Dell.
 - 12.3.5. Main gate catch
 - 12.4. Agnes Gardner update, including replacement of tyre swing with nest swing.
- 13. **ACTION PLAN PROJECTS – updates on:**
 - 13.1. Village signage and branding.
 - 13.2. Wherry Gardens transfer.
 - 13.3. Keys Hill Wood.
 - 13.4. Cemetery memorial garden.
 - 13.5. Cemetery extension.
 - 13.6. Footway lighting.
 - 13.7. New footpath to the Avenue.
 - 13.8. Christmas tree.
- 14. **GOVERNANCE & ADMIN – Cllr Everett**
 - 14.1. To approve the proposal to nominate a Councillor for Equality.
 - 14.2. Information audit – to approve.
- 15. **ITEMS FOR NEXT AGENDA – 6th February 2020 at 6.30pm**